

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2024-25**

Department: **LEGAL/INSURANCE
(00230)**
Function: **General**
Activity: **Other General**
Fund: **General**

	<u>ACTUAL 2022-23</u>	<u>BOARD APPROVED 2023-24</u>	<u>DEPARTMENT REQUEST 2024-25</u>	<u>CAO RECOMMENDED 2024-25</u>
<u>ESTIMATED REVENUES:</u>				
CHARGES FOR CURRENT SERVICES				
662723 Services to Other Agencies	331,669	400,000	425,000	425,000
662800 Interfund Revenue	379,173	425,000	450,000	450,000
TOTAL CHARGES FOR CURRENT SERVICES	710,842	825,000	875,000	875,000
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	1,544,090	1,700,000	1,825,000	1,825,000
673000 Miscellaneous	841	1,000	2,000	2,000
673903 Misc Reimbursement & Refunds	224,241	230,000	285,000	285,000
673910 Misc Reimb-Ins Reimb	0	2,000	0	0
TOTAL MISCELLANEOUS REVENUE	1,769,173	1,933,000	2,112,000	2,112,000
<u>TOTAL ESTIMATED REVENUES</u>	<u>2,480,015</u>	<u>2,758,000</u>	<u>2,987,000</u>	<u>2,987,000</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	268,815	257,000	273,398	273,398
710200 Retirement	104,024	102,578	115,466	115,466
710300 Health Insurance	17,963	15,213	15,217	15,217
710400 Workers' Compensation Insurance	1,576	2,344	2,324	2,324
TOTAL SALARIES & EMPLOYEE BENEFITS	392,378	377,135	406,405	406,405
SERVICES & SUPPLIES				
720300 Communication Services	675	650	650	650
720600 Insurance	96	97	112	112
720601 Insurance Premiums	611,723	818,000	1,223,000	1,223,000
720602 Unemployment Insurance	165,407	190,000	220,000	220,000
720605 Employer Share Retiree Health Insurance	4,469,810	5,000,000	5,250,000	5,250,000
720606 Insurance Administrative Fees	72,670	85,000	94,000	94,000
721203 Other Miscellaneous	0	500	500	500

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	ACTUAL <u>2022-23</u>	BOARD APPROVED <u>2023-24</u>	DEPARTMENT REQUEST <u>2024-25</u>	CAO RECOMMENDED <u>2024-25</u>
SERVICES & SUPPLIES (continued)				
721300 Office Expense	3,634	500	500	500
721400 Prof & Spec Svc	150			
721601 Rents & Leases - Co Vehicles	0	200	200	200
721900 Special Departmental Expense	337	0	0	0
722000 Transportation & Travel	4,199	2,000	2,000	2,000
TOTAL SERVICES & SUPPLIES	5,328,700	6,096,947	6,790,962	6,790,962
<u>TOTAL EXPENDITURES</u>	<u>5,721,078</u>	<u>6,474,082</u>	<u>7,197,367</u>	<u>7,197,367</u>
<u>NET COUNTY COST (EXP - REV)</u>	<u>3,241,064</u>	<u>3,716,082</u>	<u>4,210,367</u>	<u>4,210,367</u>

LEGAL/INSURANCE

COMMENTS

This division, under the administrative control of the Administrative Management Office, is responsible for administering the County's Risk Management and Insurance Programs, coordinating the County's routine and contracted legal services, and administering the County's self-insured workers' compensation and general liability programs. In addition, this division is responsible for coordinating the County's Safety Program required by CAL-OSHA, and acquiring necessary levels of insurance for property, crime, and cyber liability coverage.

ESTIMATED REVENUES

- 662700** **Charges for Current Services** (\$875,000) is recommended increased \$50,000 based on subvented departments share of retiree health costs.
- 670000** **Miscellaneous Revenue** (\$2,112,000) is recommended increased \$179,000 based on subvented departments share of retiree health costs.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$273,398) are recommended increased \$27,314 based on cost of recommended staff.
- 710200** **Retirement** (\$115,466) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** (\$15,217) is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** (\$2,324) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720600** **Insurance** (\$112) reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601** **Insurance Premiums** (\$1,223,000) is recommended increased \$405,000 for the premium costs of the following policies: Property Insurance (\$1,100,000); Pollution (\$36,000); Crime Bond (\$22,000); and Cyber Liability (\$65,000).

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SERVICES & SUPPLIES (continued)

- 720602** **Unemployment Insurance** (\$220,000) is recommended increased \$30,000 based on current year (2023-24) experience. This budget reimburses the State for unemployment benefits paid to eligible recipients previously employed by the County.
- 720605** **Employer-Share Retiree Health Insurance** (\$5,250,000) is recommended increased \$250,000 for the County's share of retirees' health insurance premiums as required by the Public Employees' Retirement System (PERS) Health Benefits Program. As of April 1, 2024, there were 724 retirees participating in the PERS Health Benefits Program.
- 720606** **Insurance Administrative Fees** (\$94,000) is recommended increased \$9,000 based on current actual costs.
- 720800** **Maintenance - Equipment** (\$0) is not recommended for Fiscal Year 2024-25.
- 721300** **Office Expense** (\$500) is recommended unchanged based on anticipated activity of the County Safety Program and accident investigations.
- 721601** **Rents & Leases – Co Vehicles** (\$200) is recommended unchanged for the rental of Central Garage vehicles.
- 722000** **Transportation & Travel** (\$2,000) is recommended unchanged.

ESTIMATED REVENUES

The primary sources of revenue for the Insurance Budget are the recovery of costs from sub-vented departments related to premiums for Property and Pollution coverage, and the County's contribution towards the retirees' health insurance premiums.

**RECOMMENDED 2024-25 FUNDING CONTRIBUTIONS TO THE
SELF-FUNDED WORKERS' COMPENSATION AND LIABILITY PROGRAMS**

Workers' Compensation

The annual actuarial review has concluded that the Fund will be adequately reserved based on the projected values of the current cases.

Based on the actuary's estimated 2024-25 claim values, an additional \$4,787,837 is recommended to be added to the fund. To fund the estimated 2024-25 claims values, it is recommended that \$4,316,927 be contributed from the General Fund, \$467,885 from the Road Fund, and \$3,025 from Fleet Services.

Liability

The annual actuarial review has concluded that the Fund is adequately funded based on the projected values of the current cases.

Based on the actuary's estimated 2024-25 claim values, an additional \$5,692,041 is recommended to be added to the fund. To fund the estimated 2024-25 claims values, it is recommended that \$3,953,738 be contributed from the General Fund, \$1,096,783 from the Road Fund, \$640,606 from Special Districts, and \$914 from Fleet Services.

NOTE: The Estimated Fund Expenses for the Workers' Compensation and Liability programs for 2024-25 are shown on the following page. The following is detail regarding the estimated and actuarial recommended fund balances, including requested fund expenditures supporting Workers' Compensation and Liability:

LEGAL/INSURANCE

	<u>Workers'</u> <u>Compensation</u>	<u>Liability</u>
<u>RECOMMENDED ACTUARIAL FUNDING</u>		
Estimated Fund Balance as of 6/30/24	\$8,972,207	\$1,208,270
Actuarial's Recommended Fund Balance as of 6/30/24	\$8,947,000	\$1,486,000
Estimated Fund Excess (or Deficit)	\$25,207	(\$277,730)
Recommended Fund Contribution for 2024-25	\$4,787,837	\$5,692,041
Less: Road Department Contribution	(467,885)	(1,096,783)
Less: Central Garage Contribution	(3,025)	(914)
Less: Districts Contribution	(0)	(640,606)
RECOMMENDED GENERAL FUND CONTRIBUTION	\$4,316,927	\$3,293,889
Combined Total Recommended General Fund Contribution		<u>\$7,610,816</u>
<u>ESTIMATED FUND EXPENSES FOR 2024-25</u>		
Judgment & Damages	\$3,200,000	\$1,200,000
Professional and Legal Services	\$0	\$900,000
Excess Insurance Authority Premiums	\$1,005,000	\$4,700,000
Annual Actuary Studies	\$2,250	\$2,250
Adjustment Services	\$650,000	\$125,000
State Self-Insurance Assessment Premium	\$125,000	\$0
Hearing Tests	\$2,000	\$0
Total Recommended Fund Expenses for 2024-25	<u>\$4,984,250</u>	<u>\$6,927,250</u>

**COUNTY OF MADERA
 BUDGET UNIT POSITION SUMMARY
 BUDGET FOR THE FISCAL YEAR 2024-25**

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 (00230)**
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 Activity: **Other General**
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<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2023-24 Authorized Positions</u>		<u>2024-25 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3192	Deputy CAO - Legal/Risk Services	1.0	-	1.0	-	-	-	
3208	Risk Management Analyst	1.0	-	1.0	-	-	-	
	TOTAL	2.0	-	2.0	-	-	-	

NOTES: