

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2017-18**

Department: **PUBLIC HEALTH DEPARTMENT
(06800)**
Function: **Health & Sanitation**
Activity: **Health**
Fund: **General**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2015-16</u>	<u>BOARD APPROVED EXPENDITURES 2016-17</u>	<u>DEPARTMENT REQUEST 2017-18</u>	<u>CAO RECOMMENDED 2017-18</u>
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	4,393,049	5,578,451	6,014,026	6,014,026
710103 Extra Help	550,573	513,468	208,338	208,338
710105 Overtime	8,195	0		
710200 Retirement	1,456,456	1,908,078	1,908,399	1,908,399
710300 Health Insurance	672,556	830,705	805,755	805,755
710400 Workers' Compensation Insurance	31,499	80,626	103,830	103,830
TOTAL SALARIES & EMPLOYEE BENEFITS	7,112,328	8,911,328	9,040,348	9,040,348
SERVICES & SUPPLIES				
720200 Clothing & Personal Supplies	0			
720300 Communications	33,231	69,901	39,738	39,738
720305 Microwave Radio Services	64,792	69,411	72,267	72,267
720500 Household Expense	64,620	73,760	7,550	7,550
720501 Janitorial Expense	0	0	34,640	34,640
720502 Refuse Disposal Expense	0	0	34,500	34,500
720600 Insurance	10,584	5,585	8,302	8,302
720601 Insurance-Other	2,784	14,500	14,790	14,790
720605 Employer Share - Retiree's Health Insurance	145,464	0	0	0
720800 Maintenance - Equipment	9,819	27,150	30,000	30,000
720801 Auto, Gas, Supplies	0	0	3,000	3,000
720900 Maintenance - Structures & Grounds	4,739	65,729	85,250	85,250
720914 Pest Control Expenses	0	0	550	550
721000 Medical/Dental/Lab Supplies	63,171	70,490	124,143	124,143
721100 Memberships	15,988	16,000	11,600	11,600
721300 Office Expense	126,780	91,910	107,765	107,765
721305 Misc Office Expense	0	0	75	75
721306 Office Equipment <\$5k	0	0	35,510	35,510
721307 Furniture <\$5k	0	0	45,700	45,700
721400 Professional & Specialized Services	740,665	899,620	6,552,082	6,552,082
721407 Data Processing Services	14,843	0	0	0
721426 Software Expenses & Licenses	0	0	47,474	47,474

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721500 Publications & Legal Notices	10,947	18,150	8,003	8,003
721600 Rents & Leases - Equipment	74,257	66,706	3,290	3,290
721601 Lease - County Vehicles/Central Garage	0	0	55,830	55,830
721602 Lease - County Contracted Copiers	0	0	41,608	41,608
721700 Rents & Leases - Buildings	83,638	81,517	98,359	98,359
721800 Small Tools & Instruments	0	0	0	0
721900 Special Departmental Expense	200,377	137,992	136,232	136,232
722000 Transportation & Travel	82,319	112,130	80,426	80,426
722009 Training & Registration	0	0	22,400	22,400
722101 Gas & Electricity	76,489	100,000	112,526	112,526
TOTAL SERVICES & SUPPLIES	1,825,507	1,920,551	7,813,610	7,813,610
FIXED ASSETS				
740302 Equipment	0	24,999	0	0
TOTAL FIXED ASSETS	0	24,999	0	0
INTRAFUND TRANSFERS				
770100 Intrafund Transfer	197,073	636,782	827,874	827,874
TOTAL INTRAFUND TRANSFERS	197,073	636,782	827,874	827,874
TOTAL - PUBLIC HEALTH DEPARTMENT	9,134,908	11,493,660	17,681,832	17,681,832

PUBLIC HEALTH DEPARTMENT

COMMENTS

The mission of the Madera County Public Health Department is to protect the health of our community by preventing disease and promoting health equity. The Department works in partnership with other agencies and organizations to provide essential programs and services to create a safer and healthier Madera County. In addition to providing preventative medical and educational services, the Department is also responsible for enforcing State and local health laws. This budget does not reflect the cost, staffing, or workload of the Environmental Health Department.

The Public Health Department provides services and programs such as communicable disease control; public health student nursing education; maternal, child, and adolescent home visitation and case management; laboratory services; vital statistics; child health & disability prevention and case management; preventive clinical services and immunizations; medical case management; health education; tobacco education and prevention; chronic disease prevention; emergency preparedness; and food and nutrition education services. The Public Health Department is funded by State Health Realignment, federal and state allocations, federal and state grants, private grants, and local fees.

All Public Health Department program budgets are continued to be presented in a consolidated budget document for ease of presentation. The following Public Health Department budget organizations (orgs) are included in the consolidated figures presented in this document:

<u>ORG</u>	<u>TITLE</u>
06810	Health – Administration (Management, Communicable Disease, Lab, Clinic, Billing, Accreditation, Vital Stats, etc)
06811	Health – County Medical Services Program (CMSP) Grant
06820	Health – Grant Programs (SNAP Ed)
06821	Health – Teen Pregnancy Prevention/CA PREP Program
06822	Health – Bioterrorism/Public Health Emergency Preparedness Grant
06823	Health – Hospital Preparedness Program
06830	Health – Child Health & Disability Prevention (CHDP)
06831	Health – CHDP Foster Care
06851	Health – AIDS Surveillance and Alcohol/Drug Assistance Program
06852	Health – HIV Care/Ryan White
06853	Health – AIDS Housing Opportunities for Persons with AIDS (HOPWA)
06860	Health – Tobacco Education
06861	Health – Healthy Programs Project (MCAH & CHVP)
06862	Health – CDC/Pan Flu
06870	Health – Women, Infants and Children (WIC)
06880	Health – California Children’s Services (CCS)

PUBLIC HEALTH DEPARTMENT

COMMENTS (continued)

<u>ORG</u>	<u>TITLE</u>
06890	Health – Federal Outreach Grants (Outreach & Enrollment Grants & CDC Prevention First 1305 Grant)
06891	Health – Adolescent Family Life Program
06893	Health – Family & Children Commission (ASQ, First Parents, & Healthy Beginnings Collaborative Grants with 1 st Five)
06894	Health – Cal Learn

WORKLOAD

	<u>Actual</u> <u>2015-16</u>	<u>Estimated</u> <u>2016-17</u>	<u>Projected</u> <u>2017-18</u>
<u>Clinical Services</u>			
Animal Bite Reports	30	33	36
Billable Encounter Forms Processed	367	800	880
Immunizations (Adult – Flu Shots)	2,211	1,990	1,791
Immunizations (Child)	3,111	3,422	3,454
Tuberculin Skin Tests	2,724	2,996	3,295
TB Skin Test Screenings	310	341	375
TB Treatment (LTBI Rx's)	384	422	464
Seniors Blood Panels	2	4	8
Quantiferon Blood Draws (<i>performed at PH Clinic only</i>)	231	254	279
Urine Drug Screen Samples Collected	266	293	322
Water Test Samples Collected	1,004	1,104	1,214
Chlamydia Treatment	8	30	33
Gonorrhea Treatment	16	30	33
Syphilis Treatment	20	40	44
Sexually-Transmitted Disease Treatments	13	20	22
Sexually-Transmitted Disease Screening & Results (Neg Test & Appt)	175	250	275
<u>Communicable Disease Control</u>			
Communicable Disease Investigations – TB	30	30	35
Communicable Disease Investigations – Other	3,300	3,600	4,000
Treatment of Active Disease/Dispensed Meds Encounters	900	700	850
Confidential Morbidity Reports (Out of Jurisdiction/Not a Case)	1,500	1,500	1,300
<u>Student Nursing Visits in Clinic</u>	64	64	64
<u>Case Management Home Visits</u>	6,950	3,723	4,315

PUBLIC HEALTH DEPARTMENT

<u>WORKLOAD (continued)</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
<u>Examinations</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Pre-Employment Exams	251	276	303
EKG	59	65	71
Chest X-Rays	99	58	8
<u>Family Pact Procedures::</u>			
Implant	0	12	36
IUD	0	15	40
<u>Laboratory Services & Exams</u>			
Bacteriology Specimens	167	266	266
Mycology (Fungus)	120	128	100
Mycobacteriology (TB)	286	1,788	200
Immunology (Syphilis serology)	262	310	300
Urinalysis Test	2,250	1,120	2,000
Water Test	980	784	1,000
Rabies	140	336	320
Urine Drug Testing	13,797	7,568	12,480
Quantiferon Tests (incl blood draws @PH Clinic, MCH & Merced)	476	450	500
<i>FRESNO CONTRACTED SERVICES: TB Tests</i>	<i>0</i>	<i>732</i>	<i>732</i>
<i>Bacti Tests</i>	<i>0</i>	<i>60</i>	<i>60</i>
<i>Rabies Specimens Tests</i>	<i>0</i>	<i>112</i>	<i>112</i>
<u>Vital Statistics</u>			
Births	1,005	1,027	1,062
Deaths	875	901	842
Certified Copies Birth/Death Certificates	2,293	3,150	2,856
% live-born infants whose mothers rec'd prenatal care in 1 st Trimester	73.28%	74.88%	73.50%
<u>CHDP Program</u>			
Record Review, Tracking	28,000	28,000	28,000
Follow-Up	1,200	500	500
Training Sessions	18	15	16
<u>Foster Care Program</u>			
DSS services provided (Monthly Average)	360	360	360
Probation (Monthly Average)	5	5	5

PUBLIC HEALTH DEPARTMENT

<u>WORKLOAD (continued)</u>	<u>Actual 2015-16</u>	<u>Estimated 2016-17</u>	<u>Projected 2017-18</u>
<u>HIV/AIDS Program</u>			
Reported HIV/AIDS Cases (New / Total)	7 / 53	8 / 55	10 / 57
HIV/AIDS Deaths (New by Year)	1	0	0
HIV/AIDS Drug Program (ADAP) Enrollments/Re-certifications	30	32	34
Emergency Services (Food & Medical Transportation – Ryan White)	30	32	34
Short Term Rental Assistance (HOPWA)	16	18	20
HIV/AIDS Medical Care	30	33	36
Referral to Medi-Cal	12	14	16
Early Intervention Screening	97	150	160
Mental Health	0	10	12
Dental Care	0	5	7
Nutrition Assistance & Education	0	30	32
<u>Tobacco Education/Prevention Outreach (# events / # contacts)</u>	40 / 850	40 / 850	45 / 480
<u>CCS Program</u>			
Therapy & Diagnosis Caseload (Average)	1,045	1,065	1,100
Monthly MTU Clinic Attendance	182	183	185
MTU Caseload	135	132	135
<u>Women, Infant and Children Program (Monthly Average)</u>			
% State Allocated Caseload enrolled in WIC per year	97%	95%	94%
<u>Zika</u> Disease Monitoring	1,500	1,500	1,500

PUBLIC HEALTH DEPARTMENT

REVENUE

<u>Public Health Revenues</u>	<u>Actual 2015-16</u>	<u>Estimated 2016-17</u>	<u>Projected 2017-18</u>
Royalties-FMC	250	250	250
Health - Laboratory Fees	\$ 28,226	\$ 23,400	30,840
CA Endowment Grant (Achieving Health Equity & Pvt Portion O&E)	37,579	22,959	17,831
Kaiser Grants	30,000	35,978	0
Health - Maternal Child Health – Federal	722,597	906,141	895,116
Health – Realignment	3,574,435	2,066,606	3,812,774
Childhood Lead Poisoning Prevention Funds	50,489	76,520	122,522
TB Prevention-State 72% Federal 28%	39,239	48,522	42,351
Immunization Subvention Project Funds	28,163	60,067	60,067
MediCal Administrative Activities/Targeted Case Management	0	120,416	200,000
Clinic Fees	40,771	77,792	62,523
Intrafund Revenue – Cost Plan	730,403	240,632	240,632
State Healthy Families	6,939	17,367	6,235
State - California Children's Services	377,325	969,432	1,003,301
Federal Healthy Families	43,970	64,508	91,440
CA Children's Services Assessment Fees	240	280	280
Federal - California Children's Services	279,944	477,467	477,467
Patient Pay/Private	338	120	19,334
Clinic Services 3 rd Party Payors (Mgd Care Plans, EWC, Fam Pact)	0	0	53,258
State – AIDS (Surveillance)	13,712	17,323	17,028
Federal – AIDS (HOPWA, HCP, ADAP)	149,608	250,417	198,700
State – CHDP	87,500	130,697	142,851
Federal – Other (CHDP, Foster Care, CDC 1305, O&E, etc)	421,948	1,072,009	710,180
State Foster Care	18,504	61,437	43,846
Adolescent Family Life (State & Fed)	77,090	111,371	314,405
Community Nutrition Education (SNAP Ed)	352,830	628,544	325,796
Women, Infant, & Children	1,479,977	2,080,913	2,084,579
Fed - Emergency Preparedness (Bioterrorism/Hospital Preparedness)	114,688	406,265	334,331
Pandemic Influenza Program (Pan Flu Grant from Emerg Preparedness)	92,686	65,141	65,064
Federal – Zika Grant	0	10,000	40,000
Operating Transfer-In (Tobacco T/F Revenues)	164,319 ²	368,114 ²	379,105 ²
Intrafund Revenue (DSS, Behavioral Health, Probation, Fire, etc)	514,674 ³	925,239 ³	825,419 ³
Interfund Revenue (Physicals from Roads Dept)	2,538	2,776	2,700
Miscellaneous (Flu donations, Misc Reimb, etc)	114,865	423	3,600

PUBLIC HEALTH DEPARTMENT

<u>REVENUE (continued)</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Proposition 10 (MC Children & Family Commission)	187,927	294,577	250,000
CMSP Wellness Grant and Minigrant	0	42,210	129,702 ¹
State and Federal Medi-Cal for IGT Participation	0	2,082,939 ⁴	4,837,149 ⁴
Required General Fund Match MOE (by County) (<i>I/F Revenue</i>)	<u>81,788</u>	<u>81,788</u>	<u>81,788</u>
Total Revenue	<u>\$9,783,526</u>	<u>\$13,454,652</u>	<u>\$17,922,464</u>

Revenue Notes:

1. CMSP Org Key will be utilized for tracking the expenses related to the Wellness Grant that Public Health has secured beginning in January 2017 with the State.
2. Operating Transfer In (#680214) is utilized for the transfer of funds from the Health Trust Funds to cover expenses utilized for the Tobacco Education & Prevention program (T/F 6031, transferred into 06860) and for the AIDS/HIV Program (T/F 1310, transferred into 06810) to cover expenses as needed.
3. Intrafund Revenues (#670000) is utilized to track revenues coming from another County agency, including the Healthy Beginnings Program funded through First 5, and several programs funded through Department of Social Services (*such as Cal Learn, Emergency Response Nurse, Adult Services Nurse, DSS Foster Care Nurse, and Drug Testing*) and Behavioral Health Services (*such as HIV Prevention, Sharps Disposal*). MOU's between Public Health and other County agencies (DSS, BHS, and Fire) have been established to address the transfer of these funds for services provided by Public Health.
4. New Revenue Accounts were created to capture the deposit of Intergovernmental Transfer (IGT) deposits from the Health Department's participation with the State Department of Healthcare Services. Those funds are utilized to offset operation costs for the Health Department programs that previously relied almost entirely on Health Realignment. However, in addition to the participation costs for the current 2017-18 fiscal year we will also need to process the payments for the 2018-19 fiscal year during this same budget year. The revenues that result from this participation will not be realized until fiscal year 2018-19. We have therefore budgeted the expense in this fiscal year budget but not the revenue.
5. **Note to Auditor:**
 - The Public Health Department budget is projected to utilize \$3,812,774 of State Health Realignment funds for Fiscal Year 2017-18. The Department estimates that it will utilize all revenue received from this source (Account # 652113) this year.
 - Required General Fund cash match is \$81,788. This General Fund match is mandated by the State as the County's Maintenance of Effort; Health Realignment funds cannot be used for this required County Match.

PUBLIC HEALTH DEPARTMENT

STAFFING

<u>Permanent</u>	2016-17 Authorized			2017-18 Recommended		
	<u>Funded</u>	<u>Unfunded</u>	<u>Eliminated</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Eliminated</u>
Accountant-Auditor	0			1 ⁽¹⁾		
Accounting Technician I/II	5			2		3 ⁽¹⁾
Administrative Analyst I/II	5			6 ⁽²⁾		
Administrative Assistant	2			2		
Assistant Public Health Director	0			1 ⁽³⁾		
Central Services Worker	0.50			0.50		
Communicable Disease Investigator	0			1 ⁽⁴⁾		
Deputy Public Health Director-Operations	1			1		
Deputy Public Health Director-Clinical and Nursing Services	1			1		
Epidemiologist	1			1		
Health Education Coordinator	3			1	2 ⁽¹⁰⁾	
Health Education Specialist	5	1		5	2 ⁽¹⁰⁾	
Medical Secretary I/II	2		1	0	1 ⁽⁵⁾	1 ⁽⁵⁾
Nurse Practitioner	0.50	0.50		0.50		0.50 ⁽⁶⁾
Nutritional Assistant I/II	14	2		12	3 ⁽⁷⁾	1 ⁽⁷⁾
Nutritional Services Director	1			1		
Nutritionist or Nutritionist Intern	1	1		1	1 ⁽⁷⁾	
Office Assistant I/II/III	2		1	3 ⁽⁸⁾		
Physical Therapist	1			1		
Physical Therapist OT Unit Supervisor	1			1		
Program Assistant I/II	2			1	1 ⁽¹⁰⁾	
Public Health Program Manager	5			6 ⁽⁹⁾		
Public Health Assistant	2			0		2 ⁽¹¹⁾
Public Health Director	1			1		
Public Health Education Assistant (PHEA)	13		12	14 ⁽¹²⁾		
Public Health Community Health & Wellness Asst	6	2		8		
Public Health Case Management Assistant	3	.50		4		
Public Health Clinical Services Assistant	1			2 ⁽¹³⁾		
Public Health Laboratory Director (contract)	1			1 ⁽¹⁴⁾		
Public Health Laboratory Technician I	1		1	1		
Public Health Microbiologist, or Lab Intern	1			1		
Public Health Nurse I/II	12			10	2 ⁽¹⁵⁾	
Public Health Officer (contract)	1			1 ⁽¹⁴⁾		
Public Health Physician (contract)	1			1 ⁽¹⁴⁾		

PUBLIC HEALTH DEPARTMENT

STAFFING (continued)

<u>Permanent</u>	2016-17 Authorized			2017-18 Recommended		
	<u>Funded</u>	<u>Unfunded</u>	<u>Eliminated</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Eliminated</u>
Registered Dietician	2			2		
Registered Nurse I/II or Licensed Vocational Nurse I/II	3			2	1 ⁽¹⁶⁾	
Senior Accounting Technician	2			1	1 ⁽¹⁷⁾	
Senior Nutritional Assistant	5		1	4		1 ⁽¹²⁾
Senior Program Assistant	1				1 ⁽¹⁸⁾	
Senior Public Health Nurse	2		1	2		
Staff Services Manager	1			1		
Supervising PHN	2			2		
Therapy Assistant	1			1		
Total Permanent	115.0	7	17	108.0	15.0	8.5

Position Allocation Changes Justification:

- (1) Adding 1.0 Accountant Auditor position and eliminating 3.0 Account Technicians I/II to improve efficiencies and accommodate reorganization for fiscal services.
- (2) New allocation of 1.0 Administrative Analyst I/II position approved by the Board in 3/7/17 as part of the IGT program.
- (3) New classification for 1.0 Assistant Public Health Director approved by Board of Supervisors in Spring 2017.
- (4) Adding new position for 1.0 Communicable Disease Investigator to replace the use of Extra Help staffing for prior year to accommodate the workload in the Communicable Diseases Program.
- (5) Unfunded 1.0 position and eliminated 1.0 Medical Secretary position no longer needed for operations.
- (6) Eliminated 0.50 FTE of a Nurse Practitioner position no longer needed for operations.
- (7) Unfunded 3.0 and eliminated 1.0 Nutritional Asst I/II positions and unfunded 1.0 Nutritionist position no longer needed for operations.
- (8) Adding 1.0 Office Assistant I/II position needed for operations.
- (9) Adding 1.0 Public Health Program Manager position to allow for oversight required for program operations.

PUBLIC HEALTH DEPARTMENT

Position Allocation Changes (continued):

- (10) Unfunded 1.0 Program Assistant I, 2.0 Health Ed Coordinators, and 2 Health Education Specialist positions not included in projected needs currently.
- (11) Eliminated 2.0 Public Health Assistant (PHA) positions no longer needed for operations.
- (12) Corrected position allocation of 1.0 existing position Public Health Education Assistant working in a Sr. Nutritional Assistant position and reduced the Sr. Nutritional Assistant class by 1.0 to compensate.
- (13) Added 1.0 Public Health Clinical Services Assistant needed for operations.
- (14) Public Health Officer, Public Health Physician, and Public Health Lab Director are listed as funded as they are contracted positions and are funded under Professional & Specialized Services.
- (15) Unfunded 2.0 Public Health Nurse I/II positions not needed currently for operations.
- (16) Unfunded 1.0 Registered Nurse I/II or Licensed Vocational Nurse I/II position not included in projected needs currently.
- (17) Unfunded 1.0 Sr. Accounting Technician not included in projected needs currently.
- (18) Unfunded 1.0 Sr. Program Assistant not included in projected needs currently.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$6,014,026) are recommended increased \$435,575 based on the costs or recommended staffing.
- 710103** **Extra Help** (\$208,338) is recommended reduced \$305,130 based on the costs for reduced use of extra-help staff in the Department's grant programs.
- 710200** **Retirement** reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** reflects the Department's contribution to the County's Self-Insurance Internal Service Fund

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES

- 720300** **Communications** (\$39,738) is recommended reduced \$30,163 based on current expenditures and projected expenses for county phone lines, cell phones, fax lines, and maintenance of phone lines.
- 720305** **Microwave Radio** (\$72,267) is recommended increased by \$2,856 for the department's share of cost for the data exchange of information to our satellite clinic in the mountain areas.
- 720500** **Household Expense** (\$7,550) is recommended reduced \$53,050 based on current expenditures for safety mats. Other costs were separated into the subaccount categories to match expenses for 720501 for Janitorial and 720502 for Refuse Disposal below.
- 720501** **Janitorial Expense** (\$34,640) is recommended based on current expenditures for janitorial.
- 720502** **Refuse Disposal Expense** (\$34,500) is recommended based on current expenditures for refuse disposal and for infectious waste disposal.
- 720600** **Insurance** reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601** **Insurance - Other** (\$14,790) is recommended increased 2% from prior year to reflect the Public Health Department's share of the County's Medical Malpractice premium and Property/Pollution Insurance.
- 720605** **Employer Share – Retiree's Health Insurance** (\$0) is now accounted for under Intrafund Transfer (770100).
- 720800** **Maintenance - Equipment** (\$30,000) is recommended increased \$2,850 based on current expenditures for the maintenance of all office equipment, lab equipment, and computers.
- 720801** **Maintenance - Auto, Gas, & Repairs** (\$3,000) is recommended based on current expenditures on department owned vehicles.
- 720900** **Maintenance - Structures and Grounds** (\$85,250) is recommended increased \$19,521 for repairs required for the HVAC, roof, and aging building and systems that require constant repairs.
- 720914** **Maintenance – Pest Control** (\$550) is recommended based on current year expenditures for pest services.

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES (continued)

- 721000** **Medical, Dental & Laboratory Supplies** (\$124,143) is recommended increased \$53,653 to fund the necessary medications and supplies for clinical services and specialty clinics, Flu Clinic vaccines, selected immunization vaccines, medications used to treat Tuberculosis and STDs, laboratory supplies, and AIDS test kits and supplies.
- 721100** **Memberships** (\$11,600) are recommended reduced \$4,400 for memberships with the Health Officers Association of California, Maternal Child Health Directors, California Council of Local Health Nursing Directors, Conference of Health Executives Association of California, California Rural Health Association, National Association of City & County Health Officials, the American Public Health Association, Tobacco LLA Project Director's Association, California Conference of Local Health Department Nutritionists, American Dietetic Association, National WIC Association, and California WIC Association.
- 721300** **Office Expense** (\$107,765) is recommended increased \$15,855 based on current expenditures for general office supplies and forms, and postage, equipment and furniture less than the fixed asset limit.
- 721305** **Misc Office Expense** (\$75) is recommended based on current expenditures for overnight mailing services.
- 721306** **Equipment Less than \$5k Fixed Asset Cost** (\$35,510) is recommended based on current expenditures for computers, printers, or other electronic equipment purchases.
- 721307** **Furniture Less than \$5k Fixed Asset Cost** (\$45,700) is recommended based on current expenditures and recommended purchases for desks, filing cabinets, bookcases, etc.
- 721400** **Professional & Specialized Services** (\$6,552,082) is recommended increased \$5,652,462 primarily due to the cost to participate in the Intergovernmental Transfer Rate of \$2,895,656 paid to State DHCS, as well as the routine cost of essential contracted services including such as for the Public Health Officer, Public Health Physician, Public Health Laboratory Director, Proficiency testing for Laboratory certification and Medical Waste Fees, a Program Manager for the Healthy Beginnings Program, Occupational Therapy Services at Gould School Medical Therapy Program, associated costs for Accreditation and State & Federal billing services, numerous emergency preparedness contracts with Madera County healthcare partners, and external lab and professional services fees for various programs, and other subcontracts required under the Department's grant programs.
- 721407** **Data Processing Services** (\$0) is now accounted for under Intrafund Transfer (770100).
- 721426** **Software** (\$47,474) is recommended based on current year expenses and projected needs for Billing & Electronic Health Record software as well as various specialized software utilized for collecting, analyzing, and reporting statistics by various grant funded programs.

PUBLIC HEALTH DEPARTMENT

SERVICES & SUPPLIES (continued)

- 721500** **Publications & Legal Notices** (\$8,003) recommended reduced \$10,147 based on current expenditures for items such as continuous and new employment recruitments specifically for Public Health; ads in local area newspapers for health education programs; and public service ads for emergency preparedness/flu shot clinics.
- 721600** **Rents & Leases - Equipment** (\$3,290) is recommended reduced \$63,416 based on current expenditures for equipment rent other than County Vehicles and Copier listed below.
- 721601** **Lease – Central Garage Vehicles** (\$55,830) is recommended based on current expenditures for Central Garage Vehicles used by department programs.
- 721602** **Lease – Copier Agreements** (\$41,608) is recommended based on current expenditures for copier lease and maintenance agreements.
- 721700** **Rents & Leases - Building** (\$98,359) is recommended increased \$16,842 based on current expenditures for rental of office space, multiple storage locker spaces, modular leases, and satellite clinics in Chowchilla and Oakhurst.
- 721900** **Special Departmental Expense** (\$136,232) is recommended reduced \$1,760 based on current expenditures and includes funds for cost of items such as Dial-A-Ride coupons for clients for transportation to medical care; required laboratory license fees and the California EPA fee for generation of toxic waste; professional staff licensing renewals; and a variety of educational materials and client incentives for health department programs.
- 722000** **Transportation & Travel** (\$80,426) is recommended reduced \$31,704 for the departmental travel to support required trainings and to reimburse staff mileage for use of personal vehicles in the course of work in compliance with the programs' scope of work. The portion for Training & Registration is now separated into the appropriate line below.
- 722009** **Training** (\$22,400) is recommended based on current expenditures for registration costs to support required trainings to comply with programs' scope of work.
- 722101** **Gas & Electricity** (\$112,526) is recommended reduced \$12,526 based on current expenditures for the department's cost for utilities for the Road 28 complex and other satellite clinics.

PUBLIC HEALTH DEPARTMENT

FIXED ASSETS

740301 **Equipment** (\$0) is not recommended for funding in 2017-18.

NOTE: The total program expenditure accounts detailed above do not reflect the cost of indirect expenses associated with the Countywide Cost Allocation Plan (\$240,632). Revenue to offset these expenses is included in the Intrafund Revenue – Cost Plan category shown under the REVENUE section of this document.

INTRAFUND TRANSFERS

770100 **Intrafund Transfer** (\$827,874) is recommended increased \$191,092 based on current expenditures and includes: I.T. expenses included for \$614,171 for network fees, required upgrades, & replacement of various equipment as well as help desk tickets projected; Retiree Health Benefits of \$166,353; Environmental Health Service for use of a REHS projected at \$19,500; and Building & Grounds Maintenance Services projected at \$27,250.