



Community & Economic Development Department

Building Division

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ELECTRIC METER SET POLICY FOR SFD AND COMMERCIAL **

- I. Prior to authorizing Electrical Meter Set, the building is to be ready for Final inspection. "Ready for Final" is to be defined as: All items that would compromise the health and safety of the occupants, inspected and signed off by the building inspector, as listed in items (a) through (e) below.
- (a) Road Department has completed final approval of the road approach, or a \$3,880.00 deposit has been posted at the Road Department.
- (b) Plumbing work has been done:
1. Water well connections inspected and trench covered.
 2. All interior fixtures have been set.
 3. Both gas tests, interior building and exterior supply lines, have been inspected and supply pipe covered.
 4. Septic system installed and approved by Environmental Health or sewer connection made and inspected.
- (c) Electrical work has been done:
1. Interior and exterior fixtures have been set.
 2. Built-in appliances have been installed.
 3. Electric conduit or cable to well has been inspected and covered, if applicable.
 4. All circuit breakers installed in service panel.
- (d) Mechanical work has been done.
1. HVAC connections made.
 2. Exhaust fans and range hood done.
 3. Wood stove installed, if applicable.
- (e) Building envelope completed:
1. Title 24, insulation, weather stripping, completed.
 2. Exterior rough grading done.
 3. Exit landings in place.
 4. All weather driveway installed.
 5. Address numbers posted on building and at street (if not visible on building from street).
- II. When the job is not ready for Final and "Meter Set" is called for to be installed in a permanent location on the building.
- (a) Road Department has finalized the road approach, or a \$3,880.00 deposit has been posted with the Road Department.
- (b) A "Permit to Activate Power" is issued and a \$500.00 deposit posted at the Building Department.
1. Provide one circuit connected with G.F.C.I. protected electrical outlet.
 2. Service panel to be grounded and bonded at water system, if installed at this time.

** Temporary power poles and agriculture pumps are exempt from these deposits.