



LOCAL AGENCY FORMATION COMMISSION

Dave Braun, Executive Officer

200 W. 4th Street, Suite 3100, Madera, CA 93637
www.maderacounty.com/government/madera-laftco
(559) 675-7821

MEETING MINUTES

Madera County Government Center
Board of Supervisors' Chamber
200 West 4th Street, 1st Floor
Madera, California 93637

LAFCO Meeting
Wednesday, March 22, 2023
11:00 A.M.

1. CALL TO ORDER

Acting Chair Laura Young called the meeting to order at 11:05 a.m.

Roll Call

Roll call given by LAFCO Clerk Joann Zuniga.

Commissioners Present: Laura Young, Public Member At-Large
Robert Macaulay, County Member
Waseem Ahmed, City Member (Chowchilla)
Mark Stamas, Alternate Public Member At-Large

Commissioners Absent: Robert Poythress, County Member
Jose Rodriguez, City Member

Others Present: Dave Braun, Executive Officer
Joann Zuniga, LAFCO Clerk
Laurie Avedisian-Favini, Attorney at Law, LAFCO Legal Counsel
Wally Nishimoto, Business Systems Analyst, Tech Assistance

Pledge of Allegiance

Acting Chair Laura Young led Recitation of the Pledge of Allegiance.

2. PUBLIC COMMENT PERIOD

Acting Chair Laura Young called for public comment. There was none. The Chair closed the public comment period.

3. CERTIFICATE OF APPRECIATION

LAFCO Executive Officer Dave Braun presented retired Commissioner and Board of Supervisor Tom Wheeler with a Certificate of Appreciation for his years of service on the LAFCO Commission.

Tom Wheeler, who began serving on the LAFCO Commission in 2010, thanked the Commission and expressed his sincere appreciation; stated he always liked attending and chairing LAFCO Commission meetings.

Acting Chair Laura Young stated Tom Wheeler knew Madera County District 5 better than anyone; stated it was impressive how much knowledge he knew of the mountain communities. Commissioner Macaulay stated it would be hard to follow in Tom Wheeler's footsteps, but that he was excited to represent Madera County District 5. Commissioner Ahmed stated he had known Tom Wheeler since 2014 and that Tom was a great role model; stated he enjoyed working with Tom Wheeler on the Commission and thanked him for his time and guidance.

4. CONSENT CALENDAR

There were no items on the Consent Calendar for consideration.

5. NEW MATTERS

Proposed Fiscal Year 2023-2024 Budget/Schedule of Fees and Charges

Staff Presentation

Dave Braun presented the Proposed Budget for Fiscal Year 2023-2024; stated the budget reflected a modest increase to the previous year's budget; stated the increases were (1) a cost-of-living adjustment to the CALAFCO membership dues; (2) a \$5,000 increase in the category of Outside Consultants to be used for the preparation of municipal service reviews; (3) a \$1,950 increase to Transportation and Travel to cover staff and the Commission who would be attending the 2023 CALAFCO Annual Conference; stated the proposed increases reflected the increased cost of doing business due to the current inflation; stated postage was reduced by \$500, from \$2,500 to \$2,000.

Dave Braun stated the budgetary changes resulted in a \$6,729 increase in the FY 2023-2024 budget as compared to the previous year's budget. Dave Braun stated this year's

budget included a \$57,614 carryover in the Operating Fund; stated due to this carryover, the contributions to LAFCO in the FY 2023-2024 budget from the cities of Madera and Chowchilla and Madera County were reduced.

Dave Braun stated in previous years the Commission made small increases annually to the Fee Schedule to keep pace with inflation; stated the Consumer Price Index (CPI) was 6.4 percent through January 2023 and, therefore, staff was proposing an adjustment to the Fee Schedule; stated the basic application fee would be increasing from \$2,790 to \$2,969 in the FY 2023-2024 Budget year.

Dave Braun stated an internal Fee Study Survey was completed several years ago, which compared the Madera LAFCO fees to other Counties in the Central Valley, Mountains, and Coast.

Dave Braun recommended approval of the proposed budget for Fiscal Year 2023-2024 and approval of a 6.4 percent increase in the Fee Schedule in accordance with the Consumer Price Index (CPI).

Public Comments

Acting Chair Young called for public comment. There were no comments. The public comment period was closed.

Commission Action

Upon motion by Commissioner Macaulay, seconded by Commissioner Ahmed, it was moved to approve the proposed budget for Fiscal Year 2023-2024 and the Schedule of Fees and Charges effective July 1, 2023.

Vote: Yes - Macaulay, Ahmed, Young
 No - None
 Absent - Poythress, Rodriguez
 Abstain - None

The motion passed by a vote of 3 to 0 with 2 Commissioners absent.

6. COMMISSIONERS REPORTS

The State of the County would be held on March 23, 2023. Commissioner Young stated she would be speaking at the Foundation.

7. EXECUTIVE OFFICER REPORTS

The Commission was reminded that the Statement of Conflict of Interest was due on April 1, 2023.

8. ADJOURNMENT

Chair Ahmed adjourned the meeting at 11:35 a.m.

Submitted by:

David E. Braun
LAFCO Executive Officer David E. Braun

Approval Date: 6/7/23