

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2013-14**

Department: **IHSS Public Authority
(77070)**
Function: **Public Assistance**
Activity: **Public Assistance**
Fund: **IHSS Public Authority**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2011-12</u>	<u>BOARD APPROVED EXPENDITURES 2012-13</u>	<u>DEPARTMENT REQUEST 2013-14</u>	<u>CAO RECOMMENDED 2013-14</u>
SERVICES & SUPPLIES				
720300 Communications	1,900	1,900	1,322	1,322
720500 Household Expense	489	489	390	390
720601 General Insurance	16,404	16,850	16,850	16,850
720800 Maintenance - Equipment	300	300	300	300
720900 Maintenance - Structures & Grounds	204	204	158	158
721300 Office Expense	10,088	7,700	7,700	7,700
721400 Professional & Specialized Services	75,562	59,000	18,500	18,500
721500 Publications & Legal Notices	0	250	250	250
721700 Rents & Leases - Building	3,506	3,682	3,240	3,240
721900 Special Departmental Expense	1,000	1,000	63,000	63,000
722000 Transportation & Travel	2,000	2,000	1,000	1,000
722100 Utilities	622	622	638	638
TOTAL SERVICES & SUPPLIES	112,074	93,997	113,348	113,348
OTHER CHARGES				
730700 Judgements & Damages	0	10,000	10,000	10,000
TOTAL OTHER CHARGES	0	10,000	10,000	10,000
OTHER FINANCING USES				
750100 Operating Transfer Out	1,497,405	750,000	938,000	938,000
TOTAL TRANSFERS	1,497,405	750,000	938,000	938,000
TOTAL - IHSS PUBLIC AUTHORITY	1,609,479	853,997	1,061,348	1,061,348

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

COMMENTS

In 1999, the Governor signed Assembly Bill 1682 (AB 1682) into law. A provision of the bill added Section 12302.25 to the Welfare and Institutions Code which states that each county, on or before January 1, 2003, must act as an employer of record or establish an employer of record for In-Home Supportive Services (IHSS) Program providers for the purpose of collective bargaining. The providers do not become County employees.

Pursuant to AB 1682 requirements, on October 15, 2002, the Madera County Board of Supervisors, by ordinance, created the, "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity. With the Board of Supervisors as Board of Trustees of the Authority, the role of the Authority, in addition to employer of record for collective bargaining of wages and fringe benefits of the Independent Providers, is to:

- Contract with the Department of Social Services for Public Authority administrative staff, which includes Program Manager, Receptionist and Registry/Training Specialists.
- Provide a centralized Provider Registry to be developed and operated "in-house" by the Public Authority.
- Supply, through the Registry, upon consumer request, a list of providers to IHSS consumers following completion of the consumer intake process.
- Make training services available to all Madera County IHSS consumers and providers.
- Provide, through County Departments, technical and professional assistance to support the initial development and ongoing operations of the Public Authority. Departments include Social Services, County Counsel, Human Resources, Administrative Management, and the Auditor-Controller's Office. Charges for services of the various County Departments will be included in an Interagency agreement between the County and the Public Authority.

This budget includes the funding for the IHSS Public Authority staff support and resources to accomplish the above activities. The proposed 2013-14 budget for the In-Home Supportive Service - Public Authority, which is not part of the General Fund, funds the administrative activities and support costs for the activities of the Authority.

Note: The Federal, State, and County funds that support the IHSS Administrative function are not included in the County's General Fund and are to be accounted for separately. The Federal and State funds will be received into the IHSS Public Authority Budget when claims are submitted and revenues are received for this budget. The County share of funds are included in the Special Payments Budget (02200) and transferred into the IHSS Public Authority as costs are incurred.

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

COMMENTS (continued)

The County's share for the cost for of IHSS Providers is shown in the Department of Social Services - Public Assistance Programs Budget (07530). The County currently compensates the independent providers with an hourly rate of \$9.75. In addition, \$0.60 cents per hour will be contributed for the independent providers' health benefit costs.

The In-Home Supportive Services (IHSS) Program was created in 1973, and is funded with Federal, State, and County funds. The program is designed to serve individuals who would not be able to remain safely in their own home without assistance and includes aged, blind, or otherwise disabled SSI/SSP recipients, as well as low-income individuals. The IHSS Program has two (2) main benefits: (1) it allows recipients the comfort of living in their own homes (avoiding institutionalization); and (2) provides services that are much less expensive than out-of-home care. Individuals eligible for the program receive a wide variety of basic services, including domestic assistance, such as housecleaning, meal preparation, laundry, and shopping; personal care, such as feeding and bathing; transportation; protective supervision; and certain paramedical services ordered by a physician. An individual may be eligible for up to 283 hours of service per month based on assessments of their ability to function independently. Eligibility for these services and the specific level of services is determined by the IHSS Social Worker staff funded in the Department of Social Services – Administration Budget (07510).

The State and the County share administrative responsibilities for the IHSS Program. The State's primary functions include overseeing the payroll system for IHSS providers, unemployment insurance and workers' compensation, as well as supplying financial resources for the program. The day-to-day administration of the IHSS program is the responsibility of the County, including a determination of the number of service hours per month for which the recipient qualifies and the types of service each recipient needs. The County has, and will continue to maintain, a list of providers known to provide IHSS services. If a recipient indicates they don't know anyone to provide services, a list of providers in their geographic area is provided. The recipient contacts, interviews, hires, supervises, and fires their care giver. In fact, many IHSS recipients hire family members or friends, who receive pay through the IHSS Program. In Madera County, 70 percent of the individual providers are related to the IHSS recipient. There are about 1,600 recipients in Madera County, and approximately 1,500 individual providers.

Commencing July 1, 2102, pursuant to SB 1036 and amended by AB 1471, counties have a Maintenance of Effort (MOE) requirement in lieu of paying a share of the non-federal costs for IHSS services and IHSS and Public Authority (PA) administration. County costs exceeding the MOE will be paid for by the State General Fund. The State pays the providers directly based on time records submitted to the State by the County IHSS Public Authority overseeing the provider activities, and the County submits the County's share of cost to the State. For 2013-14, the total cost of the IHSS Program will be \$17,600,000, of which the Madera County MOE is \$3,186,048.

The County's costs for the providers' health benefits are claimable through the Public Authority claim. This \$0.60 per hour equates to approximately \$938,000 which is reimbursed 100% for 2013-14.

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

REVENUE

	<u>Actual</u> <u>2011-12</u>	<u>Estimated</u> <u>2012-13</u>	<u>Projected</u> <u>2013-14</u>
Federal	\$1,016,145	\$426,999	\$478,380
State	992,861	406,199	459,620
Local	<u>10,511</u>	<u>20,799</u>	<u>23,542</u>
Total	<u>\$2,019,517</u>	<u>\$853,997</u>	<u>\$961,542</u>

SERVICES AND SUPPLIES

- 720300** **Communications** (\$1,322) is recommended reduced \$578 for cell phones, internet access for case management software for the Registry, connection to State payroll system, and shared costs for phone lines.
- 720500** **Household Expense** (\$390) is recommended reduced \$99 for pro-rated costs associated with janitorial and rug services based on co-locating with the Department of Social Services.
- 720700** **General Insurance** (\$16,850) is recommended unchanged for primary liability coverage for the Authority.
- 720800** **Maintenance - Equipment** (\$300) is recommended unchanged for repairs associated with the maintenance of office equipment.
- 720900** **Maintenance - Structures & Grounds** (\$158) is recommended reduced \$46 for the pro-rated costs for building and grounds maintenance.
- 721300** **Office Expense** (\$7,700) is recommended unchanged for the estimated cost of office supplies, postage, subscriptions, and computer supplies.
- 721400** **Professional & Specialized Services** (\$18,500) is recommended reduced \$40,500 due to shifting the Social Services professional services costs to the Special Departmental Expense account. A Consumer & Provider Newsletter, consultants for needs assessments, program evaluation and training (\$1,000), Registry and Database software (\$7,500), and a Collective Bargaining Consultant and State Mediation Services (\$7,500) are included. This account also provides for the estimated costs of professional services which will be purchased by the Authority (\$2,500), including:

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

SERVICES AND SUPPLIES (continued)

Professional & Specialized Services (continued)

\$	500	Auditor - Controller's Office professional services and annual audit
	500	Information Technology professional services and installation of equipment
	500	County Counsel professional services
	500	Human Resources professional services
	500	Administrative Management and Risk Management professional services

721500 **Publications and Legal Notices** (\$250) is recommended unchanged and represents the projected costs for advertising for providers in local newspapers, radio, TV, etc.

721700 **Rents & Leases - Building** (\$3,240) is recommended reduced \$442 for the projected shared costs for use of Social Services' facilities located at 720 East Yosemite Ave.

721900 **Special Departmental Expense** (\$63,000) is recommended increased \$62,000 due to the shift of the Social Services professional services costs from the Professional & Specialized Services account. This account also used to purchase materials to promote the Registry to providers and consumers.

722000 **Transportation & Travel** (\$1,000) is recommended reduced \$1,000 for the projected costs for travel and training, mileage reimbursement for use of private vehicles, and use of Social Services' vehicles.

722100 **Utilities** (\$638) is recommended increased \$16 for the projected shared costs for the use of utilities in the Social Services facilities.

OTHER CHARGES

730700 **Judgements & Damages** (\$10,000) is recommended unchanged to fund the required deductible for the primary liability insurance coverage.

OTHER FINANCING USES

Operating Transfer Out (\$938,000) is recommended to fund the required Health/Admin costs associated with IHSS. These funds are transferred to reimburse the General Fund Department of Social Services – Public Assistance Program Org 07530, where these costs are actually paid.