

**COUNTY OF MADERA  
BUDGET UNIT EXPENDITURE DETAIL  
BUDGET FOR THE FISCAL YEAR 2013-14**

Department: **RMA - ROADS & BRIDGES  
(11800)**  
Function: **Public Ways & Facilities**  
Activity: **Public Ways**  
Fund: **Road**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2011-12</u>	<u>BOARD APPROVED EXPENDITURES 2012-13</u>	<u>DEPARTMENT REQUEST 2013-14</u>	<u>CAO RECOMMENDED 2013-14</u>
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
710102 Permanent Salaries	3,566,423	3,726,366	3,703,198	3,703,198
710103 Extra Help	51,903	56,000	0	0
710105 Overtime	9,308	20,000	20,000	20,000
710107 Premium Pay	240	240	240	240
710200 Retirement	934,890	1,002,571	1,020,325	1,020,325
710300 Health Insurance	617,166	647,757	727,648	727,648
710400 Workers' Compensation Insurance	134,180	154,138	155,377	155,377
710500 Other Benefits	-6,916	500	500	500
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>5,307,192</b>	<b>5,607,572</b>	<b>5,627,288</b>	<b>5,627,288</b>
<b>SERVICES &amp; SUPPLIES</b>				
720200 Clothing & Personal Supplies	20,509	20,000	20,000	20,000
720300 Communications	32,360	37,000	35,000	35,000
720305 Microwave Radio Services	71,648	93,255	99,903	99,903
720500 Household Expense	28,596	36,000	32,000	32,000
720600 Insurance - Liability	420,926	301,857	80,480	80,480
720601 Insurance - Other	3,475	4,000	4,128	4,128
720605 Employer's Share of Retiree's Insurance	200,869	208,000	200,000	200,000
720800 Maintenance - Equipment	633,730	600,000	600,000	600,000
720900 Maintenance - Structures & Grounds	3,906	15,000	14,000	14,000
721000 Medical, Dental & Lab Supplies	56	300	250	250
721100 Memberships	2,650	3,000	3,000	3,000
721206 Refund/Overcharges	186	1,000	1,000	1,000
721300 Office Expense	25,257	24,000	22,000	22,000
721400 Professional & Specialized Services	3,120,656	8,544,714	5,122,198	5,122,198
721500 Publications & Legal Notices	3,534	4,000	5,600	5,600
721600 Rents & Leases - Equipment	164,089	225,000	200,000	200,000
721700 Rents & Leases - Structures & Grounds	27,616	33,000	38,000	38,000
721800 Small Tools & Instruments	14,260	20,000	25,000	25,000
721900 Special Departmental Expense	2,084,311	2,001,971	2,428,050	2,428,050
722000 Transportation & Travel	7,444	14,000	15,000	15,000
722100 Utilities	104,651	104,000	103,000	103,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>6,970,728</b>	<b>12,290,097</b>	<b>9,048,609</b>	<b>9,048,609</b>

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OTHER CHARGES				
730309 Payback to General Fund (A-87)	650,000	0	0	0
730800 Right of Ways	0	25,000	25,000	25,000
731401 Intrafund Expense	424,269	896,994	900,000	900,000
<b>TOTAL OTHER CHARGES</b>	<b>1,074,269</b>	<b>921,994</b>	<b>925,000</b>	<b>925,000</b>
FIXED ASSETS				
740200 Buildings & Improvements	0	30,000	0	0
740300 Equipment	440,118	499,000	727,000	727,000
<b>TOTAL FIXED ASSETS</b>	<b>440,118</b>	<b>529,000</b>	<b>727,000</b>	<b>727,000</b>
<b>TOTAL - RMA - ROADS AND BRIDGES</b>	<b>13,792,307</b>	<b>19,348,663</b>	<b>16,327,897</b>	<b>16,327,897</b>

**RMA - ROADS AND BRIDGES**

**COMMENTS**

The Madera County Road Department typically maintains, repairs, and reconstructs roads and bridges on the County’s maintained mileage system in Maintenance Districts and in County Service Areas within the unincorporated area except for State Highways. The Department maintains about 1,529 miles of roads and 170 bridges. This budget is primarily financed by State Fuel Taxes, Federal-State Allocations, Forest Reserve Funds, Special District Service Charges, State Transportation Improvement Program (STIP), Congestion Mitigation and Air Quality (CMAQ), Transportation Enhancement Activities (TEA), Proposition 1B, Proposition 42, Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA), American Reinvestment Recovery Act (ARRA), and Traffic Mitigation Fees. The Department receives a five-cent property tax from District No. 5. The revenues from Measures “A” and “T” sales tax funds augment Departmental efforts but are not reflected in this budget. The revenue from Measure “T” provides additional funding, some of which can be used on maintenance activities and significantly improves the Department’s preventive maintenance program. In addition, the Measure will also address congestion issues on a regional basis.

No portion of this budget is financed by local property taxes, except for District No. 5 in the southeastern portion of the County, which had levied a property tax prior to Proposition 13; and this activity is not part of the General Fund Budget.

Note: The Transit Budget was established and not included in the Road Department Budget in order to simplify the accounts of Transit funds, projects, and issues. Refer to Road Transit Budget (Org 63860) for specific details.

**REVENUE**

	<b>2011-12 <u>Actual</u></b>	<b>2012-13 <u>Estimated</u></b>	<b>2013-14 <u>Projected</u></b>
610802 SB 325 Gas Sales Tax	\$ 727,440	\$ 1,245,061	\$ 1,443,841
610805 LTF Pedestrian & Bicycle Projects	0	0	38,549
620400 Road Privileges and Permits	121,682	119,165	125,000
640101 Interest	83,451	18,375	20,000
640304 Federal - Hwy Row Rental	1,548	1,020	1,000
650201 Highway Users Tax - 2104 and 2106	5,335,866	4,271,114	1,614,485
650202 Highway Users Tax - 2105 (Proposition 111)	1,190,978	1,398,334	1,255,556
650206 State Traffic Congestion Relief 2928 (Proposition 42)	0	0	4,094,872
654030 State Transit Assistance	0	1,000	1,000
654035 ISTEPA Exchange Funds – Federal*	463,374	463,374	463,374
654529 State DOT Rail Grant (Sect 130)	158,430	0	0
654536 Proposition 1B SLPP	150,000	1,450,000	0

**RMA - ROADS AND BRIDGES**

**REVENUE (continued)**

	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
	<b><u>Actual</u></b>	<b><u>Estimated</u></b>	<b><u>Projected</u></b>
655400 Federal Disaster Relief-FHWA	0	0	0
652700 State Disaster Relief Cal-EMA	0	0	0
655500 Forest Reserve Title I	283,443	253,839	250,000
657000 Federal – Other	422,399	4,500	0
657040 Federal Funded Bridges (Eng. Services Refunds)	1,260,810	418,745	4,389,477
657046 HSIP – Lanes Bridge	37,751	0	0
657056 Federal - Transit Admin (FTA) Amtrak	185,368	2,850	600,000
657057 Federal – 5305 Transit Study	0	0	0
657103 CMAQ	1,339,340	123,111	243,000
657121 FED – ARRA	358,358	0	0
659020 ISTEА Exchange from Madera County Transportation Committee**	586,977	580,032	500,000
661702 Road and Street Services – MCTA	0	328,534	0
661703 Road and Street Services (District #5)	32,500	144,000	145,000
661704 Road and Street Services (Service Areas, Maintenance Districts)	665,551	1,723,353	700,000
661706 Roads Street Intrafund/Other Services	233,717	309,543	250,000
661708 Measure T Reimbursement	432,649	2,350,864	0
662696 Formation Fees	1,506	1,506	0
672000 Other Sales (Sale of Maps)	3,916	1,455	2,000
673000 Miscellaneous Refunds & Revenues	4,545	15,547	15,000
673800 PY Cancel Warrants	109	0	0
673903 Misc Riemb & Refund	4,053	18,713	0
680100 Sales of Fixed Assets, Other Sales and Fee	0	22,248	0
Sub-Total	<u>\$14,085,761</u>	<u>\$15,266,283</u>	<u>\$16,152,154</u>
Cash Balance			175,743
TOTAL	<u>\$14,085,761</u>	<u>\$15,266,283</u>	<u>\$16,327,897</u>

\*ISTEA (Intermodal Surface Transportation Efficiency Act) Exchange Funds represents approximately 110% of previous FAS (Federal Aid Secondary) funds.

\*\*ISTEA Exchange from Madera County Transportation Committee - MCTC reallocates ISTEA funds to member agencies based on population.

## RMA - ROADS AND BRIDGES

### STAFFING

<u>Permanent</u>	<u>2012-13 Authorized</u>	<u>2013-14 Recommended</u>
Administrative Analyst I/II	1	1
Administrative Assistant	1	1
Assistant Engineer	4	4
Associate Civil Engineer or Engineer I/II/III	1	1
Deputy Road Commissioner	2	2
Development Services Engineer	1	1
Engineering Aide	1	1
Engineering Technician	1	1
Equipment Operator	12	12
Equipment Service Worker	1	1
Equipment Shop Supervisor	1	1
Heavy Equipment Mechanic	5	5
Parts Assistant I/II	1	1
Personnel Technician I/II	1	1
Program Assistant I/II	2	2
Real Property Agent	1	1
Road Commissioner	1	1
Road Construction & Maintenance Supervisor	7	7
Road Construction & Maintenance Worker I/II	24	24
Road Investigator	1	1
Senior Accounting Technician or Accounting Technician I/II	1	1
Senior Civil Engineer	2	2
Senior Heavy Equipment Mechanic	1	1
Senior Road Construction & Maintenance Worker	5	5
Senior Traffic Sign Worker	1	1
Special District Road Manager	1	1
Survey Party Chief or Assistant Engineer	1	1
Traffic Sign Supervisor	1	1
Traffic Sign Worker I/II	<u>4</u>	<u>4</u>
Total Permanent Staff	86	86

## RMA - ROADS AND BRIDGES

### RECAP OF MAJOR EXPENDITURE ACCOUNTS:

- 720300**      **Communications** (\$35,000) is recommended reduced \$2,000 based on current expenditures as well as reducing cellular phone costs. This account also includes funds for the communication expense of the Wide Area Network that is pro-rated to this Department.
- 720305**      **Microwave Radio Services** (\$99,903) is recommended increased \$6,648 and represents the Department's contribution to the Internal Service Fund for 2013-14 based on the number of radios in this Department utilizing the County's Microwave Radio Network.
- 720601**      **Insurance - Other** (\$4,128) is recommended increased \$128 based on current year's cost for Property and Pollution Insurance.
- 720800**      **Maintenance - Equipment** (\$600,000) is recommended unchanged based on current year and projected expenditures for all equipment repairs, parts, fuels, tires, and overhauls. This account also provides funds for maintenance of office equipment, mobile radios, and other types of maintenance and repair, as well as the Wide Area Network Maintenance cost.
- 721400**      **Professional & Specialized Services** (\$5,122,198) is recommended reduced \$3,422,516 for the proposed capital improvement projects as outlined in the Department's Capital Improvement Program. This account also funds professional services concerning the Wide-Area Network, the Department's pro rata share of the cost for the outside auditor, and direct charges for services provided by the Auditor, Human Resources, Purchasing, General Services and the 311/Customer Service Center.
- 721600**      **Rents & Leases - Equipment** (\$200,000) is recommended reduced \$25,000 based on projected expenditures to rent/lease equipment when County-owned equipment breaks down, or when it is more economical to rent equipment than to purchase equipment.
- 721900**      **Special Departmental Expense** (\$2,428,050) is recommended increased \$426,079 for the purchase of all road construction materials, asphalt, concrete, various road oils, rock, sand, and dirt. This account will be adjusted at Final Budget based on the ending cash balance.
- 731401**      **Intrafund Expense** (\$900,000) is recommended increased \$3,006 based on the Cost Allocation Plan. This report has been prepared by an outside consulting firm that allocates the County's pro-rata share of indirect expenses to this budget.

## RMA - ROADS AND BRIDGES

### FIXED ASSETS

**740200**      **Buildings and Improvements** (\$0) is not recommended, a reduction of \$30,000 based on the completion of repairs and improvements to the rebuilt North Fork Office which had burned down several years ago.

**740300**      **Equipment** (\$727,000) is recommended increased \$228,000 to purchase the following equipment:

- 1      **Stencil Truck (\$110,000)** – This truck would be used by the Traffic department to paint needed road markings throughout the county. The current stencil truck is a 1995 Ford 1-1/4 Ton with 68,200 miles. This truck and the attached equipment are severely worn and use obsolete technology (i.e. belt driven pumps) which is inefficient and prone to continual breakdowns. This vehicle currently also falls under the On-road Diesel Public Fleet regulations (CARB) and will need to be replaced to meet these requirements. The vehicle also exceeds the 150,000 miles or 12 years of age replacement/disposal criteria for Special Service Vehicles, as approved in the County Vehicle Replacement & Disposal Policy & Guidelines. **This truck would be assigned to Traffic Division (11805)**
- 1      **Caterpillar 938K Wheel Loader (\$180,000)** – This Loader would replace a 50 year old, 1961 Caterpillar 966 Loader that is worn out and does not meet Air Resources Board emission requirements for the In-Use Off-Road Diesel Vehicle Regulation. **This loader would be assigned to Dist # 3 (11813)**
- 1      **4000 gallon Diesel Water Truck (\$155,000)** – This truck would be used on construction and paving projects and would replace a 1990 International water truck that does not meet California Air Resource Board On-road Diesel Public Fleet regulations. **This truck would be assigned to Dist. #4 (11814)**
- 1      **4x2 Regular Cab Service Truck with Utility Service Body with Crane (\$105,000)** – This truck would be used by the mechanics shop. It would be equipped with the necessary tools to complete the various repairs due to breakdowns on the vehicles and equipment at the different project sites throughout the county. It would replace a 1989 Ford Service Truck that does not meet California Air Resources Board On-road Diesel Public Fleet regulations. **This truck would be assigned to the Mechanics Shop (11804)**

**FIXED ASSETS (continued)****Equipment (continued)**

- 1 **GPS Survey Equipment (\$50,000)** – The current GPS Survey equipment is outdated and uses software that is no longer supported. In addition, the current equipment does not have the capability to produce the accuracy needed for survey data collected for project designs, GIS information update data, and department asset management information. The new equipment would bring the department up to current standards and technology. This equipment may also be made available for other departments to use under agreement. **This Survey Equipment would be assigned to the Road Dept. Engineering Division Survey Crew (11802)**
- 1 **¾ Ton LWB Regular Cab 4x4 Pickup Truck (\$25,500)** - This pickup would replace a 2001 Ford CNG pickup that has a tank that expires in 2015. **The pickup would be assigned to Dist # 1 (11811)**
- 1 **¾ Ton LWB Regular Cab 4x4 Pickup Truck (\$25,500)** - This pickup would replace a 2001 Ford CNG pickup that has a tank that expires in 2015. **The pickup would be assigned to Dist. # 3 (11813)**
- 1 **¾ Ton LWB Regular Cab 4x2 Pickup Truck (\$23,000)** - This pickup would replace a 2001 Ford CNG pickup that has a tank that expire in 2015. **The pickup would be assigned to the Traffic Dept. (11805)**
- 1 **Mid-sized SUV - Chevrolet Traverse (\$30,000)** - This vehicle would be assigned to the Deputy Road Commissioner, whose current truck will be used to backfill the vehicle used for the Road Investigator position. The vehicle previously assigned to the Road Investigator was shifted to the District 3 Foreman as a result of purging CNG trucks from the fleet during a period of vacancy in the Road Investigator position. The Road Investigator Position has been filled and a vehicle is now needed to assign to this position. The SUV vehicle would be available for use by various Road Department staff as needed. **This Vehicle would be assigned to the Deputy Road Commissioner, available for use department wide (11802)**
- 1 **¾ Ton LWB Regular Cab 4x2 Pickup Truck (\$23,000)** - This vehicle serves as the Traffic Foreman's vehicle used for division activities, including countywide service request investigations, signing, and striping operations. The vehicle currently in use has 212,320 miles, which far exceeds the 130,000 miles or 12 years of age replacement/disposal criteria for Passenger Cars, Pickups, and SUVs, as approved in the County Vehicle Replacement & Disposal Policy & Guidelines. **This Pickup would be assigned to the Traffic Foreman (11805)**