

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2014-15**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2012-13</u>	<u>BOARD APPROVED EXPENDITURES 2013-14</u>	<u>DEPARTMENT REQUEST 2014-15</u>	<u>CAO RECOMMENDED 2014-15</u>
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	9,563,976	11,199,607	11,406,948	11,406,948
710103 Extra Help	201,931	316,000	515,000	515,000
710105 Overtime	161,108	75,000	75,000	75,000
710106 Standby & Night Premium	71,287	60,000	60,000	60,000
710200 Retirement	2,601,432	3,032,286	3,403,859	3,403,859
710300 Health Insurance	1,660,578	1,796,348	1,807,934	1,807,934
710400 Workers' Compensation Insurance	210,851	295,595	262,606	262,606
TOTAL SALARIES & EMPLOYEE BENEFITS	14,471,163	16,774,836	17,531,347	17,531,347
SERVICES & SUPPLIES				
720300 Communications	297,398	429,000	429,000	429,000
720500 Household Expense	110,877	95,400	103,400	103,400
720600 Insurance	8,316	8,316	11,180	11,180
720601 General Insurance	5,132	7,251	7,251	7,251
720605 Employer-Share Retiree Health Insurance	367,837	392,730	392,730	392,730
720800 Maintenance - Equipment	39,360	96,000	96,100	96,100
720900 Maintenance - Structures & Grounds	151,736	160,000	188,246	188,246
721100 Memberships	43,474	57,568	60,568	60,568
721300 Office Expense	854,195	812,100	841,856	841,856
721400 Professional & Specialized Services	776,565	2,024,147	1,823,926	1,823,926
721500 Publications & Legal Notices	0	5,500	5,500	5,500
721600 Rents & Leases - Equipment	49,746	98,000	99,000	99,000
721700 Rents & Leases - Buildings	796,413	864,830	902,755	902,755
721900 Special Departmental Expense	1,708,852	2,313,626	2,560,575	2,560,575
722000 Transportation & Travel	77,930	100,000	110,000	110,000
722100 Utilities	142,494	202,225	225,208	225,208
TOTAL SERVICES & SUPPLIES	5,430,324	7,666,693	7,857,295	7,857,295

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FIXED ASSETS				
740300 Equipment	123,368	530,500	660,500	660,500
TOTAL FIXED ASSETS	123,368	530,500	660,500	660,500
INTRAFUND TRANSFERS				
770100 Intrafund Expense	-603	0	675,800	675,800
TOTAL INTRAFUND TRANSFER	-603	0	675,800	675,800
TOTAL - DEPARTMENT OF SOCIAL SERVICES- ADMINISTRATION	20,024,253	24,972,029	26,724,942	26,724,942

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst. In addition, employees are out-stationed at Madera Community Hospital.

Temporary Assistance to Needy Families (TANF)

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2014-15, it is anticipated the State will allocate approximately \$8,300,000 to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2014-15 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

Economic Development Commission

CalWORKS also funds the County share of the Madera County Economic Development Commission (EDC) operational costs. The Board of Supervisors, in concert with the City Councils of Chowchilla and Madera, has supported an Economic Development Commission for the purpose of attracting industry to Madera County. The thirteen member Commission consists of one City Council Member representing each of the two incorporated cities, one County Supervisor representing the County, one member representing each of the six Chambers of Commerce, one member-at-large, two members representing the Work Force Investment Board, and a member representing a Public Utility Company.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Economic Development Commission (continued)

Funding has previously been contributed by the two Cities, the County, and other miscellaneous sources. In Fiscal Year 2014-15, the Madera County Department of Social Services will claim Madera County's cost for the Economic Development Commission services under the auspices of the CalWORKS Program in the amount of \$204,633 in order to attract new employers and employment opportunities to Madera County. CalWORKS' Maintenance of Effort can be utilized to cover these costs.

The Madera County Economic Development Commission has requested the following funding commitment for the 2014-15 fiscal year from the following sources:

	<u>2012-13</u> <u>Actual</u>	<u>2013-14</u> <u>Authorized</u>	<u>2014-15</u> <u>Recommended</u>
County of Madera	\$209,852	\$204,633	\$204,633
City of Madera	152,220	148,433	148,433
City of Chowchilla	26,542	25,881	25,881

In-Home Supportive Services - Public Authority

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. During 2002-03, four (4) positions were allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2014-15 Social Services Administrative budget (estimated at \$62,000). The County's cost is now absorbed into the IHSS administrative Maintenance of Effort (MOE) which is budgeted in the Public Authority budget.

The IHSS Public Authority will be sharing in certain facilities and equipment with Social Services; these costs will be offset in the Rents & Concessions Revenue Account for 07510.

Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$3,296,626 for fiscal year 2014-15 for Adult Protective Services and a variety of Child Welfare programs.

STAFFING

Due to the fluctuating caseloads, certain social services and eligibility functions are budgeted on an average principle called a “yardstick.” Actual number of positions are allocated quarterly by the County Administrative Office, as previously delegated by the Board of Supervisors. Although positions are allocated, the number of positions actually filled are limited by the availability of State and Federal funding.

Currently, there are 257 filled positions, of which two positions are assigned to IHSS activities for the IHSS Public Authority. For 2014-15, the Department will communicate staffing needs to your Board as they arise.

<u>Permanent</u>	<u>2013-14 Authorized</u>	<u>2014-15 Recommended</u>
Account Clerk I/II	13	13
Accounting Technician I	2	2
Account Clerk Supervisor I/II	3	3
Administrative Analyst I/II	6	6
Administrative Assistant or Secretary	2	2
Central Services Assistant	3	3
Data Entry Operator I	7	7
Deputy County Counsel I/II/III	2	2
Deputy Director – Welfare	2	2
Director of Social Services	1	1
Eligibility Supervisor, or Employment & Training Worker Supervisor	30 ⁽¹⁾	30 ⁽¹⁾
Employment & Training Worker I/II/III or Eligibility Worker I/II/III or Vocational Trainee, or Vocational Assistant	130 ⁽¹⁾⁽²⁾	130 ⁽¹⁾⁽²⁾

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

STAFFING (continued)

	<u>2013-14</u>	<u>2014-15</u>
	<u>Authorized</u>	<u>Recommended</u>
<u>Permanent</u>		
Legal Assistant	1	1
Office Assistant I/II/III	17	17 ⁽³⁾
Office Assistant Supervisor I/II	5	5
Personnel Assistant	1	1
Program Manager I	5	6
Program Manager Secretary	2	2
Information Systems Supervisor	1	0 ⁽⁴⁾
Social Worker I/II/III/IV	65 ⁽¹⁾	65 ⁽¹⁾
Social Worker Supervisor I/II	14	14
Staff Services Manager I – Fiscal	1	1
Information Systems Analyst	<u>1</u>	<u>0⁽⁴⁾</u>
Total	309	313
<u>IHSS Unit Funded by IHSS Public Authority</u>		
Employment Training Worker I/II/III	2	2
Office Assistant I/II	1	1
Program Manager I	<u>1</u>	<u>1</u>
Total	<u>4</u>	<u>4</u>
TOTAL PERMANENT ALLOCATED POSITIONS	<u>313</u>	<u>317</u>
Actual Filled Positions	217	257⁽⁵⁾

(1) Estimated Yardstick Allocation

(2) No more than 29 can be appointed to the Eligibility Worker III classification, and not to exceed seven (7) Employment & Training Worker III positions at any one time.

(3) No more than six (6) Office Assistant III positions at any one time.

(4) Represents the transfer of remaining Information Technology positions into the Information Technology budget.

(5) The figure represents the actual number of filled positions, which has been inaccurately reported for several years in the budget document.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$11,406,948) are recommended increased \$207,341 based on a recommended staffing level of 257 employees.
- 710103** **Extra Help** (\$515,000) is recommended increased \$199,000 based on staffing needs for part-time help in the areas of imaging, clerical and Adoptions.
- 710105** **Overtime** (\$75,000) is recommended unchanged for overtime due primarily to staff called-out on child and adult protective service calls. Effective May 1, 1999, SB 2199 requires Adult Protective Services referrals 24 hours per day, 365 days per year.
- 710106** **Standby & Night Premium** (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program. As noted in the Overtime account, the requirement of SB 2199 requires additional standby hours of the Adult Protective Services staff.
- 710200** **Retirement** reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** **Communications** (\$429,000) is recommended unchanged based on projected expenses. Included in this account is the Department's share of circuit costs of the County's Wide Area Network (\$105,800).

Also included in this account is the Microwave Radio Services (\$46,100), which represents the Department's contribution to the Internal Service Fund for 2014-15 based on the number of radios in this Department utilizing the County's microwave radio network.

The IHSS Public Authority will pay \$1,322 as their share of cost for Communications.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

- 720500** **Household Expense** (\$103,400) is recommended increased \$8,000 based on the current contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$390 as their share of cost for Household Expense.
- 720600** **Insurance** reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601** **General Insurance** (\$7,251) is recommended unchanged for the Department's contribution to the County's Property Insurance Program.
- 720605** **Employer Share-Retiree Health Insurance** (\$392,730) is recommended unchanged based on actual expenditure levels for the Department's share of the County's contribution for the retirees' health insurance premiums.
- 720800** **Maintenance - Equipment** (\$96,100) is recommended increased \$100 based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$300 as their share of cost for equipment maintenance.
- 720900** **Maintenance - Structures and Grounds** (\$188,246) is recommended increased \$28,246 for projected expenditures which includes materials and labor for the maintenance of the buildings using Building Maintenance and Grounds staff. The estimated costs for the projects are based on material costs with the maintenance staff performing the labor. The IHSS Public Authority will pay \$158 as their share of cost for Maintenance of Structures.
- 721100** **Memberships** (\$60,568) is recommended increased \$3,000 for memberships in the County Welfare Directors' Association (\$50,013); the National Association of County Human Services Administrators (NACHSA) (\$315); the Local Chapter of the Personnel Management Association (\$40), the IHSS Fresno Madera Continuum of Care (\$250); various Chambers of Commerce (\$680); the Homeless Continuum of Care (\$250); the State Bar of California (\$3,000); National Adult Protective Services Association (\$275); and the Central Valley Consortium (\$5,745).
- 721300** **Office Expense** (\$841,856) is recommended increased \$29,756 for office and photocopy supplies, mailing costs, and computer supplies. The increase in appropriations reflects the projected cost to purchase 26 Tablets/IPADS for Welfare to Work and Child Welfare staff who go out in the field to assist clients. The IHSS Public Authority will pay \$7,700 as their share of cost for Office Expense.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 **Professional & Specialized Services** (\$1,823,926) is recommended reduced \$200,221 due in part to costs associated with services provided by other County Department staff is now budgeted as Intrafund Expense (770100). Included in this account is the Department's cost for services related to County Information Technology Help Desk. This account also funds the following recommended contractual agreements:

NON CalWORKs PROGRAMS

<u>Staff Training Services</u> (100% State Funded)	\$158,840
<u>Employee Assistance Plan</u> - Department contribution	5,000
<u>Ongoing Maintenance and Operation</u> - C-IV/Call Center Costs (County Share)	170,500
<u>IT Labor for Non-WAN Support</u> – As needed County Help Desk Costs	61,143
<u>Alarm Services</u> - Chowchilla	5,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	100,000
<u>Annual IT</u> - Anti-Virus Upgrade, Software Licenses, IT Training, Training Software	162,000
<u>Email Storage Capacity</u> – charges for long-term email storage	12,000
<u>Office Professional Suite Upgrade</u> – will provide upgrade to the 2010 version for 115 employees receiving database information from the State.	33,500
<u>Internal Investigator</u> to be contracted to investigate personnel complaints relating to employee harassment and discrimination, as the need arises.	12,000
<u>Accurint</u> – this project will be used to purchase existing effective services, such as: US Search for identification and location of family members of youth in foster care to establish life-long connections to a caring adult.	3,120

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Rushmore</u> – to design, test, implement and maintain a case-review, data collection instrument and evaluation tool specifically designed for the Department to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	\$22,500
<u>Fire Extinguisher Training</u>	150
<u>Translation and Interpreting Services.</u>	32,000
<u>Safe Measures</u> – maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	10,400
<u>APS Case Management System</u> – Ongoing costs for case management for APS cases.	15,900
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	12,000
<u>Security Guards</u> – To provide presence at offices and visitations.	64,480
<u>Promoting Safe and Stable Families (PSSF)</u> – The PSSF program provides support for families in the form of early intervention, relative caregiver support and substance abuse treatment and recovery. Approximately \$80,000 will be used for funding the Healthy Beginnings Program, and is reflected in the total expense amount for that program listed under Special Department Expense (721900).	75,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Educational Support for Dependent Youth (IV-E)</u>	\$170,000
<u>Adoptions – Out of State Attorney Fees (ICPC)</u>	20,000
<u>MEDS Security</u> – A portion of the Medi-Cal Administrative allocation has been reserved for ongoing costs related to the efforts to protect confidential client information. Equipment for and ongoing costs related to the department’s Card Access System are also included. These costs are 100% funded by Federal and State funds.	50,000
<u>ReadySetGo!</u> – Contract for ILP youth.	70,000
<u>CIV OBIEE Reporting Tool</u> – Management reports for state and federal requirements.	29,000
<u>“Fitness for Duty” Medical Exams</u> for employees-outside agency	7,500
<u>Fleet GPS Monitoring System</u> – To track and provide directions for staff in field.	7,560
<u>Video Conferencing</u> – GotoCorporate (100 users)	6,200
<u>Accucare</u> – Alcohol Severity Index Check/Assessment for Parents	3,500

CalWorks PROGRAMS

<u>Learning Disabilities</u> – Contract to assist customers with learning disabilities in their job readiness activities.	50,000
<u>Economic Development</u> – Madera County Economic Development Commission (EDC) to provide job creation and business expansion, including funds for marketing EDC.	204,633

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

CalWorks PROGRAMS (continued)

Vocational Education – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKS clients to be job-ready. \$250,000

721500 Publications & Legal Notices (\$5,500) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$250 as their share of publication costs.

721600 Rents & Leases - Equipment (\$99,000) is recommended increased \$1,000 for the lease of twelve (12) copy machines (\$98,500) and miscellaneous rentals (\$500). This increase includes an additional scanner/printer for the Hearing/Appeals unit.

721700 Rents & Leases - Buildings (\$902,755) is recommended increased \$37,925 for lease of the following locations: 629 East Yosemite Ave (\$153,355); the Administration Office Building on 700 East Yosemite (\$165,660); 720 East Yosemite Avenue (\$381,975); the Oakhurst Office (\$84,282); the Chowchilla Office (\$71,559); shared space at Family Support (\$14,064); the facility on Lake Street (\$25,620); and rented storage space (\$6,240). The IHSS Public Authority will pay \$3,240 as their share.

721900 Special Departmental Expense (\$2,560,575) is recommended increased \$246,949. The IHSS Public Authority will pay \$1,000 as their share of costs. This account funds the following:

IRS Intercept Fee, Vital Statistics, and miscellaneous expenses. \$ 26,000

Mental Health Substance Abuse - Contract for mental health services for clients in the CalWORKS Program. 664,854

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

Special Departmental Expense (continued)

<u>Behavioral Health</u> – Transportation costs provided for CalWORKS consumers needing transportation for mental health services (\$50,000), and Child Welfare Service Provider reimbursements (\$25,000).	\$75,000
<u>Medi-Cal Screening</u> – MOU with Behavioral Health to provide activities associated with the Medi-Cal eligibility screening process on behalf of public assistance applicants and case eligibility management for continuing cases.	50,000
<u>Public Health Nurse</u> - Federal and State reimbursement for a Public Health Nurse assigned to Child Welfare to assess the health needs of children and to identify resources to care for any identified health needs and PT Emergency Response Nurse. Also, includes request for additional nurse for Adult Protective Services.	295,000
<u>Public Health - CalFresh Nutrition Education Program (CNEP) Snap Ed</u> – Education on proper nutrition	150,000
<u>Public Health</u> – Cal Learn Case Management	200,000
<u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost.	23,000
<u>Child Welfare Services</u> reimbursement of related costs.	265,000
<u>Foster Home Recruitment and Parent Program</u> which allocates funds for development and implementation of recruitment and training activities for Foster Homes.	7,000
<u>Preserving Safe and Stable Families</u>	96,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

Special Departmental Expense (continued)

Adult Protective Services – provides emergency and temporary housing, temporary caretakers’ costs, wheel chair ramps, apnea monitors, glasses and psychiatric services. \$4,500

Kinship Foster Care Program – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes. 5,000

Healthy Beginnings Program – This program provides a system of care for targeting families with children from 0 to 5 years of age in crisis and with special needs. Children in this age range who come to the attention of Child Welfare Services are referred to the program for consultation and for services, as appropriate, to the agencies below. A portion of the cost is funded through PSSF (\$80,000). Local Share of Cost is provided by First 5 Madera County (\$236,391). 687,921

Public Health	\$317,914
Behavioral Health	78,161
Office of Education	291,846

New Employee Physical Examinations – provided by the Public Health Department. 11,300

722000 **Transportation & Travel** (\$110,000) is recommended increased \$10,000 for anticipated training sessions, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$1,000 as their share of costs.

722100 **Utilities** (\$225,208) is recommended increased \$22,983 to provide for the Department’s share of the County’s utility cost. The increase reflects the additional utility costs associated with added space in Madera, Oakhurst and Chowchilla. The IHSS Public Authority will pay \$638 as their share of cost for Utilities.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

FIXED ASSETS

740300 **Equipment** (\$660,500) is recommended increased \$130,000 to purchase the following fixed assets:

Vehicles

2 Compact Sedan – PRIUS (R) (\$47,500) to replace high mileage vehicles #418 and #432.

MEDS Security Related

10 Additional Door Access Equipment (N) (\$100,000)

Computer Equipment

1 Server (R) (\$25,000)
1 ADDC File Server Upgrade (N) (\$30,000)
1 Microwave Radio Implementation Project (N) (\$150,000)
1 Network Attached Storage (NAS) (N) (\$50,000)
1 NetBot Server Monitoring Equipment (N) (\$20,000)
1 Document Dropoff Kiosk (N) (\$18,000)
1 APS Case Management (N) (\$55,000)

Furniture

20 Workstations/Cubicles for additional staff (N) (\$100,000)

Building Maintenance

1 HVAC System @ 629 East Yosemite Ave Building (R) (\$50,000)
1 Install Peel & Paste Carpet @ 720 hallway (N) (\$15,000)

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

INTERFUND TRANSFER

770100 **Interfund Expense** (\$675,800) is recommended to reimburse departments for services provided by staff, including Auditor-Controller (\$70,000), Human Resources (\$15,000), Administration/Purchasing (\$10,000), 311 Customer Service Center (\$20,000), General Services (\$25,000), and Information Technology (\$535,800).

FUND SOURCES

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$26,724,942	\$5,484,404	\$21,240,538
Department of Social Services - Public Assistance Programs	34,143,349	9,559,499	24,583,850
Department of Social Services - General Relief	<u>1,157,394</u>	<u>1,157,394</u>	<u>0</u>
TOTAL	\$62,025,685	\$16,201,297	\$45,824,388
Less Estimated DSS State Realignment for 2011-12		(\$5,200,000)	
Other Admin Revenue ⁽¹⁾		(274,000)	
Other Assist Revenue ⁽²⁾		(186,000)	
Other General Fund Revenue ⁽³⁾		(74,600)	
Transfer Health Realignment		(310,000)	
Transfer BHS State Realignment		(385,375)	
2011 Realignment Transfer In (Admin)		(3,296,626)	
2011 Realignment Transfer In (Assist)		<u>(2,646,850)</u>	
ESTIMATED COUNTY TOTAL NET COST		\$3,827,846	

⁽¹⁾ Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian for salaries and benefits.

⁽²⁾ Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care and CalWORKS.

⁽³⁾ Other revenue includes collections received from County burial and General Assistance repayments.