



## MADERA MENTAL HEALTH SERVICES ACT HOUSING BOARD, INC.

### MINUTES

#### IN-PERSON MEETING

January 11, 2024

Madera Housing Authority

205 N. G Street

Madera, CA 93637

- I. Meeting called to order at 10:02 A.M. by Steven Mortimer.

#### Members Present:

Connie Moreno-Peraza, President, MCDBHS

Blanca Mendoza-Navarro, Vice-President, Housing Authority

Steven Mortimer, CFO, Madera County Behavioral Health Advisory Board

Regina Garza, Lozano Smith Partner, Madera County Counsel

Andrea Martinez, Deputy Director of Operations, MCDBHS

Melissa Torres, Executive Assistant, MCDBHS

- II. Approval of Agenda

Action Item: Approval of the Agenda for January 11, 2024. Mr. Mortimer asked insurance coverage for Directors to be added. Motion was made by Blanca Mendoza-Navarro. Mr. Mortimer 2<sup>nd</sup> the motion. Motion passed.

- III. Approval of Minutes

Action Item: Approval of Minutes for October 10, 2023 Meeting. Blanca asked for date of meeting to be added. Motion was made by Mr. Mortimer. Blanca Mendoza-Navarro 2<sup>nd</sup> the motion. Motion passed.

- IV. MMHSA Housing Board Updates and Reports

- a. The CALHFA Site Review will be conducted on 2/8/24 by CAPMC. Blanca Mendoza-Navarro asked what kind of inspection and Andrea Martinez stated it is a facility inspection to certify site.
  - b. Mr. Mortimer stated we the BOD should have the insurance coverage for the P Street 4 Plex re-evaluated since inflation has gone up. The current coverage will not cover demos costs and replacement of rebuilding. Request was made for BOD to ask Assessor for value of building. In addition, Mr. Mortimer voiced his concern for the BOD to get liability insurance for the BOD and to add Errors & Omissions.
  - c. MCDBHS Director Connie Moreno-Peraza presented to the board the MCDBHS Housing Services Dashboard. Mrs. Moreno-Peraza stated form will be revised to capture other information.
- V. Schedule of Meetings
- a. Motion was made by Mr. Mortimer to fix the annual meeting schedule to the 2<sup>nd</sup> Thursday of January.
  - b. Motion was made to initiate regular quarterly meetings for the 2<sup>nd</sup> Thursday from 10am-11am. The calendar for 2024 will be March 14<sup>th</sup>, June 13<sup>th</sup>, September 12<sup>th</sup>, and December 12<sup>th</sup>. Motion passed by all.
- VI. Adjournment
- Meeting was adjourned at 10:59 A.M. by Steven Mortimer.