

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2013-14**

Department: **PUBLIC HEALTH DEPARTMENT
(06800)**
Function: **Health & Sanitation**
Activity: **Health**
Fund: **General**

| <u>ACCOUNT CLASSIFICATION</u> | <u>ACTUAL EXPENDITURES 2011-12</u> | <u>BOARD APPROVED EXPENDITURES 2012-13</u> | <u>DEPARTMENT REQUEST 2013-14</u> | <u>CAO RECOMMENDED 2013-14</u> |
|--|--|--|---|--|
| SALARIES & EMPLOYEE BENEFITS | | | | |
| 710102 Permanent Salaries | 4,137,601 | 5,464,306 | 5,542,272 | 5,542,272 |
| 710103 Extra Help | 288,113 | 113,952 | 301,900 | 301,900 |
| 710105 Overtime | 5,982 | 53,000 | 0 | 0 |
| 710200 Retirement | 1,108,362 | 1,436,779 | 1,535,426 | 1,535,426 |
| 710300 Health Insurance | 687,202 | 900,026 | 1,000,987 | 1,000,987 |
| 710400 Workers' Compensation Insurance | 17,563 | 16,637 | 26,443 | 26,443 |
| TOTAL SALARIES & EMPLOYEE BENEFITS | 6,244,824 | 7,984,700 | 8,407,028 | 8,407,028 |
| SERVICES & SUPPLIES | | | | |
| 720200 Clothing & Personal Supplies | 241 | 0 | 0 | 0 |
| 720300 Communications | 90,272 | 72,933 | 68,021 | 68,021 |
| 720305 Microwave Radio Services | 44,611 | 0 | 0 | 0 |
| 720400 Food | 2,378 | 0 | 0 | 0 |
| 720500 Household Expense | 66,527 | 82,122 | 83,445 | 83,445 |
| 720600 Insurance | 7,767 | 2,196 | 1,404 | 1,404 |
| 720601 Insurance-Other | 2,300 | 12,000 | 12,000 | 12,000 |
| 720605 Employer Share - Retiree's Health Insurance | 101,715 | 99,840 | 120,840 | 120,840 |
| 720800 Maintenance - Equipment | 26,094 | 40,300 | 60,225 | 60,225 |
| 720900 Maintenance - Structures & Grounds | 6,164 | 10,300 | 10,300 | 10,300 |
| 721000 Medical/Dental/Lab Supplies | 126,171 | 166,780 | 167,001 | 167,001 |
| 721100 Memberships | 6,928 | 12,500 | 12,000 | 12,000 |
| 721300 Office Expense | 170,400 | 229,341 | 218,410 | 218,410 |
| 721400 Professional & Specialized Services | 611,222 | 663,459 | 795,138 | 795,138 |
| 721407 Data Processing Services | 26,040 | 48,900 | 65,335 | 65,335 |
| 721408 Professional & Specialized Services-CMSP | 2,882,147 | 2,882,147 | 2,882,147 | 2,882,147 |
| 721500 Publications & Legal Notices | 9,392 | 21,000 | 20,195 | 20,195 |
| 721600 Rents & Leases - Equipment | 43,657 | 68,517 | 62,468 | 62,468 |
| 721700 Rents & Leases - Buildings | 73,402 | 84,593 | 101,425 | 101,425 |
| 721800 Small Tools & Instruments | 198 | 0 | 0 | 0 |
| 721900 Special Departmental Expense | 134,017 | 123,583 | 108,661 | 108,661 |
| 722000 Transportation & Travel | 55,333 | 75,490 | 82,029 | 82,029 |
| 722100 Utilities | 1,600 | 6,090 | 6,090 | 6,090 |

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(06800)**
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| <u>ACCOUNT CLASSIFICATION</u> | ACTUAL EXPENDITURES <u>2011-12</u> | BOARD APPROVED EXPENDITURES <u>2012-13</u> | DEPARTMENT REQUEST <u>2013-14</u> | CAO RECOMMENDED <u>2013-14</u> |
|---|--|---|---|--------------------------------------|
| TOTAL SERVICES & SUPPLIES | 4,488,577 | 4,702,091 | 4,877,134 | 4,877,134 |
| OTHER CHARGES | | | | |
| 730100 Support & Care of Persons | 1,510 | 0 | 0 | 0 |
| 730700 Judgments and Damages | 6,619 | 0 | 0 | 0 |
| TOTAL OTHER CHARGES | 8,129 | 0 | 0 | 0 |
| FIXED ASSETS | | | | |
| 740302 Equipment | 25,545 | 0 | 0 | 0 |
| TOTAL FIXED ASSETS | 25,545 | 0 | 0 | 0 |
| INTRAFUND TRANSFERS | | | | |
| 770100 Intrafund Transfer | -482,734 | 60,000 | 60,000 | 60,000 |
| 770101 Intrafund Transfer - Department of Social Services | 0 | -374,265 | -827,598 | -827,598 |
| TOTAL INTRAFUND TRANSFERS | -482,734 | -314,265 | -767,598 | -767,598 |
| TOTAL - PUBLIC HEALTH DEPARTMENT | 10,284,341 | 12,372,526 | 12,516,564 | 12,516,564 |

PUBLIC HEALTH DEPARTMENT

COMMENTS

The mission of the Madera County Public Health Department is to protect the health of our community by preventing disease and promoting health equity. The Department works in partnership with other agencies and organizations to provide essential programs and services to create a safer and healthier Madera County. In addition to providing preventative medical and educational services, the Department is also responsible for enforcing State and local health laws. This budget does not reflect the cost, staffing, or workload of the Environmental Health Department.

Services and programs include communicable disease control; public health student nursing education; maternal, child, and adolescent home visitation and case management; laboratory services; vital statistics; child health and disability prevention and case management; preventive clinical services; medical case management; health education; tobacco education and prevention; chronic disease prevention; emergency preparedness; and food and nutrition services. The Public Health Department is funded by State Health Realignment, federal and state allocations, federal and state grants, private grants, and local fees.

Beginning in Fiscal Year 2012-13, all Public Health Department budgets have been included in a consolidated budget document for ease of presentation.

The following Public Health Department budget organizations (orgs) are included in the consolidated numbers presented in this document:

| <u>ORG</u> | <u>TITLE</u> |
|------------|---|
| 06810 | Health – Administration |
| 06811 | Health – CMSP |
| 06822 | Health – Bioterrorism Grant |
| 06823 | Health – Hospital Preparedness Program |
| 06830 | Health – CHDP |
| 06831 | Health – CHDP Foster Care |
| 06840 | Health – Senior Citizen |
| 06851 | Health – AIDS/HIV Program |
| 06852 | Health – AIDS Ryan White |
| 06860 | Health – Tobacco Education |
| 06862 | Health – CDC/Pan Flu |
| 06870 | Health – WIC |
| 06880 | Health – California Children’s Services |
| 06891 | Health – Adolescent Family Life Program |
| 06894 | Health – Cal Learn |

PUBLIC HEALTH DEPARTMENT

| <u>WORKLOAD</u> | <u>Actual 2011-12</u> | <u>Estimated 2012-13</u> | <u>Projected 2013-14</u> |
|---|----------------------------------|-------------------------------------|-------------------------------------|
| <u>Communicable Disease Control</u> | | | |
| Immunizations (Child) | 6,661 | 4,128 | 4,300 |
| Communicable Disease Investigations – TB | 2,730 | 2,980 | 3,220 |
| Tuberculin Skin Tests | 5,474 | 5,204 | 6,295 |
| Gonorrhea Treatment | 4 | 4 | 7 |
| Syphilis Treatment | 15 | 8 | 10 |
| Communicable Disease Investigations – Other | 2,550 | 3,420 | 3,455 |
| Sexually-Transmitted Disease Treatments | 112 | 91 | 110 |
| TB Treatment (LTBI Rx's) | 1,135 | 2,136 | 2,200 |
| Chlamydia Treatment | 19 | 24 | 25 |
| Dispensed TB Medication (# of clients) | 257 | 360 | 380 |
| <u>Student Nursing Visits</u> | 160 | 170 | 170 |
| <u>Case Management Home Visits</u> | 4,750 | 5,830 | 7,890 |
| <u>Examinations</u> | | | |
| Pre-Employment Exams | 199 | 159 | 229 |
| <u>Laboratory Services & Exams</u> | | | |
| Bacteriology Specimens | 324 | 350 | 360 |
| Mycology (Fungus) | 440 | 450 | 270 |
| Mycobacteriology (TB) | 1,508 | 1,000 | 624 |
| Immunology (Syphilis serology) | 360 | 400 | 200 |
| Urinalysis Test | 2,761 | 2,500 | 2,200 |
| Water Test | 1,340 | 1,400 | 1,300 |
| Rabies | 48 | 50 | 44 |
| Urine Drug Testing | 7,421 | 7,500 | 8,000 |
| <u>Vital Statistics</u> | | | |
| Births | 1,720 | 1,735 | 1,752 |
| Deaths | 815 | 830 | 849 |
| Certified Copies Birth/Death Certificates | 3,794 | 3,840 | 3,878 |

PUBLIC HEALTH DEPARTMENT

| <u>WORKLOAD (continued)</u> | <u>Actual 2011-12</u> | <u>Estimated 2012-13</u> | <u>Projected 2013-14</u> |
|---|----------------------------------|-------------------------------------|-------------------------------------|
| <u>Vital Statistics (continued)</u> | | | |
| Animal Bite Reports | 55 | 52 | 56 |
| Confidential Morbidity Reports | 1,542 | 1,561 | 1,580 |
| <u>CHDP Program</u> | | | |
| Record Review, Tracking | 27,500 | 27,500 | 27,500 |
| Follow-Up | 6,000 | 6,000 | 3,500 |
| Training Sessions | 20 | 20 | 18 |
| <u>Foster Care Program (Monthly Avg)</u> | | | |
| Probation (Monthly Avg) | 305 | 300 | 300 |
| Lake Street Foster Care Center | 15 | 15 | 15 |
| | 75 | 50 | 50 |
| <u>FMAAA – Seniors Program (Monthly Avg)</u> | | | |
| Comprehensive Health Assessments | 100 | 25 | 50 |
| Blood Panels | 110 | 40 | 75 |
| Influenza Immunizations | 7,750 | 3,832 | 3,500 |
| Tetanus-Diphtheria | 120 | 50 | 10 |
| Pneumonia Immunizations | 150 | 0 | 0 |
| Seniors Served through Outreach and Education | 175 | 75 | 75 |
| Physical Referrals | 100 | 25 | 50 |
| <u>HIV/AIDS Program</u> | | | |
| Reported HIV/AIDS Cases | 284 | 309 | 334 |
| HIV/AIDS Deaths (Accumulative) | 81 | 83 | 85 |
| HIV/AIDS Drug Program (ADAP) Enrollments/Re-certifications | 34 | 35 | 60 |
| Emergency Services (Food & Medical Transportation – Ryan White) | 20 | 25 | 25 |
| Short Term Rental Assistance (HOPWA) | 16 | 20 | 22 |
| HIV/AIDS Medical Care | 30 | 32 | 34 |
| <u>Tobacco Education & Prevention Program Outreach</u> | | | |
| | 80,000 | 80,000 | 80,000 |
| <u>CCS Program</u> | | | |
| Therapy & Diagnosis Caseload (Avg) | 1444 | 1178 | 1170 |
| Monthly MTU Clinic Attendance | 190 | 197 | 200 |

PUBLIC HEALTH DEPARTMENT

| <u>WORKLOAD (continued)</u> | <u>Actual</u> <u>2011-12</u> | <u>Estimated</u> <u>2012-13</u> | <u>Projected</u> <u>2013-14</u> |
|--|---|--|--|
| <u>CCS Program (continued)</u> | | | |
| MTU Caseload | 133 | 139 | 140 |
| <u>Women, Infant and Children Program</u> (Monthly Avg) | 9,125 | 9,125 | 9,250 |

REVENUE

| | <u>Actual</u> <u>2011-12</u> | <u>Estimated</u> <u>2012-13</u> | <u>Projected</u> <u>2013-14</u> |
|---|---|--|--|
| <u>Public Health Revenues</u> | | | |
| Health - Laboratory Fees | \$28,804 | \$47,900 | \$41,610 |
| Kaiser Grants | 77,430 | 47,752 | 41,740 |
| Health - Maternal Child Health – Federal | 409,016 | 924,389 | 829,613 |
| Emergency Medical Services – Trust | 41,422 | 0 | 0 |
| Health – Realignment | 2,113,345 | 2,778,722 | 2,804,333 |
| Childhood Lead Poisoning Prevention Funds | 84,581 | 91,255 | 84,942 |
| TB Prevention-State | 11,605 | 24,597 | 27,146 |
| Immunization Subvention Project Funds | 49,157 | 49,157 | 49,157 |
| Health - Vehicle License Fee - CMSP Realignment | 2,882,147 | 2,882,147 | 2,882,147 |
| Federal Healthy Families | 83,936 | 46,270 | 57,671 |
| Chlamydia Grant | 6,798 | 6,798 | 6,798 |
| Targeted Case Management | 32,951 | 0 | 0 |
| Clinic Fees | 5,945 | 7,100 | 45,871 |
| Interfund Revenue – Cost Plan | 1,030,993 | 1,030,993 | 618,218 |
| Senior Citizens | 31,942 | 26,170 | 24,081 |
| State - California Children’s Services | 718,363 | 696,313 | 777,168 |
| Federal - California Children’s Services | 221,126 | 346,952 | 397,561 |
| State - AIDS | 72,034 | 75,050 | 74,050 |
| Federal - AIDS | 97,517 | 72,658 | 78,469 |
| State Healthy Families | 35,292 | 12,457 | 15,527 |
| Tobacco Education | 70,544 | 180,000 | 0 |
| CHDP | 324,402 | 358,155 | 333,272 |

PUBLIC HEALTH DEPARTMENT

REVENUE (continued)

| <u>Public Health Revenues</u> | <u>Actual</u> <u>2011-12</u> | <u>Estimated</u> <u>2012-13</u> | <u>Projected</u> <u>2013-14</u> |
|--------------------------------------|---|--|--|
| Foster Care | \$83,731 | \$82,890 | \$93,917 |
| Challenge Grant | 60,816 | 0 | 0 |
| Adolescent Family Life | 239,906 | 187,722 | 183,247 |
| Community Transformation / Nutrition | 152,939 | 688,699 | 696,544 |
| Women, Infant, Child | 1,521,430 | 1,761,819 | 1,816,216 |
| Emergency Response Preparedness | 508,530 | 428,694 | 0 |
| Miscellaneous | 46,017 | 0 | 4,920 |
| Operating Transfer In-Gen Fund | 0 | 0 | 635,886 |
| Proposition 10 | <u>272,615</u> | <u>225,411</u> | <u>236,822</u> |
| Total Revenue | \$11,315,334 | \$13,080,070 | \$12,856,926 |

STAFFING

| <u>Permanent</u> | 2012-13 Authorized | | 2013-14 Recommended | | |
|---|---------------------------|------------------------|----------------------------|------------------------|--------------------------|
| | <u>Funded</u> | <u>Unfunded</u> | <u>Funded</u> | <u>Unfunded</u> | <u>Eliminated</u> |
| Accounting Technician I/II | 3 | 1 | 4 | | |
| Administrative Analyst I/II ⁽¹⁾ | 4 | | 5 | | |
| Administrative Assistant | 2 | | 2 | | |
| Assistant Public Health Director | 1 | | 1 | | |
| Health Education Coordinator ⁽²⁾ | 2 | 1 | 1 | 1 | 1 |
| Health Education Specialist ⁽¹⁾ | 5 | | 6 | | |
| Lab Intern or Public Health Microbiologist | 1 | | 1 | | |
| Medical Secretary I/II ⁽³⁾ | 2 | | 1 | | 1 |
| Nurse Practitioner | 1 | | 1 | | |
| Nutritional Assistant I/II ⁽⁴⁾ | 15 | | 18 | | |
| Nutritional Services Director | 1 | | 1 | | |
| Nutritionist | 2 | | 1 | 1 | |
| Office Assistant I/II/III ⁽⁵⁾ | 2 | | 3 | | |
| Office Services Supervisor I/II | 1 | | 1 | | |
| Physical Therapist | 1 | | 1 | | |
| Physical Therapist OT Unit Supervisor | 1 | | 1 | | |
| Program Assistant I/II | 2 | | 2 | | |

PUBLIC HEALTH DEPARTMENT

STAFFING (continued)

| <u>Permanent</u> | 2012-13 Authorized | | 2013-14 Recommended | | |
|--|---------------------------|------------------------|----------------------------|------------------------|--------------------------|
| | <u>Funded</u> | <u>Unfunded</u> | <u>Funded</u> | <u>Unfunded</u> | <u>Eliminated</u> |
| Program Manager ⁽⁶⁾ | 3.5 | 0.5 | 5 | | |
| Public Health Assistant ⁽⁴⁾ | 5 | | 2 | | 3 |
| Public Health Director | 1 | | 1 | | |
| Public Health Education Assistant (PHEA) ⁽⁷⁾ | 21 | | 22.5 | | |
| Public Health Laboratory Director | 1 | | 1 | | |
| Public Health Laboratory Technician ⁽⁸⁾ | 2 | | 1 | | 1 |
| Public Health Nurse I/II ⁽⁹⁾ | 10 | 1.25 | 12.25 | | |
| Public Health Nursing Director | 1 | | 1 | | |
| Public Health Officer (contract) | 1 | | 1 | | |
| Public Health Physician (contract) | 1 | | 1 | | |
| Registered Dietician | 3 | | 3 | | |
| Registered Nurse I/II or Licensed Vocational Nurse I/II | 2 | | 2 | | |
| Senior Accounting Technician | 1 | 1 | 1 | 1 | |
| Senior Administrative Analyst | 1 | | 1 | | |
| Senior Nutritional Assistant | 4 | 2 | 5 | 1 | |
| Senior Program Assistant | 1 | | 1 | | |
| Senior Public Health Nurse | 2 | 1 | 3 | | |
| Therapy Assistant | 1 | | 1 | | |
| X-Ray Technician ⁽¹⁰⁾ | <u>1</u> | | <u>1</u> | | <u>1</u> |
| Total Permanent | 108.5 | 7.75 | 114.75 | 4 | 7 |

Position Allocation Changes Justification:

- (1) It is recommended to increase the Administrative Analyst positions by 1.0 FTE and the Health Education Specialist positions by 1.0 FTE due to increasing program activities.
- (2) It is recommended to eliminate 1.0 FTE vacant Health Education Coordinator positions due to changing grant program funding.
- (3) It is recommended to eliminate 1.0 FTE vacant Medical Secretary I/II positions due to reduced program requirements.

PUBLIC HEALTH DEPARTMENT

STAFFING (continued)

Position Allocation Changes Justification (continued):

- (4) It is recommended to increase the Nutritional Assistant I/II positions by 3.0 FTE due to changing grant program requirements. The increase is offset by the recommended elimination of 3.0 FTE vacant Public Health Assistant positions.
- (5) It is recommended to increase the Office Assistant I/II/III positions by 1.0 FTE due to increasing administrative activities.
- (6) It is recommended to increase the Program Manager positions by 1.0 FTE due to increasing program complexity.
- (7) It is recommended to increase the Public Health Education Assistant positions by 1.5 FTE due to grant program requirements.
- (8) It is recommended to eliminate 1.0 FTE vacant Public Health Laboratory Technician positions no longer required for lab duties.
- (9) It is recommended to increase the Public Health Nurse I/II positions by 1.0 FTE to support DSS program requirements.
- (10) It is recommended to eliminate 1.0 FTE vacant X-Ray Technician due to changing program requirements.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$5,542,272) are recommended increased \$77,966 based on cost of recommended staff.
- 710103** **Extra Help** (\$301,900) is recommended increased \$187,948 based on an increased need for extra-help staff in the Department's grant programs.
- 710105** **Overtime** (\$0) is not recommended; a reduction of \$53,000.
- 710200** **Retirement** reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES

- 720300** **Communications** (\$68,021) is recommended reduced \$4,912 based on current expenditures and projected expenses for county phone lines, cell phones, fax lines, and maintenance of phone lines.
- 720305** **Microwave Radio Services** (\$0) is not recommended in this budget, as the expense will be paid directly from the Health Emergency Services Fund (1312). The amount budgeted in the Health Emergency Services Fund (1312) represents the Department's contribution to the Internal Service Fund for 2013-14.
- 720500** **Household Expense** (\$83,445) is recommended increased \$1,323 based on current expenditures for linens, pillows, towels, soap, infectious waste disposal, and janitorial costs.
- 720600** **Insurance** reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601** **Insurance - Other** (\$12,000) is recommended unchanged for Public Health's share of the County's Medical Malpractice premium (\$9,000), and Property/Pollution Insurance (\$3,000).
- 720605** **Employer Share – Retiree's Health Insurance** (\$120,840) is recommended increased \$21,000 for the Department's share of retirees' medical insurance based on current expenditures.
- 720800** **Maintenance - Equipment** (\$60,225) is recommended increased \$19,925 based on current expenditures for the maintenance of all office, x-ray and lab equipment, as well as computers. Funding is also included for maintenance of the Health on Wheels Van.
- 720900** **Maintenance - Structures and Grounds** (\$10,300) is recommended unchanged to reimburse the General Fund for work performed for the Health Department by RMA - Maintenance and Grounds Division.
- 721000** **Medical, Dental & Laboratory Supplies** (\$167,001) is recommended increased \$221 for the necessary medications and supplies for Flu Clinic vaccines, selected immunization vaccines, medications used to treat Tuberculosis and STDs, laboratory supplies, AIDS test kits, and X-ray supplies.
- 721100** **Memberships** (\$12,000) are recommended reduced \$500 for memberships with the Health Officers Association of California, Maternal Child Health Directors, California Council of Local Health Nursing Directors, Conference of Health Executives Association of California, California Rural Health Association, National Association of City & County Health Officials, the

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES (continued)

- 721100** **Memberships (continued)**
American Public Health Association, Tobacco LLA Project Director's Association, California Conference of Local Health Department Nutritionists, American Dietetic Association, National WIC Association, and California WIC Association.
- 721300** **Office Expense** (\$218,410) is recommended reduced \$10,931 based on current expenditures for general office supplies and forms, postage, equipment and furniture less than the fixed asset limit. This reduction is primarily due to revised grant program requirements.
- 721400** **Professional & Specialized Services** (\$795,138) is recommended increased \$131,679 based on current expenditures for a variety of essential contracted services including the Public Health Officer (\$75,600), County Laboratory Director Services (\$70,000), Proficiency testing for Laboratory certification and Medical Waste Fees (\$7,000), a Program Manager for the Healthy Beginnings Program (\$72,000), Occupational Therapy Services (\$112,000), numerous emergency preparedness contracts with Madera County healthcare partners (\$91,000), AIDS Emergency Rental Assistance & Support (\$39,000), external lab fees (\$30,000), and various subcontracts required under the Department's grant programs (\$298,538).
- 721407** **Data Processing Services** (\$65,335) is recommended increased \$16,435 based on current expenditures for Information Technology charges for software support and Wide Area Network costs.
- 721408** **Professional & Specialized Services - CMSP** (\$2,882,147) is recommended unchanged. The State provides the County with Realignment Funds which the County contributes to the County Medical Services Program.
- 721500** **Publications & Legal Notices** (\$20,195) recommended reduced \$805 based on current expenditures for items such as: continuous and new employment recruitments specifically for Public Health; ads in local area newspapers for health education programs; and public service ads for emergency preparedness/flu shot clinics; etc.
- 721600** **Rents & Leases - Equipment** (\$62,468) is recommended reduced \$6,049 based on current expenditures for Central Garage vehicles, use of rental cars when County vehicles are not available, and costs for copier lease maintenance agreements.
- 721700** **Rents & Leases - Building** (\$101,425) is recommended increased \$16,832 based on current expenditures for rental of office space, multiple storage locker spaces, modular leases, and satellite clinics in Chowchilla and Oakhurst.

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES (continued)

- 721900** **Special Departmental Expense** (\$108,661) is recommended reduced \$14,922 based on current expenditures and includes funds for cost of items such as: Dial-A-Ride coupons for clients for transportation to medical care; required laboratory license fees and the California EPA fee for generation of toxic waste; professional staff licensing renewals; and a variety of educational materials for health department programs.
- 722000** **Transportation & Travel** (\$82,029) is recommended increased \$6,539 for the Department's Out-of-County travel and to reimburse staff mileage for use of personal vehicles in the course of work in compliance with the program scopes of work.
- 722100** **Utilities** (\$6,090) is recommended unchanged for the department's cost for utilities in satellite clinics.

NOTE: The total program expenditure accounts detailed above do not reflect the cost of indirect expenses associated with the Countywide Cost Allocation Plan (\$340,632). Revenue to offset these expenses is included in the Interfund Revenue – Cost Plan category shown under the REVENUE section of this document.

INTRAFUND TRANSFERS

- 770100** **Intrafund Transfer – Human Resources Department** (\$60,000) is recommended to reimburse the Human Resources Department for personnel services provided to the Public Health Department.
- 770101** **Intrafund Transfer - Department of Social Services** (\$827,598) is recommended to offset costs for staff working in the Healthy Beginnings Program (\$317,914), the Cal Learn program (\$197,084), the Community Nutrition Expansion Program (\$150,000), a full-time Public Health Nurse (\$100,000), and the Emergency Response Nurse for DSS (\$62,600).