

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2017-18**

Department:

**GRAND JURY
(03400)**

Function:

Public Protection

Activity:

Judicial

Fund:

General

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2015-16</u>	<u>BOARD APPROVED EXPENDITURES 2016-17</u>	<u>DEPARTMENT REQUEST 2017-18</u>	<u>CAO RECOMMENDED 2017-18</u>
SERVICES & SUPPLIES				
720300 Communications	1,291	1,250	1,250	1,250
721300 Office Expense	9,569	3,000	3,000	3,000
721400 Professional & Specialized	38	500	500	500
721700 Rents & Leases-Buildings	12,600	12,600	12,600	12,600
721900 Special Departmental Expense	18,330	20,600	20,600	20,600
722000 Transportation & Travel	26,670	33,750	33,750	33,750
TOTAL SERVICES & SUPPLIES	68,498	71,700	71,700	71,700
TOTAL - GRAND JURY	68,498	71,700	71,700	71,700

GRAND JURY

COMMENTS

The Grand Jury is a Committee of 19 citizens appointed each year by the Superior Court and charged with inquiring into public offenses committed or triable within the County, and presenting such offenses to the Court by indictment. The Grand Jury also inquires into the management of all County offices, possible misconduct of public officials, and financial affairs of cities. The term of the Grand Jury is on a fiscal year basis. Members are paid the following stipend for each meeting attended:

	Current <u>Rate</u>
Regular Meetings	\$20
Committee Meetings	\$10

For 2017-18, the Grand Jury has requested a budget in the amount of \$71,700, unchanged from the 2016-17 fiscal year. Meetings and Mileage reimbursement are the largest estimated expenditures. The following is the proposed budget submitted by the Grand Jury for 2017-18:

Basic Expenses

Office Supplies (includes printing of the annual Final Report)	3,000
Professional Services (Court Reporter, Information Technology Services, Subpoenas)	500
Office Rent	12,600
Telephone	<u>1,250</u>
Total Basic Expenses	\$17,350

Meeting and Mileage Expenses

Committee Meetings/Full Grand Jury Panels	\$20,600
Mileage and Training Expenses	<u>33,750</u>
Total Meetings and Mileage and Expenses	\$54,350

TOTAL BUDGET REQUESTED \$71,700

It is recommended to fund the Grand Jury at the same level (\$71,700) as the 2016-17 fiscal year. If, during the 2017-18 fiscal year, mileage costs exceed appropriations due to a significant number of members continuing to travel from the mountain communities as required for meeting attendance and/or the IRS increases the current mileage reimbursement rate, County Administration will return to the Board to request a transfer of funds from Appropriations for Contingencies to offset the increase in mileage expenses. Below are appropriations as requested by the Grand Jury and as recommended by County Administration:

GRAND JURY

SERVICES & SUPPLIES

- 720300** **Communications** (\$1,250) is recommended unchanged for phone service.
- 721300** **Office Expense** (\$3,000) is recommended unchanged for the printing of Final Grand Jury Reports and miscellaneous clerical supplies.
- 721400** **Professional & Specialized** (\$500) is recommended unchanged for the use of a court reporter, Information Technology services, and/or for serving of subpoenas.
- 721700** **Rents & Leases - Building** (\$12,600) is recommended unchanged to provide rent for the Grand Jury offices located in the Veterans of Foreign Wars Hall.
- 721900** **Special Departmental Expense** (\$20,600) is recommended unchanged for the Regular and Committee Meetings attended by the Grand Jury members.
- 722000** **Transportation & Travel** (\$33,750) is recommended unchanged for mileage reimbursement for Grand Jury members' attendance at committee and full panel meetings, as well as for costs associated with the annual Grand Jury Association Seminar (located in Visalia) and local training.