

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2017-18**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2015-16</u>	<u>BOARD APPROVED EXPENDITURES 2016-17</u>	<u>DEPARTMENT REQUEST 2017-18</u>	<u>CAO RECOMMENDED 2017-18</u>
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	12,215,799	15,388,497	16,515,563	16,515,563
710103 Extra Help	368,323	625,145	879,704	879,704
710105 Overtime	223,956	200,000	200,000	200,000
710106 Standby & Night Premium	45,528	60,000	60,000	60,000
710200 Retirement	3,781,841	5,098,261	5,455,579	5,455,579
710300 Health Insurance	2,053,767	2,625,583	2,713,633	2,713,633
710400 Workers' Compensation Insurance	314,998	576,531	709,356	709,356
TOTAL SALARIES & EMPLOYEE BENEFITS	19,004,212	24,574,017	26,533,835	26,533,835
SERVICES & SUPPLIES				
720300 Communications	216,664	306,566	345,600	345,600
720500 Household Expense	111,988	124,235	124,235	124,235
720600 Insurance	14,514	45,784	88,174	88,174
720601 General Insurance	5,267	7,251	7,251	7,251
720605 Employer-Share Retiree Health Insurance	192,920	0	0	0
720800 Maintenance - Equipment	79,466	96,100	96,100	96,100
720900 Maintenance - Structures & Grounds	52,128	22,000	48,000	48,000
721100 Memberships	50,480	55,465	55,465	55,465
721300 Office Expense	736,121	1,271,351	1,065,114	1,065,114
721400 Professional & Specialized Services	1,446,291	3,275,216	3,576,733	3,576,733
721500 Publications & Legal Notices	1,421	5,500	5,500	5,500
721600 Rents & Leases - Equipment	79,955	116,000	112,000	112,000
721700 Rents & Leases - Buildings	925,069	960,000	1,129,144	1,129,144
721900 Special Departmental Expense	1,093,242	1,122,143	1,774,122	1,774,122
722000 Transportation & Travel	116,127	140,000	146,000	146,000
722100 Utilities	208,044	235,000	248,000	248,000
TOTAL SERVICES & SUPPLIES	5,329,698	7,782,611	8,821,438	8,821,438
FIXED ASSETS				
740300 Equipment	260,133	174,000	222,000	222,000

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TOTAL FIXED ASSETS	260,133	174,000	222,000	222,000
OPERATING TRANSFER OUT				
750100 Operating Transfers Out	57,880			
TOTAL OPERATING TRANSFER OUT	57,880	0	0	0
INTRAFUND TRANSFERS				
770100 Intrafund Expense	2,198,013	4,327,535	4,648,483	4,648,483
TOTAL INTRAFUND TRANSFER	2,198,013	4,327,535	4,648,483	4,648,483
TOTAL - DEPARTMENT OF SOCIAL SERVICES- ADMINISTRATION	26,849,936	36,858,163	40,225,756	40,225,756

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst. In addition, employees are out-stationed at Madera Community Hospital.

Temporary Assistance to Needy Families (TANF)

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2017-18, it is anticipated the State will allocate approximately \$7.3 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2017-18 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

Economic Development Commission

CalWORKS also funds the County share of the Madera County Economic Development Commission (EDC) operational costs. The Board of Supervisors, in concert with the City Councils of Chowchilla and Madera, has supported an Economic Development Commission for the purpose of attracting industry to Madera County. The thirteen member Commission consists of one City Council Member representing each of the two incorporated cities, one County Supervisor representing the County, one member representing each of the six Chambers of Commerce, one member-at-large, two members representing the Work Force Investment Board, and a member representing a Public Utility Company.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Economic Development Commission (continued)

Funding has previously been contributed by the two Cities, the County, and other miscellaneous sources. In Fiscal Year 2017-18, the Madera County Department of Social Services will claim Madera County's cost for the Economic Development Commission services under the auspices of the CalWORKS Program in the amount of \$253,838 in order to attract new businesses and employment opportunities to Madera County. County amount includes CEDS report compilation. CalWORKS' Maintenance of Effort can be utilized to cover these costs.

The Madera County Economic Development Commission has requested the following funding commitment for the 2015-16 fiscal year from the following sources:

	2015-16 <u>Actual</u>	2016-17 <u>Authorized</u>	2017-18 <u>Recommended</u>
County of Madera	\$215,838	\$213,838	\$253,838
City of Madera	155,112	171,809	173,626
City of Chowchilla	27,047	31,965	32,254

In-Home Supportive Services - Public Authority

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Three (3) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2017-18 Social Services Administrative budget (estimated at \$148,000).

The IHSS Public Authority will be sharing in certain facilities and equipment with Social Services; these costs will be offset in the Rents & Concessions Revenue Account for 07510.

Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$5,179,556 for fiscal year 2017-18 for Adult Protective Services and a variety of Child Welfare programs.

STAFFING

Currently, there are 304 filled positions, of which two positions are assigned to the IHSS Public Authority. For 2017-18, the Department will communicate staffing needs to your Board as they arise. A total of sixteen additional allocated positions were approved by your Board during the 2016-17 Fiscal Year.

<u>Permanent</u>	<u>2016-17 Authorized</u>		<u>2017-18 Recommended</u>	
	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>
Account Clerk I/II	8 ⁽¹⁾	5	11 ⁽¹⁾	2
Accounting Technician I	3		3	
Account Clerk Supervisor I/II	3		3	
Administrative Analyst I/II	6		7	
Administrative Assistant or Secretary	2		2	
Central Services Assistant	3		3	
Data Entry Operator I	7		7	
Deputy County Counsel I/II/III	2		2	
Deputy Director – Welfare	2		2	
Director of Social Services	1		1	
Eligibility Supervisor, or Employment & Training Worker Supervisor	20 ⁽¹⁾	10	23 ⁽¹⁾	7
Employment & Training Worker I/II/III or Eligibility Worker I/II/III or Vocational Trainee, or Vocational Assistant	141 ⁽¹⁾		145 ⁽¹⁾	

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

STAFFING (continued)

<u>Permanent</u>	2016-17 Authorized		2017-18 Recommended	
	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>
Legal Assistant III	1		1	
Office Assistant I/II/III	18		21	
Office Assistant Supervisor I/II	6		6	
Personnel Assistant	1		1	
Program Assistant I/II	1		1	
Program Manager I	5	1	6	
Program Manager Secretary	2		2	
Social Worker I/II/III/IV	57 ⁽²⁾	8	64 ⁽²⁾	1
Social Worker Supervisor I/II	12 ⁽³⁾	2	14 ⁽³⁾	
Staff Services Manager I – Fiscal	<u>1</u>		<u>2</u>	
DSSTotal	<u>302</u>	<u>26</u>	<u>327</u>	<u>10</u>
 <u>IHSS Unit Funded by IHSS Public Authority</u>				
Employment Training Worker I/II/III	1	1	1	1
Office Assistant I/II	0	1	0	1
Program Manager I	<u>1</u>		<u>1</u>	
IHSSTotal	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>
 TOTAL PERMANENT ALLOCATED POSITIONS	 304	 28	 329	 12

- (1) Recommended to additionally fund three (3) Account Clerk II positions, one (1) Program Manager position, two (2) Eligibility Supervisor positions, one (1) Employment and Training Supervisor position, seven (7) Social Worker positions, and two (2) Social Worker Supervisor positions due to additional workload from new mandates. These positions were approved in fiscal year 16-17.
- (2) Recommended to add to the allocation; as well as fund (1) Administrative Analyst II positions, two (2) Office Assistant II positions, three (3) Vocational Assistant positions, one (1) Employment and Training Worker position, one (1) Staff Services Manager position are due to new mandates in Child Welfare - Continuum Care Reform (CCR). These positions were approved in fiscal year 16-17.
- (3) Recommended to add to the allocation; as well as fund one (1) Office Assistant III position due to new mandates in Child Welfare – Foster Parent Recruitment, Retention and Support (FPRRS) program. This position was approved in fiscal year 16-17.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$16,515,563) are recommended increased \$1,127,066 based on recommended staffing levels.
- 710103** **Extra Help** (\$879,704) is recommended increased \$254,559 based on staffing needs for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105** **Overtime** (\$200,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106** **Standby & Night Premium** (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710200** **Retirement** reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** **Communications** (\$345,600) is recommended increased \$39,034 based on projected phone charges that include long distance, data and wireless expenses. The IHSS Public Authority will pay \$2,051 as its share of cost for Communications.
- 720500** **Household Expense** (\$124,235) is recommended unchanged and is used for contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$781 as its share of cost for Household Expense.
- 720600** **Insurance** (\$88,174) reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$16,850 as its share of cost for Insurance.
- 720601** **General Insurance** (\$7,251) is recommended as the Department's contribution to the County's Property Insurance Program.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

- 720800** **Maintenance - Equipment** (\$96,100) is recommended unchanged based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$300 as its share of cost for equipment maintenance.
- 720900** **Maintenance - Structures and Grounds** (\$48,000) is recommended increased \$26,000 for a gas suppression system and AC unit needed for server room housed at Child Support office. This account includes expenditures for materials and labor for the maintenance and repair of the buildings done through outside vendors. The IHSS Public Authority will pay \$235 as its share of cost for Maintenance of Structures.
- 721100** **Memberships** (\$55,465) is recommended unchanged for memberships in the County Welfare Directors' Association – CWDA (\$46,820); the National Association of County Human Services Administrators - NACHSA (\$315); the Local Chapter of the Personnel Management Association-IPMA-CCC (\$80), Society for Human Resource Management – SHRM (\$175); various Chambers of Commerce (\$690); the Homeless Continuum of Care (\$250); the State Bar of California (\$860); National Adult Protective Services Association - NAPSA (\$275); and the Central Valley Consortium - CCASSC (\$6,000).
- 721300** **Office Expense** (\$1,065,114) is recommended decreased \$206,237 for office and photocopy supplies, mailing costs, and computer supplies. The IHSS Public Authority will pay \$8,050 as its share of cost for Office Expense.
- 721400** **Professional & Specialized Services** (\$3,576,733) is recommended increased \$301,517. The IHSS Public Authority will pay \$18,500 as its share of cost. This account also funds the following recommended contractual agreements:

NON CalWORKs PROGRAMS

<u>Staff Training Services</u> (100% State Funded)	\$ 241,740
<u>Employee Assistance Plan</u> - Department contribution	5,600
<u>Supplemental Nutrition Assistance Program (SNAP) - Employment & Training</u>	169,330
<u>Fresno State Foundation</u> – Resource Family Trainings (FPPRS)	22,679

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Ongoing Maintenance and Operation</u> - C-IV system	\$ 175,000
<u>KIOSKS</u> – ongoing maintenance for (four) kiosks in reception areas.	25,402
<u>Alarm Services – Chowchilla</u>	5,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	35,000
<u>Annual IT</u> - Anti-Virus Upgrade, Software Licenses, IT Training, Training Software	162,000
<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	22,500
<u>Internal Investigator</u> - to be contracted to investigate personnel complaints relating to employee harassment and discrimination, as the need arises.	26,000
<u>Accurint</u> – This project is used to search United States for identification/location of family members of youth in foster care to establish life-long connections to a caring adult.	6,500
<u>Healthy Beginnings Program - Office of Education portion</u> - This program provides a system Care for targeting families with children from 0 to 5 years of age in crisis and with special needs. Children in this age range who come to the attention of Child Welfare Services are referred to the program for consultation and for services, as appropriate. The Public Health and Behavioral Health portions of this contract are budgeted under the 770100 account.	270,627
<u>Fire Extinguisher Training</u>	150

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 **Professional & Specialized Services** (continued)

NON CalWORKs PROGRAMS (continued)

<u>Orchid</u> - Translation and Interpreting Service	\$ 33,000
<u>Golden State Family Services</u> – Emergency contract beds	19,200
<u>Safe Measures</u> – maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	31,200
<u>APS Case Management System</u> – Ongoing costs for case management for APS cases.	24,000
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	12,000
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	2,760
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	75,000
<u>ASI Training</u> - Addiction Severity Index training.	3,600
<u>Alarm Service</u> – Sierra Tel for Lake Street office	300
<u>DOT Communications</u> – Alarm Repair for 605 S. Gateway Office.	1,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Adoptions – Out of State Attorney Fees (ICPC)</u>	\$ 20,000
<u>Promoting Safe and Stable Families (PSSF)</u> – The PSSF program provides support for Families in the form of early intervention, relative caregiver support and substance abuse treatment and recovery. Approximately \$80,000 will be used for funding the Healthy Beginnings Program, and is reflected in the total expense amount for that Program listed under Intrafund Transfers (770100).	75,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	226,574
<u>MEDS Security</u> – A portion of the Medi-Cal Administrative allocation has been reserved for ongoing costs related to the efforts to protect confidential client information. Equipment and ongoing costs related to the department’s Card Access System are also included. These costs are 100% funded by Federal and State funds.	20,000
<u>ReadySetGo!</u> – Contract for ILP youth.	72,006
<u>Ergonomic Reviews</u> - Staff special equipment needs.	3,200
<u>“Fitness for Duty” Medical Exams</u> – Employees - outside agency.	8,500
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	12,000
<u>ETO</u> – Efforts to Outcome software renewal fee.	1,200

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON-CaIWORKs PROGRAMS (continued)

<u>Accucare / Orion Health Care</u> – Provider of ASI (Addiction Severity Index) - 6 licenses	\$ 6,804
<u>Capitol Trac</u> – Legislation updates	1,908
<u>JP Marketing</u> –Online services for the Foster Parent Recruitment, Retention Support Program.	27,000
<u>Professional Exchange Service</u> – Answering service to assist with Hotline calls for both Child Welfare and Adult Services programs.	7,200
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	660
<u>Road 28 Building Project</u> – Dreyfuss & Blackford / Kitchell fees.	54,600
<u>Family Finding Training</u> – Training for Child Welfare Social Workers	11,000
<u>IBM SPSS</u> - Software subscription Support	460
<u>Visibility Software</u> – Learning Management System ongoing costs.	8,616
<u>Application Development</u> – to replace outdated Central Index system	100,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

CalWORKs PROGRAMS

<u>Vocational Education</u> – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKS clients to be job-ready.	150,000
<u>Economic Development</u> – Madera County Economic Development Commission (EDC) to provide job creation and business expansion, including funds CEDS report.	253,838
<u>Workforce Investment Corporation – Job Fair Event</u> to promote employment, training and educational services.	22,898
<u>Workforce Investment Corporation - Work Keys</u> is a computer based assessment for evaluation of employment related skills and characteristics.	205,200
<u>Expanded Subsidized Employment</u> is offered to qualified customers for paid work experience.	464,978
<u>Exemplar</u> – Automated performance management monitoring reports from C-IV.	240,000
<u>Madera Adult School</u> – GED assistance for WtW customers.	4,000
<u>My Perfect Resume</u> – Online Service for WtW Career Club customers.	100
<u>Workforce Innovation and Opportunity Act (WIOA)</u> - for mandated Workforce One Stop partner cost sharing requirements.	15,000
<u>Workforce Investment Corporation – On the Job Training</u> will be used to match referred customers with local employment opportunities.	194,403

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

- 721500** **Publications & Legal Notices** (\$5,500) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$250 as its share of publication costs.
- 721600** **Rents & Leases - Equipment** (\$112,000) is recommended reduced \$4,000 for the lease of 16 copy machines (\$105,725), folding machine (\$700), postage machine (\$5,000) and miscellaneous rentals (\$575).
- 721700** **Rents & Leases - Buildings** (\$1,129,144) is recommended increased \$169,144 for lease of the following locations: 629 East Yosemite Ave (\$170,905); the Administration Office Building on 700 East Yosemite (\$164,457); 720 East Yosemite Avenue (\$394,778); the Oakhurst Office (\$84,755); the Chowchilla Office (\$73,692); shared space at Family Support (\$14,064); the Adoption facility on Lake Street (\$26,400); the Gateway office for Adult Services (\$53,793), the shared office space at 2037 W Cleveland (\$140,000) and rented storage spaces (\$6,300). The IHSS Public Authority will pay \$3,388 as its share of costs.
- 721900** **Special Departmental Expense** (\$1,774,122) is recommended increased \$651,979. The increase is due to new mandated programs in Child Welfare. The IHSS Public Authority will pay \$1,000 as its share of costs. This account funds the following:
- | | |
|---|-----------|
| <u>IRS Intercept Fee</u> - Vital Statistics, and miscellaneous expenses. | \$ 20,000 |
| <u>Adoption Celebration Day</u> - An event to thank parents who have adopted children in Madera County. | 500 |
| <u>Child Welfare Services</u> – reimbursement of related costs | 326,000 |
| <u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost. | 53,600 |
| <u>Adult Protective Services</u> – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services | 4,500 |
| <u>Preserving Safe and Stable Families</u> | 50,315 |

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721900 Special Departmental Expense (continued)

<u>Big Brothers, Big Sisters</u> – Priority match for Foster youth.	\$ 9,999
<u>CASA</u> – Advocate recruitment.	9,999
<u>Badges and Gate Cards</u> – for Social Service employees.	3,000
<u>Foster Parent Appreciation Event</u> – An event to thank Madera County Foster Parents.	3,000
<u>Welfare to Work Career Club</u> – Graduation Supplies for WtW customers.	100
<u>Commercially Sexually Exploited Children</u> – to develop protocols to handle CSEC cases, train caseworkers & out of home caregivers & educate children/youth on how to avoid exploitation.	347,732
<u>Child Welfare System / New System</u> – Intake module for new Child Welfare computer system.	62,500
<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare system.	66,063
<u>Resource Family Approval</u> – New family-friendly & child-centered caregiver approval process.	120,489
<u>Foster Parent Recruitment, Retention and Support</u> – to improve direct services & support to licensed foster family homes, approved relative families and relative caregivers.	131,025
<u>Foster Family Home Recruitment and Parent Program</u> which allocates funds for development and implementation of recruitment and training activities for Foster Homes.	7,000
<u>Foster Parent Mentor Program</u> – provides mentors for the Foster Parent Recruitment, Retention, and Support Program.	12,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721900 Special Departmental Expense (continued)

Kinship Foster Care Program – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes. \$ 5,000

Housing Support Program - funding is to assist CalWORKs families with temporary housing. 431,300

Child Welfare Visitation Assistance – provides additional supervised visitation locations for our Child Welfare children. 110,000

722000 Transportation & Travel (\$146,000) is recommended increased \$6,000 for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. This increase is due to two staff and one foster parent requesting to attend National Quality Parenting Initiative Conference in Louisiana. The IHSS Public Authority will pay \$1,000 as its share of costs.

722100 Utilities (\$248,000) is recommended increased \$13,000 to provide for the Department's share of the County's utility cost. The IHSS Public Authority will pay \$1,602 as its share of cost for Utilities

FIXED ASSETS

740300 Equipment (\$222,000) is recommended increased \$48,000 to purchase the following fixed assets:

Vehicles

- 5 Mid Size Sedan – (R) (\$21,000 each) to replace high mileage vehicles #s 411, 419, 421, 430 and 432.
- 1 All-Wheel Drive SUV – (N) (\$25,000) to increase fleet up in Oakhurst area.
- 2 Four-Door Sedan – (N) (\$21,000 each) to increase fleet due to additional workers.

Computer Equipment

- 1 Server Replacement (R) (\$50,000)

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

INTRAFUND TRANSFER

770100 **Intrafund Expense** (\$4,648,483) is recommended increased \$320,948 to reimburse departments for services provided, including Auditor-Controller (\$110,000), Human Resources (\$139,950), Administration/Purchasing (\$10,000), 311 Customer Service Center (\$20,000), General Services (\$25,000), Building and Improvements (\$92,000), Building Maintenance (\$40,000), Grounds Maintenance (\$18,000), Public Health – Office Assistant (\$23,000), Employee Share Retiree Health (\$392,730) and Information Technology (\$2,122,715). This account also funds the following programs that were previously in Special Department Expense (721900):

Healthy Beginnings Program – This program provides a system of care for targeting families with children from 0 to 5 years of age in crisis and with special needs. Children in this age range who come to the attention of Child Welfare Services are referred to the program for consultation and for services, as appropriate, to the agencies below. The Office of Education portion of this contract is budgeted account. A portion of under the 721400 the cost is funded through PSSF (\$80,000). Local Share of Cost is provided by First 5 Madera County (\$219,568).

Public Health	\$309,491	
Behavioral Health	<u>78,161</u>	\$ 387,652

<u>New Employee Physical Examinations</u> – provided by the Public Health Department.	12,000
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<u>Mental Health Substance Abuse</u> – Contract for mental health services for clients in the CalWORKS Program.	649,537
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<u>Behavioral Health Substance Abuse</u> – Transportation costs provided for CalWORKS Consumers needing transportation for mental health services (\$50,000), and Child Welfare Service Provider reimbursements (25,000).	75,000
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<u>Public Health Nurses</u> – Federal and State reimbursement for Public Health Nurses assigned to health needs of children and to identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments.	285,899
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DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

INTRAFUND TRANSFER (continued)

<u>Public Health</u> – Cal Learn Case Management	240,000
<u>Public Health</u> – Drug Testing for Child Welfare clients	5,000

FUND SOURCES

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$40,225,756	\$ 6,842,842	\$33,382,914
Department of Social Services - Public Assistance Programs	40,924,045	11,949,295	28,974,750
Department of Social Services - General Relief	<u>896,680</u>	<u>896,680</u>	<u>0</u>
TOTAL	\$82,046,481	\$19,688,817	\$62,357,664
Less Estimated DSS 1991 State Realignment for 2017-18		(\$6,184,479)	
Other Admin Revenue ⁽¹⁾		(198,000)	
Other Assist Revenue ⁽²⁾		(290,000)	
Other General Fund Revenue ⁽³⁾		(64,000)	
Transfer Health/BHS Realignment		(891,741)	
2011 Realignment Transfer In (Admin)		(5,179,556)	
2011 Realignment Transfer In (Assist)		<u>(3,848,500)</u>	
ESTIMATED COUNTY TOTAL NET COST		\$ 3,032,541	

⁽¹⁾Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

⁽²⁾Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

⁽³⁾Other revenue includes collections received from County burial and General Assistance repayments.