

**COUNTY OF MADERA  
BUDGET UNIT EXPENDITURE DETAIL  
BUDGET FOR THE FISCAL YEAR 2012-13**

Department: **IHSS Public Authority  
(77070)**  
Function: **Public Assistance**  
Activity: **Public Assistance**  
Fund: **IHSS Public Authority**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2010-11</u>	<u>BOARD APPROVED EXPENDITURES 2011-12</u>	<u>DEPARTMENT REQUEST 2012-13</u>	<u>CAO RECOMMENDED 2012-13</u>
<b>SERVICES &amp; SUPPLIES</b>				
720300 Communications	1,861	1,900	1,900	1,900
720500 Household Expense	465	489	489	489
720601 General Insurance	17,427	16,850	16,850	16,850
720800 Maintenance - Equipment	300	300	300	300
720900 Maintenance - Structures & Grounds	226	204	204	204
721300 Office Expense	7,615	7,700	7,700	7,700
721400 Professional & Specialized Services	61,788	59,000	59,000	59,000
721500 Publications & Legal Notices	0	250	250	250
721700 Rents & Leases - Building	4,232	3,506	3,682	3,682
721900 Special Departmental Expense	217	1,000	1,000	1,000
722000 Transportation & Travel	636	2,000	2,000	2,000
722100 Utilities	688	622	622	622
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>95,455</b>	<b>93,821</b>	<b>93,997</b>	<b>93,997</b>
<b>OTHER CHARGES</b>				
730700 Judgements & Damages	0	10,000	10,000	10,000
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>OTHER FINANCING USES</b>				
750100 Operating Transfer Out	746,618	0	750,000	750,000
<b>TOTAL TRANSFERS</b>	<b>746,618</b>	<b>0</b>	<b>750,000</b>	<b>750,000</b>
<b>TOTAL - IHSS PUBLIC AUTHORITY</b>	<b>842,073</b>	<b>103,821</b>	<b>853,997</b>	<b>853,997</b>

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

### COMMENTS

In 1999, the Governor signed Assembly Bill 1682 (AB 1682) into law. A provision of the bill added Section 12302.25 to the Welfare and Institutions Code which states that each county, on or before January 1, 2003, must act as an employer of record or establish an employer of record for In-Home Supportive Services (IHSS) Program providers for the purpose of collective bargaining. The providers do not become County employees.

Pursuant to AB 1682 requirements, on October 15, 2002, the Madera County Board of Supervisors, by ordinance, created the, "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity. With the Board of Supervisors as Board of Trustees of the Authority, the role of the Authority, in addition to employer of record for collective bargaining of wages and fringe benefits of the Independent Providers, is to:

- Contract with the Department of Social Services for Public Authority administrative staff, which includes Program Manager, Receptionist and Registry/Training Specialists.
- Provide a centralized Provider Registry to be developed and operated "in-house" by the Public Authority.
- Supply, through the Registry, upon consumer request, a list of providers to IHSS consumers following completion of the consumer intake process.
- Make training services available to all Madera County IHSS consumers and providers.
- Provide, through County Departments, technical and professional assistance to support the initial development and ongoing operations of the Public Authority. Departments include Social Services, County Counsel, Human Resources, Administrative Management, and the Auditor-Controller's Office. Charges for services of the various County Departments will be included in an Interagency agreement between the County and the Public Authority.

This budget includes the funding for the IHSS Public Authority staff support and resources to accomplish the above activities. The proposed 2012-13 budget for the In-Home Supportive Service - Public Authority, which is not part of the General Fund, funds the administrative activities and support costs for the activities of the Authority.

Note: The Federal, State, and County funds that support the IHSS Administrative function are not included in the County's General Fund and are to be accounted for separately. The Federal and State funds will be received into the IHSS Public Authority Budget when claims are submitted and revenues are received for this budget. The County share of funds are included in the Special Payments Budget (02200) and transferred into the IHSS Public Authority as costs are incurred.

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

### **COMMENTS (continued)**

The County's share for the cost for of IHSS Providers is shown in the Department of Social Services - Public Assistance Programs Budget (07530). The County currently compensates the independent providers with an hourly rate of \$9.75. In addition, \$0.60 cents per hour will be contributed for the independent providers' health benefit costs.

The In-Home Supportive Services (IHSS) Program was created in 1973, and is funded with Federal, State, and County funds. The program is designed to serve individuals who would not be able to remain safely in their own home without assistance and includes aged, blind, or otherwise disabled SSI/SSP recipients, as well as low-income individuals. The IHSS Program has two (2) main benefits: (1) it allows recipients the comfort of living in their own homes (avoiding institutionalization); and (2) provides services that are much less expensive than out-of-home care. Individuals eligible for the program receive a wide variety of basic services, including domestic assistance, such as housecleaning, meal preparation, laundry, and shopping; personal care, such as feeding and bathing; transportation; protective supervision; and certain paramedical services ordered by a physician. An individual may be eligible for up to 283 hours of service per month based on assessments of their ability to function independently. Eligibility for these services and the specific level of services is determined by the IHSS Social Worker staff funded in the Department of Social Services – Administration Budget (07510).

The State and the County share administrative responsibilities for the IHSS Program. The State's primary functions include overseeing the payroll system for IHSS providers, unemployment insurance and workers' compensation, as well as supplying financial resources for the program. The day-to-day administration of the IHSS program is the responsibility of the County, including a determination of the number of service hours per month for which the recipient qualifies and the types of service each recipient needs. The County has, and will continue to maintain, a list of providers known to provide IHSS services. If a recipient indicates they don't know anyone to provide services, a list of providers in their geographic area is provided. The recipient contacts, interviews, hires, supervises, and fires their care giver. In fact, many IHSS recipients hire family members or friends, who receive pay through the IHSS Program. In Madera County, 70 percent of the individual providers are related to the IHSS recipient. There are about 1,600 recipients in Madera County, and approximately 1,500 individual providers.

The County reimburses the State a portion of the total cost of the program (currently an average of 20 percent) for payment to IHSS Providers. The State pays the providers directly based on time records submitted to the State by the County IHSS Public Authority overseeing the provider activities, and the County submits the County's share of cost to the State. For 2012-13, it is estimated that the total cost of the IHSS Program will be \$17,600,000, of which the County General Fund share will be \$3,400,000.

The County's costs for the providers' health benefits are claimable through the Public Authority claim. This \$0.60 per hour equates to approximately \$938,000 which is reimbursed by approximately 80%, or \$750,000 for 2012-13.

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

### REVENUE

	<u>Actual</u> <u>2010-11</u>	<u>Estimated</u> <u>2011-12</u>	<u>Projected</u> <u>2012-13</u>
Federal	515,212	\$426,911	\$426,999
State	499,165	406,146	406,199
Local	<u>19,091</u>	<u>20,764</u>	<u>20,799</u>
<b>Total</b>	<b>1,033,468</b>	<b>\$853,821</b>	<b>\$853,997</b>

### SERVICES AND SUPPLIES

- 720300**      **Communications** (\$1,900) is recommended unchanged for cell phones, internet access for case management software for the Registry, connection to State payroll system, and shared costs for phone lines.
- 720500**      **Household Expense** (\$489) is recommended unchanged for pro-rated costs associated with janitorial and rug services based on co-locating with the Department of Social Services.
- 720700**      **General Insurance** (\$16,850) is recommended unchanged for primary liability coverage for the Authority.
- 720800**      **Maintenance - Equipment** (\$300) is recommended unchanged for repairs associated with the maintenance of office equipment.
- 720900**      **Maintenance - Structures & Grounds** (\$204) is recommended unchanged for the pro-rated costs for building and grounds maintenance.
- 721300**      **Office Expense** (\$7,700) is recommended unchanged for the estimated cost of office supplies, postage, subscriptions, and computer supplies.
- 721400**      **Professional & Specialized Services** (\$59,000) is recommended unchanged for a Consumer & Provider Newsletter, consultants for needs assessments, program evaluation and training (\$1,000), Registry and Database software (\$7,500), and a Collective Bargaining Consultant and State Mediation Services (\$7,500). This account also provides for the estimated costs of professional services which will be purchased by the Authority (\$43,000), including:

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

### SERVICES AND SUPPLIES (continued)

#### Professional & Specialized Services (continued)

\$	500	Auditor - Controller's Office professional services and annual audit
	500	Information Technology professional services and installation of equipment
	500	County Counsel professional services
	40,500	Social Services professional services, including salaries and benefits of contracted staff
	500	Human Resources professional services
	500	Administrative Management and Risk Management professional services

**721500**      **Publications and Legal Notices** (\$250) is recommended unchanged and represents the projected costs for advertising for providers in local newspapers, radio, TV, etc.

**721700**      **Rents & Leases - Building** (\$3,862) is recommended increased \$176 for the projected shared costs for use of Social Services' facilities located at 720 East Yosemite Ave.

**721900**      **Special Departmental Expense** (\$1,000) is recommended unchanged to purchase materials to promote the Registry to providers and consumers.

**722000**      **Transportation & Travel** (\$2,000) is recommended unchanged for the projected costs for travel and training, mileage reimbursement for use of private vehicles, and use of Social Services' vehicles.

**722100**      **Utilities** (\$622) is recommended unchanged for the projected shared costs for the use of utilities in the Social Services facilities.

### OTHER CHARGES

**730700**      **Judgements & Damages** (\$10,000) is recommended unchanged to fund the required deductible for the primary liability insurance coverage.

### OTHER FINANCING USES

**Operating Transfer Out** (\$750,000) is recommended to fund the required Health/Admin costs associated with IHSS. These funds are transferred to reimburse the General Fund Department of Social Services – Public Assistance Program org. 07530 where these costs are actually paid.