



Tracy Kennedy, Treasurer-Tax Collector

Wire Transfer Request for Bulk Payment Processing

To: Madera County Treasurer

Dept: Treasury

Phone: 559-675-7013

From: _____

Dept: _____

Phone: _____

Property Tax Bill List and Payment submission instructions:

1) **Need Instructions for submitting the spreadsheet?** Visit www.maderacounty.com/50k, send an email request to taxcollector@maderacounty.com or call (559) 675-7713. The pre-formatted Excel spreadsheet with instructions will be emailed to you.

2) **Is your spreadsheet completed?** Send Excel spreadsheet to taxcollector@maderacounty.com by December 1st, prior to sending wire payment. **Reference your company name and amount being paid in the subject line of your email to avoid processing delays.**

3) **When is payment due?** Property tax liabilities are due on or before December 10, 2024 for the 1st installment and April 10, 2025 for the 2nd installment.

4) **Want to avoid penalties?** Act early! Funds must be settled in the county's Treasury on or before the delinquent dates. **Funds may take 3 to 5 days to settle.**

All information requested below must be provided to ensure timely processing.

PLEASE FILL IN THE REQUIRED INFORMATION BELOW AND RETURN BY EMAIL

Treasurer@maderacounty.com.

Credit Date: _____
Credit Amount: _____
Number of Bills: _____
Email: _____
Phone: _____
Contact Name: _____

Refund or Overpayment should be sent to:
Company Name: _____
Attention: _____
Address: _____

Authorized Signature: _____