

**COUNTY OF MADERA  
BUDGET UNIT EXPENDITURE DETAIL  
BUDGET FOR THE FISCAL YEAR 2016-17**

Department: **PUBLIC HEALTH DEPARTMENT  
(06800)**  
Function: **Health & Sanitation**  
Activity: **Health**  
Fund: **General**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2014-15</u>	<u>BOARD APPROVED EXPENDITURES 2015-16</u>	<u>DEPARTMENT REQUEST 2016-17</u>	<u>CAO RECOMMENDED 2016-17</u>
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
710102 Permanent Salaries	4,346,138	5,532,524	5,578,461	5,578,461
710103 Extra Help	407,528	305,740	513,468	513,468
710105 Overtime	7,087	0	0	0
710200 Retirement	1,376,567	1,786,994	1,908,078	1,908,078
710300 Health Insurance	646,820	766,430	830,705	830,705
710400 Workers' Compensation Insurance	23,529	31,499	80,626	80,626
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>6,807,669</b>	<b>8,423,187</b>	<b>8,911,338</b>	<b>8,911,338</b>
<b>SERVICES &amp; SUPPLIES</b>				
720300 Communications	86,373	69,901	36,200	36,200
720305 Microwave Radio Services	0	0	69,411	69,411
720500 Household Expense	61,768	73,760	60,600	60,600
720600 Insurance	5,905	2,550	5,585	5,585
720601 Insurance-Other	2,824	12,000	14,500	14,500
720605 Employer Share - Retiree's Health Insurance	132,600	142,881	0	0
720800 Maintenance - Equipment	15,640	27,150	23,100	23,100
720900 Maintenance - Structures & Grounds	20,674	26,200	65,729	65,729
721000 Medical/Dental/Lab Supplies	78,686	66,185	70,490	70,490
721100 Memberships	5,907	11,500	16,000	16,000
721300 Office Expense	184,426	137,348	91,910	91,910
721400 Professional & Specialized Services	627,711	899,620	697,609	697,609
721407 Data Processing Services	25,652	116,962	0	0
721408 Professional & Specialized Services-CMSP	6,728	0	0	0
721500 Publications & Legal Notices	25,653	18,150	12,750	12,750
721600 Rents & Leases - Equipment	79,098	66,706	62,385	62,385
721700 Rents & Leases - Buildings	92,673	81,517	71,685	71,685
721900 Special Departmental Expense	189,657	249,470	137,992	137,992
722000 Transportation & Travel	50,689	112,130	58,015	58,015
722100 Utilities	92,245	132,000	100,000	100,000
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>1,784,909</b>	<b>2,246,030</b>	<b>1,593,961</b>	<b>1,593,961</b>

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OTHER CHARGES				
730700 Judgments/Damages	911	0	0	0
<b>TOTAL OTHER CHARGES</b>	<b>911</b>	<b>0</b>	<b>0</b>	<b>0</b>
FIXED ASSETS				
740200 Buildings & Improvements	14,188	0	0	0
740302 Equipment	10,800	30,000	24,999	24,999
<b>TOTAL FIXED ASSETS</b>	<b>24,988</b>	<b>30,000</b>	<b>24,999</b>	<b>24,999</b>
INTRAFUND TRANSFERS				
770100 Intrafund Transfer	164,069	63,356	636,782	636,782
<b>TOTAL INTRAFUND TRANSFERS</b>	<b>164,069</b>	<b>63,356</b>	<b>636,782</b>	<b>636,782</b>
<b>TOTAL - PUBLIC HEALTH DEPARTMENT</b>	<b>8,782,546</b>	<b>10,762,573</b>	<b>11,167,080</b>	<b>11,167,080</b>

## PUBLIC HEALTH DEPARTMENT

### COMMENTS

The mission of the Madera County Public Health Department is to protect the health of our community by preventing disease and promoting health equity. The Department works in partnership with other agencies and organizations to provide essential programs and services to create a safer and healthier Madera County. In addition to providing preventative medical and educational services, the Department is also responsible for enforcing State and local health laws. This budget does not reflect the cost, staffing, or workload of the Environmental Health Department.

The Public Health Department provides services and programs such as communicable disease control; public health student nursing education; maternal, child, and adolescent home visitation and case management; laboratory services; vital statistics; child health & disability prevention and case management; preventive clinical services; medical case management; health education; tobacco education and prevention; chronic disease prevention; emergency preparedness; and food and nutrition education services. The Public Health Department is funded by State Health Realignment, federal and state allocations, federal and state grants, private grants, and local fees.

Beginning in Fiscal Year 2012-13, all Public Health Department program budgets were included in a consolidated budget document for ease of presentation. The following Public Health Department budget organizations (orgs) are included in the consolidated figures presented in this document:

<u>ORG</u>	<u>TITLE</u>
06810	Health – Administration (Outreach & Enrollment, CDC Prevention First, Case Management, etc)
06820	Health – Grant Programs (SNAP Ed)
06821	Health – Teen Pregnancy Prevention/CA PREP Program
06822	Health – Bioterrorism/Public Health Emergency Preparedness Grant
06823	Health – Hospital Preparedness Program
06830	Health – Child Health & Disability Prevention (CHDP)
06831	Health – CHDP Foster Care
06851	Health – AIDS Surveillance and Alcohol/Drug Assistance Program
06852	Health – HIV Care/Ryan White
06853	Health – AIDS Housing Opportunities for Persons with AIDS (HOPWA)
06860	Health – Tobacco Education
06862	Health – CDC/Pan Flu
06870	Health – Women, Infants and Children (WIC)
06880	Health – California Children’s Services (CCS)
06891	Health – Adolescent Family Life Program
06894	Health – Cal Learn

**PUBLIC HEALTH DEPARTMENT**

**WORKLOAD**

	<b><u>Actual</u></b> <b><u>2014-15</u></b>	<b><u>Estimated</u></b> <b><u>2015-16</u></b>	<b><u>Projected</u></b> <b><u>2016-17</u></b>
<b><u>Clinical Services</u></b>			
Animal Bite Reports	25	29	32
Immunizations (Adult – Flu Shots)	3,376	3,376	3,038
Immunizations (Child)	1,689	1,858	2,044
Tuberculin Skin Tests	1,944	2,138	2,3522
TB Skin Test Screenings	2,512	2,763	3,039
TB Treatment (LTBI Rx's)	40	44	48
Seniors Blood Panels	2	4	4
Quantiferon Blood Draws ( <i>performed at PH Clinic only</i> )	246	271	298
Urine Drug Screen Samples Collected	592	651	716
Water Test Samples Collected	1,005	1,105	1,215
Chlamydia Treatment	25	28	31
Gonorrhea Treatment	4	5	5
Syphilis Treatment	9	10	11
Sexually-Transmitted Disease Treatments	25	28	31
Sexually-Transmitted Disease Screening & Results (Neg Test & Appt)	323	355	391
<b><u>Communicable Disease Control</u></b>			
Communicable Disease Investigations – TB	45	30	30
Communicable Disease Investigations – Other	3,100	3,300	3,600
Treatment of Active Disease/Dispensed Meds Encounters	700	900	700
Confidential Morbidity Reports (Out of Jurisdiction/Not a Case)	1,576	1,500	1,500
<b><u>Student Nursing Visits in Clinic</u></b>	62	64	64
<b><u>Case Management Home Visits</u></b>	6,950	6,950	6,950
<b><u>Examinations</u></b>			
Pre-Employment Exams	288	317	349
Chest X-Rays	90	99	109

**PUBLIC HEALTH DEPARTMENT**

**WORKLOAD (continued)**

	<b>Actual 2014-15</b>	<b>Estimated 2015-16</b>	<b>Projected 2016-17</b>
<b><u>Laboratory Services &amp; Exams</u></b>			
Bacteriology Specimens	192	214	203
Mycology (Fungus)	108	104	106
Mycobacteriology (TB)	612	600	606
Immunology (Syphilis serology)	199	176	188
Urinalysis Test	2,160	1,500	1,830
Water Test	1,025	944	985
Rabies	63	60	62
Urine Drug Testing	6,205	5,922	7,064
Quantiferon Tests	373	406	390
<i>(including blood draws done at PH Clinic, MCH, &amp; Merced)</i>			
<b><u>Vital Statistics</u></b>			
Births	1,125	1,005	1,027
Deaths	847	875	901
Certified Copies Birth/Death Certificates	3,304	2,293	3,150
<b><u>CHDP Program</u></b>			
Record Review, Tracking	28,500	28,000	37,831
Follow-Up	1,200	1,200	1,369
Training Sessions	18	18	15
<b><u>Foster Care Program</u></b>			
DSS services provided (Monthly Average)	375	360	360
Probation (Monthly Average)	5	5	5
<b><u>HIV/AIDS Program</u></b>			
Reported HIV/AIDS Cases (New / Cumulative)	12 / 289	13 / 302	14 / 316
HIV/AIDS Deaths (Cumulative)	102	104	106
HIV/AIDS Drug Program (ADAP) Enrollments/Re-certifications	31	33	35
Emergency Services (Food & Medical Transportation – Ryan White)	28	32	36
Short Term Rental Assistance (HOPWA)	16	17	18
HIV/AIDS Medical Care	38	40	42
Referral to Medi-Cal	10	12	14

**PUBLIC HEALTH DEPARTMENT**

<b><u>WORKLOAD (continued)</u></b>	<b><u>Actual 2014-15</u></b>	<b><u>Estimated 2015-16</u></b>	<b><u>Projected 2016-17</u></b>
<b><u>Tobacco Education/Prevention Outreach (# events / # contacts)</u></b>	35 / 896	40 / 850	40 / 850
<b><u>CCS Program</u></b>			
Therapy & Diagnosis Caseload (Average)	1,070	1,045	1,065
Monthly MTU Clinic Attendance	178	182	183
MTU Caseload	135	135	132
<b><u>Women, Infant and Children Program (Monthly Average)</u></b>	9,250	9,250	9,250
 <b><u>REVENUE</u></b>			
	<b><u>Actual</u></b>	<b><u>Estimated</u></b>	<b><u>Projected</u></b>
<b><u>Public Health Revenues</u></b>	<b><u>2014-15</u></b>	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>
Health - Laboratory Fees	\$ 30,930	\$ 22,000	\$ 23,400
CA Endowment Grant ( <i>Achieving Health Equity &amp; Pvt Portion O&amp;E</i> )	32,111	57,800	22,959
Kaiser Grants	75,000	76,230	33,643
Health - Maternal Child Health – Federal	832,625	888,150	906,141
Health – Realignment	1,016,726	2,701,170	2,066,606
Childhood Lead Poisoning Prevention Funds	49,856	75,985	76,520
TB Prevention- <i>State 72% Federal 28%</i>	47,778	50,526	48,522
Immunization Subvention Project Funds	46,646	47,683	60,067
Health - Vehicle License Fee - CMSP Realignment	0 <sup>(1)</sup>	0 <sup>(1)</sup>	0 <sup>(1)</sup>
Chlamydia Grant	7,140	0	0
MediCal Administrative Activities/Targeted Case Management	0	100,000	120,416
Clinic Fees	31,712	49,339	77,792
Interfund Revenue – Cost Plan	468,356	550,144	240,632
State Healthy Families	18,817	12,429	17,367
State - California Children's Services	801,036	1,007,957	969,432
Federal Healthy Families	65,411	46,166	64,508
Federal - California Children's Services	398,729	383,267	440,653
State – AIDS (Surveillance)	17,323	17,240	17,323
Federal – AIDS (HOPWA, HCP, ADAP)	133,904	131,958	250,417

**PUBLIC HEALTH DEPARTMENT**

<b><u>REVENUE (continued)</u></b>	<b><u>Actual</u> <u>2014-15</u></b>	<b><u>Estimated</u> <u>2015-16</u></b>	<b><u>Projected</u> <u>2016-17</u></b>
State – CHDP & Other/ O&E Payments	265,947	145,817	142,851
Federal – Other ( <i>CHDP, Foster Care, CDC 1305, Billing, etc</i> )	652,034	628,787	1,072,009
State Foster Care	77,301	45,761	61,437
Adolescent Family Life (State & Fed)	99,642	114,255	103,395
Community Transformation / Nutrition Ed (SNAP Ed)	491,628	500,684	437,350
Women, Infant, Child	1,796,022	1,856,166	2,080,913
Emergency Response Preparedness ( <i>Bioterrorism/Hospital Preparedness</i> )	249,524	0 <sup>(2)</sup>	338,500
Pandemic Influenza Program ( <i>Pan Flu Grant from Emerg Preparedness</i> )	49,174	0 <sup>(2)</sup>	65,141
Operating Transfer-In ( <i>Tobacco T/F Revenues</i> )	406,072 <sup>(2)</sup>	672,688 <sup>(2)</sup>	368,114 <sup>(2)</sup>
Intrafund Revenue ( <i>DSS, Behavioral Health, Probation, Fire, etc</i> )	749,061 <sup>(3)</sup>	830,457 <sup>(3)</sup>	925,239 <sup>(3)</sup>
Miscellaneous ( <i>FMC Royalties, Flu donations, Misc Reimb, etc</i> )	16,823	0	0
Proposition 10 (MC Children Family Commission)	237,800	286,822	294,577
Required General Fund Match MOE (by County) ( <b><i>I/F Revenue</i></b> )	<u>81,788</u>	<u>81,788</u>	<u>81,788</u>
<b>Total Revenue</b>	<b><u>\$ 9,246,916</u></b>	<b><u>\$11,381,269</u></b>	<b><u>\$11,407,712</u></b>

**Revenue Notes:**

- (1) CMSP Realignment Funds were a pass-through to DSS previously. That practice was discontinued in 2014.
- (2) Operating Transfer In (#680214) was utilized for several grant program revenues initially deposited into the Special Revenue Funds starting in FY 14/15 and then transferred to the operating budget org keys on an as-needed basis to cover expenses. This practice continues for the Tobacco Prevention & Education revenues, however starting in FY 16/17 the Emergency Preparedness & Pandemic Influenza revenues are no longer required to be deposited into an interest-bearing special revenue fund. Those revenues are now deposited into the operating org keys directly (06822, 06823, and 06862), and only the Tobacco Prevention & Education revenues continue to be deposited into the Special Revenue Fund and therefore tracked via the Operating Transfer-In line.
- (3) Intrafund Revenues (#670000) is utilized to track revenues coming from another County agency, including the County G/F Match MOE (shown separately above), Healthy Beginnings Program funded through First 5, and several programs funded through Department of Social Services (*such as Cal Learn, Emergency Response Nurse, Adult Services Nurse, DSS Foster Care Nurse, and Drug Testing*) and Behavioral Health Services (*such as HIV Prevention, Sharps Disposal*). MOU's between Public Health and other County agencies (DSS, BHS, and Fire) have been established to address the transfer of these funds for services provided by Public Health.

**PUBLIC HEALTH DEPARTMENT**

**Note to Auditor:**

- The Public Health Department budget is projected to utilize \$1,938,640 of State Health Realignment funds for Fiscal Year 2016-17. The Department estimates that \$3.8M will be received from this revenue source (Account # 652113) which will result in an approximate increase of \$1,861,360 in the Fund.
- Required General Fund cash match is \$81,788. This General Fund match is mandated by the State as the County's Maintenance of Effort; Health Realignment funds cannot be used for this required County Match.

**STAFFING**

<b><u>Permanent</u></b>	<b>2015-16 Authorized</b>			<b>2016-17 Recommended</b>		
	<b><u>Funded</u></b>	<b><u>Unfunded</u></b>	<b><u>Eliminated</u></b>	<b><u>Funded</u></b>	<b><u>Unfunded</u></b>	<b><u>Eliminated</u></b>
Accounting Technician I/II	4			5		
Administrative Analyst I/II	5			5		
Administrative Assistant	2			2		
Central Services Worker	0			0.5 <sup>(1)</sup>		
Deputy Public Health Director-Operations	1			1		
Deputy Public Health Director-Clinical and Nursing Services	1			1		
Epidemiologist	0			1 <sup>(2)</sup>		
Health Education Coordinator	3			3		
Health Education Specialist	5	1		5	1 <sup>(3)</sup>	
Lab Intern or Public Health Microbiologist	1			1		
Medical Secretary I/II	3			2		1 <sup>(4)</sup>
Nurse Practitioner	0.5	0.5		0.5	0.5 <sup>(5)</sup>	
Nutritional Assistant I/II	13	3	1	14	2	
Nutritional Services Director	1			1		
Nutritionist or Nutritionist Intern	1	1		1	1	
Office Assistant I/II/III	2	1		2		1 <sup>(6)</sup>
Physical Therapist	1			1		
Physical Therapist OT Unit Supervisor	1			1		
Program Assistant I/II	2			2		
Public Health Program Manager	5			5		
Public Health Assistant	2			2		
Public Health Director	1			1		
Public Health Education Assistant (PHEA)	23	2		13 <sup>(7)</sup>		12 <sup>(7)</sup>



**PUBLIC HEALTH DEPARTMENT**

**STAFFING (continued)**

<b>Permanent</b>	<b>2015-16 Authorized</b>			<b>2016-17 Recommended</b>		
	<b>Funded</b>	<b>Unfunded</b>	<b>Eliminated</b>	<b>Funded</b>	<b>Unfunded</b>	<b>Eliminated</b>
Public Health Community Health & Wellness Assistant	0			6 <sup>(7)</sup>	2 <sup>(7)</sup>	
Public Health Case Management Assistant	0			3 <sup>(7)</sup>	0.5 <sup>(7)</sup>	
Public Health Clinical Services Assistant	0			1 <sup>(7)</sup>		
Public Health Laboratory Director (contract)	1			0	1 <sup>(9)</sup>	
Public Health Laboratory Technician I	2			1		1 <sup>(8)</sup>
Public Health Nurse I/II	12			12		
Public Health Officer (contract)	1			0	1 <sup>(9)</sup>	
Public Health Physician (contract)	1			0	1 <sup>(9)</sup>	
Registered Dietician	2			2		
Registered Nurse I/II or Licensed Vocational Nurse I/II	2			3 <sup>(10)</sup>		
Senior Accounting Technician	2			2		
Senior Nutritional Assistant	5	1		5		1 <sup>(11)</sup>
Senior Program Assistant	1			1		
Senior Public Health Nurse	3			2		1 <sup>(12)</sup>
Staff Services Manager	1			1		
Supervising PHN	0			2 <sup>(13)</sup>		
Therapy Assistant	1			1		
<b>Total Permanent</b>	<b>111.5</b>	<b>9.5</b>	<b>1</b>	<b>112.0</b>	<b>10.0</b>	<b>17.0</b>

**Position Allocation Changes Justification:**

- (1) New classification approved in March 2016; 0.5 FTE for Central Services Worker reflects Public Health portion; the balance of 0.5 FTE will be paid by DSS to cover salaries and benefits for this position which is shared between Public Health & DSS.
- (2) New classification approved February 2016.
- (3) One (1) Health Education Specialist is unfunded currently but Program anticipates hiring when additional funding is realized.
- (4) Deleting one (1) Medical Secretary I/II position not utilized in last FY; plans are to continue using a billing services for this purpose in 16/17.
- (5) Only 0.5 FTE of the Nurse Practitioner is funded as currently projected.
- (6) Deleting one (1) Office Assistant I/II position as no longer needed for operations.

## PUBLIC HEALTH DEPARTMENT

### **STAFFING (continued)**

- (7) Deleting 12 FTE PHEA vacant positions that have been reclassified into the following new classifications: 8.0 FTE Community Health & Wellness Assistants (2.0 unfunded); 3.5 Case Management Assistants (.5 unfunded); and 1.0 FTE Clinical Services Assistant. Unfunded positions are allocated but pending hiring upon approval of application for additional grant funding.
- (8) Deleting one (1) Public Health Lab Technician as it is not needed for operations.
- (9) Public Health Officer, Public Health Physician and Public Health Laboratory Director are contracted positions and are funded under Professional and Specialized Services.
- (10) Adding one (1) RN/LVN position to meet clinic needs and added flexibility for filling vacancies.
- (11) Deleting one (1) Sr. Nutritional Assistant as no longer needed in WIC program.
- (12) Deleting one (1) Sr. Public Health Nurse position not utilized in last fiscal year and is no longer needed for operations.
- (13) New classification approved February 2016.

### **SALARIES & EMPLOYEE BENEFITS**

- 710102**      **Permanent Salaries** (\$5,578,461) are recommended increased \$45,937 based on the cost of recommended staffing.
- 710103**      **Extra Help** (\$513,468) is recommended increased \$207,728 based on the costs for continued use of extra-help staff in the Department's grant programs.
- 710200**      **Retirement** reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300**      **Health Insurance** is based on the employer's share of health insurance premiums.
- 710400**      **Workers' Compensation** reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

## PUBLIC HEALTH DEPARTMENT

### SERVICES & SUPPLIES

- 720300**      **Communications** (\$36,200) is recommended reduced \$33,701 based on current expenditures and projected expenses for county phone lines, cell phones, fax lines, and maintenance of phone lines.
- 720305**      **Microwave Radio** (\$69,411) is recommended based on the number of radios utilized by the Department on the County's Microwave Radio network. This expense was previously budgeted in Fund 1312 – Health Emergency Services.
- 720500**      **Household Expense** (\$60,600) is recommended reduced \$13,160 based on current expenditures for safety mats, infectious waste disposal, and janitorial costs. In an effort to reduce expenses we no longer pay for linen service.
- 720600**      **Insurance** reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601**      **Insurance - Other** (\$14,500) is recommended increased \$2,500 to reflect the Public Health Department's share of the County's Medical Malpractice premium and Property/Pollution Insurance.
- 720605**      **Employer Share – Retiree's Health Insurance** (\$0) is now accounted for under Intrafund Transfer (770100) as per direction from the Auditor-Controller's office.
- 720800**      **Maintenance - Equipment** (\$23,100) is recommended reduced \$4,050 based on current expenditures for the maintenance of all office equipment, lab equipment, and computers. (Public Health no longer maintains X-Ray equipment as this service is now contracted with an outside vendor.)
- 720900**      **Maintenance - Structures and Grounds** (\$65,729) is recommended increased \$39,529 for repairs required for the HVAC. Costs to reimburse the General Fund for work performed by the Building Maintenance and Grounds Divisions is now accounted for under Intrafund Transfer (770100) as per direction received from the Auditor-Controller's office.
- 721000**      **Medical, Dental & Laboratory Supplies** (\$70,490) is recommended increased \$4,305 to fund the necessary medications and supplies for Flu Clinic vaccines, selected immunization vaccines, medications used to treat Tuberculosis and STDs, laboratory supplies, AIDS test kits, and X-ray supplies.
- 721100**      **Memberships** (\$16,000) are recommended increased \$4,500 for memberships with the Health Officers Association of California, Maternal Child Health Directors, California Council of Local Health Nursing Directors, Conference of Health Executives Association of California, California Rural Health Association, National Association of City & County Health Officials, the American Public Health Association, Tobacco LLA Project Director's Association, California Conference of Local Health Department Nutritionists, American Dietetic Association, National WIC Association, and California WIC Association.

## PUBLIC HEALTH DEPARTMENT

### **SERVICES & SUPPLIES** (continued)

- 721300**      **Office Expense** (\$91,910) is recommended reduced \$45,438 based on current expenditures for general office supplies and forms, postage, equipment and furniture less than the fixed asset limit. The reduction is primarily due to revised grant program requirements and cost-saving plans that have been implemented.
- 721400**      **Professional & Specialized Services** (\$697,609) is recommended reduced \$202,011 based on current expenditures for a variety of essential contracted services including costs for the Public Health Officer, Public Health Physician, County Laboratory Director Services, Proficiency testing for Laboratory certification and Medical Waste Fees, a Program Manager for the Healthy Beginnings Program, Occupational Therapy Services at Gould School Medical Therapy Program, associated costs for Accreditation and State & Federal billing services, numerous emergency preparedness contracts with Madera County healthcare partners, services provided to AIDS clients for labs and other essential professional services, external lab fees, and various subcontracts required under the Department's grant programs.
- 721407**      **Data Processing Services** (\$0) is now accounted for under Intrafund Transfer (770100) as per direction from the Auditor-Controller's office.
- 721500**      **Publications & Legal Notices** (\$12,750) recommended reduced \$5,400 based on current expenditures for items such as continuous and new employment recruitments specifically for Public Health; ads in local area newspapers for health education programs; and public service ads for emergency preparedness/flu shot clinics.
- 721600**      **Rents & Leases - Equipment** (\$62,385) is recommended reduced \$4,321 based on current expenditures for Central Garage vehicles, and costs for copier lease and maintenance agreements.
- 721700**      **Rents & Leases - Building** (\$71,685) is recommended reduced \$9,832 based on current expenditures for rental of office space, multiple storage locker spaces, modular leases, and satellite clinics in Chowchilla and Oakhurst.
- 721900**      **Special Departmental Expense** (\$137,992) is recommended reduced \$111,478 based on current expenditures and includes funds for items such as Dial-A-Ride coupons for clients for transportation to medical care; required laboratory license fees and the California EPA fee for generation of toxic waste; professional staff licensing renewals; and a variety of educational materials and client incentives for health department programs.
- 722000**      **Transportation & Travel** (\$58,015) is recommended reduced \$54,115 for the departmental travel to support required trainings and to reimburse staff mileage for use of personal vehicles in the course of work in compliance with the programs' scope of work.

## PUBLIC HEALTH DEPARTMENT

### **SERVICES & SUPPLIES (continued)**

**722100**      **Utilities** (\$100,000) is recommended reduced \$32,000 based on current expenditures for the department's cost for utilities for the Road 28 complex and other satellite clinics.

### **FIXED ASSETS**

**740301**      **Equipment** (\$24,999) is recommended for the purchase of a vehicle by the WIC Program as approved in its scope of work. Any additional requests will be taken individually for Board approval, if required, as the Department continues to pursue the purchase of an electronic health record system for accreditation.

**NOTE:**      The total program expenditure accounts detailed above do not reflect the cost of indirect expenses associated with the Countywide Cost Allocation Plan (\$240,632). Revenue to offset these expenses is included in the Interfund Revenue – Cost Plan category shown under the REVENUE section of this document.

### **INTRAFUND TRANSFERS**

**770100**      **Intrafund Transfer** (\$636,782) is recommended increased \$573,426 based on reclassification of expenses previously accounted for under the Services and Supplies category. This account reimburses other departments for expenses incurred as follows: Human Resources Department for personnel services provided to the Public Health Department (\$35,000) and the Retiree Health Benefits (\$167,500 - previously under 720605); Environmental Health for the use of a Registered Environmental Health Specialist (\$9,378); and Information Technology services (\$403,133 - previously under 721407 and 720300) and Building and Grounds services (\$21,771 – previously under 720900).