



LOCAL AGENCY FORMATION COMMISSION

Dave Braun, Executive Officer

200 W. 4th Street, Suite 3100, Madera, CA 93637
www.maderacounty.com/government/madera-lafco
(559) 675-7821

Date: February 21, 2024 **ITEM #2**

To: LAFCO Commission

From: ^{DB} Dave Braun, Executive Officer

Subject: Selection of Chair and Chair Pro Tem for 2024

SUMMARY

The Commission Policies, Guidelines and Procedures Manual states that the Commission shall select the Chair and Chair Pro Tem in January or the first meeting of the year on a rotating basis (i.e. County, City, At Large, County, City). Based on this rotation, the Chairman should be the At Large member and the Chairman Pro Tem should be a City member.

It is the intention of the Commission from year to year that the Chair Pro Tem of the previous year should be selected as Chair. Based on the above, the Chairman should be Commissioner Young and the Chairman Pro Tem should be Commissioner Rodriguez.

RECOMMENDATION

It is recommended that the Commission select the Chair and Chair Pro Tem in accordance with the Policies, Guidelines and Procedures Manual.

ATTACHMENT

EXHIBIT A Policies, Guidelines and Procedures Manual

EXHIBIT A

Policies, Guidelines and Procedures Manual

Section 1.23.1 of the Commission Policies, Guidelines and Procedures Manual states that on an annual basis the duly appointed members of the Commission Shall select a Chair and a Chair Pro Tem in accordance with the guideline outlined below:

- a) The position of chair shall be appointed in January or the first meeting of each year on a rotating basis, e.g., County, City, At Large, County, City. It is the intention of the Commission from year to year that the Chair Pro Tem of the previous year should be selected as Chair. In the event that the Chair Pro Tem declines the selection or is unable to serve, a member of the Chair Pro Tem's same category, e.g. City or County, shall be selected in order to maintain the rotation schedule. In the event that special districts become members of LAFCO their representatives shall be inserted into the rotation.
- b) The position of Chair Pro Tem shall be appointed in January or the first meeting of each year on a rotating basis in accordance with a projection of the following year's appointment to Chair.
- c) A Chair must have served as a member of the Commission for 12 months prior to their appointment.
- d) Preference shall be given, when appointing the Chair Pro-tem, to a member of the respective category e.g. City or County, who has not previously served as Chair of the Commission. In the case where every member of a respective category, e.g. City or County, has previously served as Chair of this Commission, preference should be given to the member for whom the greatest amount of time has elapsed since their previous selection as Chair.

DB:cf