

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2013-14**

Department: **RMA - BUILDING
OPERATIONS (01320)**
Function: **General**
Activity: **Property Management**
Fund: **General**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2011-12</u>	<u>BOARD APPROVED EXPENDITURES 2012-13</u>	<u>DEPARTMENT REQUEST 2013-14</u>	<u>CAO RECOMMENDED 2013-14</u>
SERVICES & SUPPLIES				
720500 Household Expense	2,098	14,000	5,000	5,000
720502 Household Expense - Refuse Disposal	851	1,100	1,100	1,100
721400 Professional & Specialized Services	526,784	550,000	526,500	526,500
721900 Special Departmental Expense	960	850	850	850
TOTAL SERVICES & SUPPLIES	530,693	565,950	533,450	533,450
TOTAL - BUILDING OPERATIONS	530,693	565,950	533,450	533,450
INTRAFUND TRANSFERS				
770100 Intrafund Transfer	-168,735	-224,980	-156,830	-156,830
TOTAL INTRAFUND TRANSFERS	-168,735	-224,980	-156,830	-156,830
GRAND TOTAL - BUILDING OPERATIONS	361,958	340,970	376,620	376,620

BUILDING OPERATIONS

COMMENTS

This budget funds the cost of cleaning County buildings using contracted janitorial services. The annual cost of the janitorial agreement is shown in the Professional and Specialized Services account in this budget. Costs for the upkeep of the Oakhurst Sheriff/Fire facility are also included in this budget.

SERVICES & SUPPLIES

- 720500** **Household Expense** (\$5,000) is recommended reduced \$9,000 for any miscellaneous cleaning supplies and paper products that may be needed which are not required under the current janitorial contract.
- 720502** **Household Expense - Refuse Disposal** (\$1,100) is recommended unchanged for trash pickup at County facilities in Oakhurst and North Fork. Based on the provisions of a Memorandum of Joint Occupancy with the Administrative Office of the Courts, the County will reimburse the State a pro rata share of cost (32.5%) for refuse disposal expense relating to the Bass Lake Government Center. For further explanation, see Trial Court Operations budget narrative.
- 721400** **Professional & Specialized Services** (\$526,500) is recommended reduced \$23,500 based on current expenditures. The janitorial budget includes a four-hour per day janitor for Social Services and the janitorial services for the Grand Jury's rental space. Based on the provisions of the Memorandum of Joint Occupancy with the Administrative Office of the Courts, for 2012-13, this budget will reflect the County's share of cost billed by the Court (32%) for janitorial services in the former County Government Center.
- 721900** **Special Departmental Expense** (\$850) is recommended unchanged to provide for the fingerprinting of new janitorial employees for security purposes.

COST APPLIED/REVENUE

\$173,200 of this budget will be charged to the Household Expense accounts of Child Support Services (\$17,795), Department of Social Services - Administration (\$83,510), Women Infant Care (WIC) (\$7,490), Welfare Fraud (\$1,695), Public Health (\$46,340), and RMA - Road Department (\$16,370).