

**COUNTY OF MADERA  
BUDGET UNIT EXPENDITURE DETAIL  
BUDGET FOR THE FISCAL YEAR 2013-14**

Department:

**GRAND JURY  
(03400)**

Function:

**Public Protection**

Activity:

**Judicial**

Fund:

**General**

| <u>ACCOUNT CLASSIFICATION</u>        | <u>ACTUAL<br/>EXPENDITURES<br/>2011-12</u> | <u>BOARD<br/>APPROVED<br/>EXPENDITURES<br/>2012-13</u> | <u>DEPARTMENT<br/>REQUEST<br/>2013-14</u> | <u>CAO<br/>RECOMMENDED<br/>2013-14</u> |
|--------------------------------------|--|--|---|--|
| SERVICES & SUPPLIES                  |  |  |   |  |
| 720300 Communications                | 1,251                                      | 1,250  | 1,250                                     | 1,250                                  |
| 721300 Office Expense                | 4,324                                      | 3,000  | 3,000                                     | 3,000                                  |
| 721400 Professional & Specialized    | 0  | 500  | 500                                       | 500                                    |
| 721700 Rents & Leases-Buildings      | 12,600                                     | 12,600   | 12,600                                    | 12,600                                 |
| 721900 Special Departmental Expense  | 22,957                                     | 20,600   | 20,600                                    | 20,600                                 |
| 722000 Transportation & Travel       | 36,253                                     | 33,750   | 33,750                                    | 33,750                                 |
| <b>TOTAL SERVICES &amp; SUPPLIES</b> | <b>77,385</b>                              | <b>71,700</b>  | <b>71,700</b>                             | <b>71,700</b>                          |
| <b>TOTAL - GRAND JURY</b>            | <b>77,385</b>                              | <b>71,700</b>  | <b>71,700</b>                             | <b>71,700</b>                          |

## GRAND JURY

### COMMENTS

The Grand Jury is a Committee of 19 citizens appointed each year by the Superior Court and charged with inquiring into public offenses committed or triable within the County, and presenting such offenses to the Court by indictment. The Grand Jury also inquires into the management of all County offices, possible misconduct of public officials, and financial affairs of cities. The term of the Grand Jury is on a fiscal year basis. Members are paid the following stipend for each meeting attended:

|                    | Current<br>Rate |
|--------------------|-----------------|
| Regular Meetings   | \$20            |
| Committee Meetings | \$10            |

For 2013-14, the Grand Jury has requested a budget in the amount of \$71,700, unchanged from the 2012-13 fiscal year. Meetings and Mileage reimbursement at 56.5 cents per mile are the largest estimated expenditures. The following is the proposed budget submitted by the Grand Jury for 2013-14:

#### Basic Expenses

|  |              |
|--|--------------|
| Office Supplies (includes printing of the annual Final Report)                     | 3,000        |
| Professional Services (Court Reporter, Information Technology Services, Subpoenas) | 500          |
| Office Rent  | 12,600       |
| Telephone  | <u>1,250</u> |
| Total Basic Expenses   | \$17,350     |

#### Meeting and Mileage Expenses

|   |               |
|---|---------------|
| Committee Meetings/Full Grand Jury Panels | \$20,600      |
| Mileage and Training Expenses             | <u>33,750</u> |
| Total Meetings and Mileage and Expenses   | \$54,350      |

TOTAL BUDGET REQUESTED \$71,700

Due to the continuing fiscal constraints facing the County, it is recommended to fund the Grand Jury at the same level (\$71,700) as the 2012-13 fiscal year. If, during the 2013-14 fiscal year, mileage costs exceed appropriations due to a significant number of members continuing to travel from the mountain communities as required for meeting attendance and/or the IRS increases the current mileage reimbursement rate, County Administration will return to the Board to request a transfer of funds from Appropriations for Contingencies to offset the increase in mileage expenses. Below are appropriations as requested by the Grand Jury and as recommended by County Administration:

## GRAND JURY

### SERVICES & SUPPLIES

- 720300**      **Communications** (\$1,250) is recommended unchanged based on current and projected expenses for phone service.
- 721300**      **Office Expense** (\$3,000) is recommended unchanged based on current and projected expenses for the printing of Final Grand Jury Reports and miscellaneous clerical supplies.
- 721400**      **Professional & Specialized** (\$500) is recommended unchanged for the use of a court reporter, Information Technology services, and/or for serving of subpoenas.
- 721700**      **Rents & Leases - Building** (\$12,600) is recommended unchanged to provide rent for the Grand Jury offices located in the Veterans of Foreign Wars Hall.
- 721900**      **Special Departmental Expense** (\$20,600) is recommended unchanged based on current and projected expenses for the Regular and Committee Meetings attended by the Grand Jury members.
- 722000**      **Transportation & Travel** (\$33,750) is recommended unchanged based on current and projected costs for mileage reimbursement for Grand Jury members' attendance at committee and full panel meetings, as well as for costs associated with the annual Grand Jury Association Seminar (located in Visalia) and local training.