

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2024-25**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07500)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

	ACTUAL <u>2022-23</u>	BOARD APPROVED <u>2023-24</u>	DEPARTMENT REQUEST <u>2024-25</u>	CAO RECOMMENDED <u>2024-25</u>
<u>ESTIMATED REVENUES:</u>				
INTERGOVERNMENTAL REVENUE				
650800 State - Pub Assist Admin	9,444,541	13,266,375	16,339,637	16,339,637
650910 State - Pub Assist Realignment	2,313,873	4,688,177	4,688,177	4,688,177
655000 Federal - Pub Assist Admin	27,542,707	41,258,324	46,958,056	46,958,056
659000 Other - Government Agencies	0	274,854	274,858	274,858
TOTAL INTERGOVERNMENTAL REVENUE	39,301,121	59,487,731	68,260,729	68,260,729
CHARGES FOR CURRENT SERVICES				
662700 Other Charges for Services	8,498	34,775	39,579	39,579
TOTAL CHARGES FOR CURRENT SERVICES	8,498	34,775	39,579	39,579
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	193,571	410,713	461,760	461,760
671003 Welfare Repayments	1,066	0	0	0
673000 Miscellaneous Revenue	752	4,882	5,702	5,702
TOTAL MISCELLANEOUS REVENUE	195,389	415,595	467,462	467,462
OTHER FINANCING SOURCES				
680200 Operating Transfers In	7,499,987	4,110,715	4,110,715	4,110,715
TOTAL OTHER FINANCING SOURCES	7,499,987	4,110,715	4,110,715	4,110,715
<u>TOTAL ESTIMATED REVENUES</u>	<u>47,004,995</u>	<u>64,048,816</u>	<u>72,878,485</u>	<u>72,878,485</u>

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	ACTUAL <u>2022-23</u>	BOARD APPROVED <u>2023-24</u>	DEPARTMENT REQUEST <u>2024-25</u>	CAO RECOMMENDED <u>2024-25</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	19,054,393	24,060,431	27,389,596	27,389,596
710103 Extra Help	321,963	861,523	861,523	861,523
710105 Overtime	527,239	350,000	350,000	350,000
710106 Stand-by Pay	133,629	60,000	60,000	60,000
710107 Premium Pay	104,190	59,516	59,516	59,516
710200 Retirement	7,538,340	9,340,839	10,050,013	10,050,013
710300 Health Insurance	3,242,311	4,834,887	6,041,151	6,041,151
710400 Workers' Compensation Insurance	795,104	897,750	978,547	978,547
TOTAL SALARIES & EMPLOYEE BENEFITS	31,717,169	40,464,946	45,790,345	45,790,345
SERVICES & SUPPLIES				
720300 Communications	206,888	532,796	482,867	482,867
720305 Microwave Radio	27,104	43,716	48,198	48,198
720500 Household Expense	283,348	507,347	507,347	507,347
720600 Insurance	808,818	828,196	972,351	972,351
720800 Maintenance - Equipment	98,011	99,661	84,476	84,476
720900 Maintenance - Structures & Grounds	135,300	239,004	239,004	239,004
721100 Memberships	83,003	94,380	109,453	109,453
721300 Office Expense	1,160,590	1,788,239	1,892,315	1,892,315
721400 Professional & Specialized Services	1,713,512	4,744,247	4,855,867	4,855,867
721500 Publications & Legal Notices	724	5,775	5,775	5,775
721600 Rents & Leases - Equipment	175	0	0	0
721900 Special Departmental Expense	1,453,122	1,534,802	4,069,907	4,069,907
722000 Transportation & Travel	146,066	326,635	139,728	139,728
722100 Utilities	275,410	755,742	932,593	932,593
TOTAL SERVICES & SUPPLIES	6,392,070	11,500,539	14,339,881	14,339,881

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Department: DEPT OF SOCIAL SERVICES
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	<u>ACTUAL</u> <u>2022-23</u>	<u>BOARD</u> <u>APPROVED</u> <u>2023-24</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2024-25</u>	<u>CAO</u> <u>RECOMMENDED</u> <u>2024-25</u>
OTHER CHARGES				
730330 Leases	220,010	424,811	424,811	424,811
TOTAL OTHER CHARGES	220,010	424,811	424,811	424,811
FIXED ASSETS				
740200 Building Improvement	472,291	628,169	628,169	628,169
740300 Equipment	235,583	256,500	385,320	385,320
TOTAL FIXED ASSETS	707,874	884,669	1,013,489	1,013,489
INTRAFUND TRANSFERS				
770100 Intrafund Expense	9,261,553	11,429,353	12,074,528	12,074,528
TOTAL INTRAFUND TRANSFER	9,261,553	11,429,353	12,074,528	12,074,528
<u>TOTAL EXPENDITURES</u>	<u>48,298,676</u>	<u>64,704,318</u>	<u>73,643,055</u>	<u>73,643,055</u>
<u>NET COUNTY COST (EXP - REV)</u>	<u>1,293,681</u>	<u>655,502</u>	<u>764,570</u>	<u>764,570</u>

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst.

Temporary Assistance to Needy Families (TANF)

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2024-25, it is anticipated the State will allocate approximately \$7.6 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2024-25 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

In-Home Supportive Services - Public Authority

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Two (2) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2024-25 Social Services Administrative budget (estimated at \$274,854).

The IHSS Public Authority will be sharing certain facilities and equipment with Social Services.

Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$4,688,177 for fiscal year 2024-25 for Adult Protective Services and a variety of Child Welfare programs.

SALARIES & EMPLOYEE BENEFITS

- 710102** Permanent Salaries (\$27,389,596) are recommended increased \$3,329,165 based on recommended staffing levels.
- 710103** Extra Help (\$861,523) is recommended unchanged based on staffing changes for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105** Overtime (\$350,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106** Standby & Night Premium (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710200** Retirement (\$10,050,013) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SALARIES & EMPLOYEE BENEFITS continued

- 710300** Health Insurance (\$6,041,151) is based on the employer's share of health insurance premiums.
- 710400** Workers' Compensation (\$978,547) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** Communications (\$531,065) is recommended decreased \$45,447 based on projected WAN Bandwidth charges for Chowchilla & Oakhurst. The IHSS Public Authority will pay \$2,330 as its share of cost for Communications.
- 720500** Household Expense (\$507,347) is recommended unchanged and is used for contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$5,750 as its share of cost for Household Expense.
- 720600** Insurance (\$972,351) is recommended increased \$144,155 reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$19,378 as its share of cost for Insurance.
- 720800** Maintenance - Equipment (\$84,476) is recommended decreased \$15,185. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$6,710 as its share of cost for equipment maintenance.
- 720900** Maintenance - Structures and Grounds (\$239,004) is recommended unchanged. This account includes expenditures for materials and labor for the maintenance and repair of the buildings done through outside vendors. The IHSS Public Authority will pay \$4,646 as its share of cost for Maintenance of Structures.
- 721100** Memberships (\$109,453) is recommended increased \$15,073 for memberships in the County Welfare Directors' Association – CWDA (\$73,256); National Association of County Human Services Administrators - NACHSA (\$331); various Chambers of Commerce (\$342); State Bar of California (\$1,752); Central Valley Community (\$2,625); California State Association of Public Administrators, Public Guardians and Public Conservators – CAPAPGPC (\$5,329); Canyon Solutions (\$2,100); Continuing Education of the Bar - CEB (\$10,052), Central California Area Social Services Consortium - CCASSC (\$8,046); Voomly – (\$632); Fresno Madera Continuum of Care – (\$2,625); and Zoom – (\$2,363).

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721300 **Office Expense** (\$1,892,315) is recommended increased \$104,076 for office and photocopy supplies, mailing costs, and computer supplies. The IHSS Public Authority will pay \$30,282 as its share of cost for Office Expense.

721400 **Professional & Specialized Services** (\$4,855,867) is recommended increased \$111,620. The IHSS Public Authority will pay \$31,950 as its share of cost for Professional & Specialized Services. This account also funds the following recommended contractual agreements:

NON CalWORKs PROGRAMS

<u>Staff Training Services</u> (100% State Funded)	\$ 268,700
<u>CSUF</u> – Cohort Training for Child Welfare staff	\$ 135,000
<u>Employee Assistance Plan</u> - Department contribution	\$ 8,889
<u>Reading & Beyond</u> - CalFresh Employment & Training	\$ 157,619
<u>Time Study Buddy</u> – Time Reporting tool for time studies	\$ 49,120
<u>Ongoing Maintenance and Operation</u> – CalSAWS	\$ 248,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	\$ 4,400
<u>CAPMC</u> – Strengthening Families Program	\$ 277,136
<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	\$ 22,500
<u>Internal Investigator</u> – Legal fees to address personnel complaints and investigations.	\$ 69,300

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

NON CalWORKs PROGRAMS (continued)

<u>Fire Extinguisher Training</u>	\$ 158
<u>Choices- (Avertest) Drug Testing</u>	\$ 150,000
<u>Orchid – Translation and Interpreting Service.</u>	\$ 50,000
<u>Golden Years - Residential Home Care APS</u>	\$ 50,000
<u>Native Solutions - Supervised Visits/Drug Testing</u>	\$ 50,000
<u>APS Case Management System – (Jump Technology)</u>	\$ 42,000
<u>Mobile Iron – Software and Training</u>	\$ 9,000
<u>VDI Mobil Solutions</u>	\$ 8,500
<u>Annual IT – Multi-Server for Central Index</u>	\$ 197
<u>BINTI -</u>	\$ 38,071
<u>HOMESAFE</u>	\$ 131,781
<u>Madera Rescue Mission</u>	\$ 20,600
<u>BFH- Bringing Families Home</u>	\$ 24,714

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

NON CalWORKs PROGRAMS (continued)

<u>Safe Measures</u> – Maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	\$ 12,854
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	\$ 23,908
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	\$ 5,710
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	\$ 120,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	\$ 131,492
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	\$ 19,040
<u>ETO</u> – Efforts to Outcome software renewal fee.	\$ 2,400
<u>RFA Celebration- 75 Walmart gift cards@ \$25.00</u>	\$ 1,875
<u>Centro Binacional</u>	\$ 10,000
<u>Capitol Trac</u> – Legislation updates	\$ 2,028
<u>Application Development</u> – to replace outdated Central Index system	\$ 120,127
<u>First 5 – AmeriCorps</u> – Child Welfare Services prevention program (two staff)	\$ 54,000
<u>Homeless Management Info System (HMIS)</u> –training and report reviewing (three users).	\$ 4,500

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

NON CalWORKs PROGRAMS (continued)

<u>Lexis Nexis</u>	\$ 25,000
<u>Software</u> – to scan shared drive for HIPPA	\$ 90,000
<u>CalSAWS Local share of admin cost</u>	\$ 75,000
<u>CWS Emergency Meal Services- Subway/Dennis</u>	\$ 35,000

CalWORKs PROGRAMS

<u>State Center Community College District (SCCCD) Vocational Education</u> – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKs clients to be job-ready.	\$ 234,775
<u>Expanded Subsidized Employment</u> - is offered to qualified employers to hire WTW Participants for paid employment up to six months.	\$ 314,978
<u>Emergency Child Care Bridge for Foster Children</u> –To provide families with access to child care services following placement of a child.	\$ 197,138
<u>San Joaquin College of Law Internship Agreement</u>	\$ 20,000
<u>Community Care Expansion Preservation Program</u>	\$ 543,189
<u>Economic Development</u> – Madera County Economic Development Commission (EDC) to provide job creation and business expansion.	\$ 56,085
<u>Brain Learning Psych. Corp -</u>	\$ 85,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

721500 **Publications & Legal Notices** (\$5,775) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$575 as its share of publication costs.

721900 **Special Departmental Expense** (\$4,069,907) is recommended increased \$2,535,105. The IHSS Public Authority will pay \$1,500 as its share of costs. This account funds the following:

<u>IRS Intercept Fee, Vital Statistics, and Miscellaneous Expenses.</u>	\$ 21,000
<u>Adoption Celebration Day</u> - An event to thank parents who have adopted children in Madera County.	\$ 3,465
<u>Child Welfare Services</u> – Counseling, reimbursement of mileage, and other related costs.	\$ 500,000
<u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost.	\$ 54,279
<u>Adult Protective Services</u> – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services. This also includes Elder Abuse Month supplies.	\$ 408,217
<u>HDAP – Housing & Disability</u>	\$ 2,500,000
<u>Preserving Safe and Stable Families</u> – Family support, preservation and reunification.	\$ 182,776
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	\$ 728
<u>Pride Class</u> – Food and snacks for participant's children during training classes.	\$ 551
<u>Ergonomic Reviews</u> - Staff special equipment needs.	\$ 5,250
<u>"Fitness for Duty" Medical Exams</u> – Employees - outside agency.	\$ 9,923

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

721900

Special Departmental Expense (continued)

<u>Big Brothers, Big Sisters</u> – Mentoring program to assist foster youth.	\$ 11,485
<u>CASA</u> – Advocate recruitment.	\$ 15,000
<u>CASA-ASQ</u>	\$ 53,873
<u>Gas Vouchers</u>	\$ 5,647
<u>Ticket Report CWS Expense</u>	\$ 206
<u>DOJ- Employee/Nonemployee Live Scan- (Background Checks)</u>	\$ 23,153
<u>Hoffman Security</u>	\$ 1,103
<u>Residual bed/services (MRM)</u>	\$ 24,000
<u>Badges</u> – for Social Service employees.	\$ 8,100
<u>Magnetar</u> – Badge access monitoring.	\$ 35,000
<u>Resource Foster Parent Appreciation Event</u>	\$ 3,465
<u>Welfare to Work Career Club</u> – Graduation supplies for WtW customers.	\$ 7,500
<u>Commercially Sexually Exploited Children</u> – to develop protocols to train caseworkers and out of home caregivers, and educate children / youth on how to avoid exploitation.	\$ 33,075
<u>Commercially Sexually Exploited Children</u> – for MDT committee.	\$5,513
<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare System.	\$ 55,125

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

721900 Special Departmental Expense (continued)

<u>M&O County Share - CalSAWS</u>	\$ 37,500
<u>Kinship Foster Care Program</u> – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes.	\$ 11,576
<u>Walmart Gift Cards</u> – for Welfare to Work (WtW) performance completion of assigned activities and / or monthly required hours to help increase Work Participation Rate (WPR) and re-engage sanctioned and exempt WtW participants.	\$ 4,375
<u>Walmart Gift Cards</u> – for Foster Care to assist when child is placed in care.	\$ 5,924
<u>California Youth Connection</u>	\$ 15,250
<u>First Aid and CPR and CWS supplies</u>	\$ 11,025
<u>Playroom Supplies</u>	\$ 4,410
<u>Fresno Bekin- Moving Fees</u>	\$ 4,961
<u>Out of Home Advisory Board Committee – CWS</u>	\$ 5,250
<u>Magnetar</u> – Intrusion monitoring for new complex.	\$ 2,945

722000 Transportation & Travel (\$139,729) is used for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$2,800 as its share of costs.

722100 Utilities (\$932,593) is recommended increased \$176,851 to provide for the Department’s share of the County’s utility cost which includes new building in Oakhurst. The IHSS Public Authority will pay \$4,155 as its share of cost for Utilities.

730330 Leases (\$424,811) is recommended unchanged for the lease of 15 copy machines (\$83,958), machine for mailroom (\$30,537), postage machine (\$8,486) and miscellaneous rentals (\$1,070). The Oakhurst Office (\$129,067); the Chowchilla Office (\$126,415). The IHSS Public Authority will pay (\$37,185) as its share of costs. New building rent will be paid through intrafund account.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

FIXED ASSETS

740200 **Building Improvement** (\$628,169) is recommended unchanged to accommodate building improvements for Chowchilla and Oakhurst Buildings, Including Access Control to Converge One (\$123,170), Additional Access Control (\$12,000), Sound Masking (\$105,000), HHS Complex Window Cleaning (\$3,900), HHS Complex Pressure washing and Window Cleaning (\$5,250), EV Charging Stations (\$17,500) Acoustic Panels for Building D (\$10,000).

740300 **Fixed Assets** (\$385,320) is recommended increased \$128,820 to purchase the following fixed assets: Due to increase in client counts and responsibilities.

Vehicles

- 4 Four-Door Sedan – (\$35,000 each)
- 3 Van – (\$50,000 each)
- 1 SUV – (\$48,000 each)

INTRAFUND TRANSFER

770100 **Intrafund Expense** (\$12,074,528) is recommended increased \$645,175 to reimburse departments for services provided, including Human Resources (\$477,154), Building and Improvements (\$427,516), Building Maintenance (\$65,604), Grounds Maintenance (\$47,961), Employee Share Retiree Health (\$893,909) Information Technology (\$4,729,327), New building rent (\$3,175,200).

New Employee Physical Examinations – provided by the Public Health Department. \$ 10,000

Mental Health Substance Abuse – Contract for mental health services for participants and their children in the CalWORKs Program. \$ 649,537

Public Health Nurses I,II,ETC. –assigned to health needs of children in Child Welfare Emergency Response and Foster Care. The nurses identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments. \$ 680,332

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

770100 Intrafund Expense (continued)

<u>Public Health Irrigation Water Meter</u>	\$ 10,709
<u>Public Health</u> – TB Testing	\$ 1,257
<u>Public Health</u> – TST Testing	\$ 1,200
<u>Public Health</u> – CalWORKs Home Visitation Initiative	\$ 495,833
<u>Public Health</u> – Drug Testing for Child Welfare clients	\$ 42,000
<u>Public Guardian</u> – PG staff timestudy to Medi-Cal	\$ 208,911
<u>EDC Contract</u> – CAO for 25% of contract amount	\$ 57,365
<u>General Services</u> – Fire System Testing, Inspections, Monitoring	\$ 19,363
<u>Human Resources Live-Scan</u>	\$ 22,050
<u>Property Insurance</u>	\$ 37,800
<u>311 Charges</u>	\$ 3,500

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

FUND SOURCES

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$73,643,055	\$11,650,021	\$61,993,035
Local Match		\$7,677,289	
Less Realignment Covering County Match		(\$6,089,169)	
Net County Match		\$1,588,120	

Net County Match for Admin is covered by

- \$823,550 = A-87 Reimbursements Owed to GF
- \$764,570 = NCC allocated by CAO for the 2024-25

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

FUND SOURCES

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$73,643,055	\$11,650,021	\$61,993,035
Department of Social Services - Public Assistance Programs	\$65,639,192	\$16,937,758	\$48,701,434
Department of Social Services - General Relief	<u>\$909,209</u>	<u>\$909,209</u>	<u>0</u>
TOTAL	\$137,237,657	\$29,496,988	\$110,694,468
Less Estimated DSS 1991 State Realignment for 2023/24		(\$14,439,300)	
Other Admin Revenue ⁽¹⁾		(685,567)	
Other Assist Revenue ⁽²⁾		(290,000)	
Other General Fund Revenue ⁽³⁾		(65,669)	
Transfer Health Realignment		(641,207)	
Transfer BHS State Realignment		(372,963)	
2011 Realignment Transfer In (Admin)		(4,110,715)	
2011 Realignment Transfer In (Assist)		(5,551,928)	
ESTIMATED COUNTY TOTAL NET COST		\$3,339,639	

⁽¹⁾Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

⁽²⁾Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

⁽³⁾Other revenue includes collections received from County burial and General Assistance repayments.

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2024-25**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2023-24 Authorized Positions</u>		<u>2024-25 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3601	Account Clerk I or							
3602	Account Clerk II	8.0	-	7.0	-	(1.0)	-	A
3600	Account Clerk Supervisor I or		3.0		-			
3703	Account Clerk Supervisor II	-	-	1.0		1.0	-	B
3349	Accounting Technician I or							
3354	Accounting Technician II	7.0	-	7.0	-	-	-	
3205	Administrative Analyst I or							
3206	Administrative Analyst II	15.0		14.0	-	(1.0)		C
3610	Administrative Assistant	2.0	-	3.0	-	1.0	-	C
3377	Business Systems Information Analyst I or							
3378	Business Systems Information Analyst II	3.0	-	3.0	-		-	
3684	Central Services Assistant	1.0	3.0	-	-	(1.0)	(3.0)	D
3221	Deputy County Counsel I or							
3222	Deputy County Counsel II or							
3223	Deputy County Counsel III	3.0	-	1.0	-	(2.0)	-	E
4641	Deputy County Counsel IV*	-		1.0	-	1.0		E
3132	Deputy Director-Welfare	3.0	-	3.0	-	-	-	
2129	Director of Social Services	1.0	-	1.0	-		-	
3340	Eligibility Supervisor	17.0	7.0	16.0	-	(1.0)		A
3341	Eligibility Worker I or							
3342	Eligibility Worker II	63.0		63.0	-		-	
3343	Eligibility Worker III	28.0	-	28.0	-		-	
3281	Employment and Training Worker I or							
3282	Employment and Training Worker II	19.0		16.0	-	(3.0)	-	F
3283	Employment and Training Worker III	7.0	-	6.0	-	(1.0)	-	J
3280	Employment and Training Worker Supervisor	4.0	-	4.0	-		-	
4222	Executive Assistant to the Department Head	1.0	-	1.0	-		-	
3533	Office Assistant I or							
3534	Office Asssitant II	35.0	-	36.0	-	1.0	-	D
3633	Office Assistant III	12.0	2.0	12.0	-		(2.0)	
3681	Office Services Supervisor I	9.0	-	11.0	-	2.0		G
3682	Office Services Supervisor II	2.0	-	2.0	-		-	

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2024-25**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2023-24</u>		<u>2024-25</u>		<u>Y-O-Y</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3639	Personnel Assistant	3.0	-	3.0	-		-	
3636	Program Assistant I or	3.0	-	-	-	(3.0)	-	H
3637	Program Assistant II	4.0	-	9.0	-	5.0	-	H
3637U	Program Assistant II	1.0	-	1.0	-		-	
4126	Principal Analyst	-	4.0	2.0	-	2.0	(4.0)	I
3169	Program Manager I	9.0	-	9.0	-		-	
3683	Secretary I*	6.0	-	6.0	-		-	
3703	Senior Accounting Technician	4.0	-	3.0	-	(1.0)	-	B
3209	Senior Administrative Analyst	1.0	-	4.0	-	3.0	-	F
3654	Senior Program Assistant	1.0	-	3.0	-	2.0	-	A
3537	Social Service Aide	14.0	-	14.0	-		-	
3286	Social Worker I or							
3287	Social Worker II or							
3288	Social Worker III or							
3289	Social Worker IV	79.0	-	80.0	-	1.0	-	J
3284	Social Worker Supervisor I or							
3285	Social Worker Supervisor II	20.0	-	20.0	-		-	
3290	Staff Services Manager I	1.0	-	-	-	(1.0)	-	K
3293	Senior Staff Services Manager	1.0	-	2.0	-	1.0	-	K
3520	Vocational Trainee or							
3521	Vocational Assistant	5.0	-	3.0	-	(2.0)	-	H
	TOTAL	392.0	19.0	395.0	-	3.0	(19.0)	

NOTES:

- A** Reflects the request of the department to eliminate one (1) FTE Account Clerk & one (1) FTE Eligibility Supervisor; fund two (2) FTE Senior Program Assistants due to program complexity
- B** Reflects the request of the department to eliminate one (1) FTE Senior Accounting Technician; fund one (1) FTE Account Clerk Supervisor for Account Clerk supervision
- C** Reflects the request of the department to eliminate one (1) FTE Administrative Analyst; fund one (1) FTE Administrative Assistant for additional Deputy Director support
- D** Position converted to Office Assistant per adopted MOU
- E** One (1) FTE Deputy County Counsel assigned to Public Guardian Org another reclassified to Deputy County Counsel IV
- F** Reflects the request of the department to eliminate three (3) FTE ETW's; fund three (3) FTE Senior Administrative Analysts for program

COUNTY OF MADERA
 BUDGET UNIT POSITION SUMMARY
 BUDGET FOR THE FISCAL YEAR 2024-25

Department: DEPT OF SOCIAL SERVICES
 ADMINISTRATION (07510)
 Function: Public Assistance
 Activity: Administration
 Fund: General

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2023-24</u> <u>Authorized</u> <u>Positions</u>		<u>2024-25</u> <u>Proposed</u> <u>Positions</u>		<u>Y-O-Y</u> <u>Changes</u> <u>in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
	Administration & Administrative Analyst supervision							
G	Fund two (2) FTE Office Assistant Supervisor I's; necessary for Office Assistant supervision and program support							
H	Reflects the request of the department to eliminate two (2) FTE Vocational Assistants; fund two (2) FTE Program Assistants for CWS family finding & Employer Services support (added Program Assistant I/II flex)							
I	Fund two (2) FTE Principal Analyst's for Homeless Program Coordinator & Administration Support							
J	Reflects the request of the department to eliminate one (1) FTE ETW III; fund one (1) FTE Social Worker I/II/III/IV for SSA Advocacy							
K	BOS action taken in Fiscal Year 2023-24; reclassification							
	Known as Program Secretary- officialy Secretary I (MERIT)							
	Deputy County Counsel IV* Maximum of (1) filled position							