

**COUNTY OF MADERA  
BUDGET UNIT DETAIL  
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07500)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<b>ACTUAL <u>2021-22</u></b>	<b>BOARD APPROVED <u>2022-23</u></b>	<b>DEPARTMENT REQUEST <u>2023-24</u></b>	<b>CAO RECOMMENDED <u>2023-24</u></b>
<b><u>ESTIMATED REVENUES:</u></b>				
<b>INTERGOVERNMENTAL REVENUE</b>				
650800 State - Pub Assist Admin	9,162,237	11,710,831	13,266,375	13,266,375
650910 State - Pub Assist Realignment	1,002,679	4,688,177	4,688,177	4,688,177
655000 Federal - Pub Assist Admin	26,831,624	37,910,926	41,258,324	41,258,324
659000 Other - Government Agencies	194,934	274,854	274,854	274,854
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>37,191,475</b>	<b>54,584,787</b>	<b>59,487,730</b>	<b>59,487,731</b>
<b>CHARGES FOR CURRENT SERVICES</b>				
662700 Other Charges for Services	18,868	31,856	34,775	34,775
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>18,868</b>	<b>31,856</b>	<b>34,775</b>	<b>34,775</b>
<b>MISCELLANEOUS REVENUE</b>				
670000 Intrafund Revenue	301,722	410,713	410,713	410,713
671003 Welfare Repayments	3,144	0	0	0
673000 Miscellaneous Revenue	263,504	4,473	4,882	4,882
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>568,369</b>	<b>415,186</b>	<b>415,595</b>	<b>415,595</b>
<b>OTHER FINANCING SOURCES</b>				
680100 Sales of Fixed Assets	3,905	0	0	0
680200 Operating Transfers In	5,263,426	4,110,715	4,110,715	4,110,715
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>5,267,331</b>	<b>4,110,715</b>	<b>4,110,715</b>	<b>4,110,715</b>
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b><u>43,046,043</u></b>	<b><u>59,142,544</u></b>	<b><u>64,048,816</u></b>	<b><u>64,048,816</u></b>

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<b><u>EXPENDITURES:</u></b>				
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
710102 Permanent Salaries	18,717,143	22,833,558	24,060,431	24,060,431
710103 Extra Help	506,739	861,523	861,523	861,523
710105 Overtime	315,301	350,000	350,000	350,000
710106 Stand-by Pay	69,623	60,000	60,000	60,000
710107 Premium Pay	54,708	59,516	59,516	59,516
710200 Retirement	7,000,304	8,870,010	9,340,839	9,340,839
710300 Health Insurance	3,143,021	4,318,448	4,834,887	4,834,887
710400 Workers' Compensation Insurance	616,360	795,104	897,750	897,750
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>30,423,198</b>	<b>38,148,159</b>	<b>40,464,946</b>	<b>40,464,946</b>
<b>SERVICES &amp; SUPPLIES</b>				
720300 Communications	171,005	433,388	532,796	532,796
720305 Microwave Radio	45,322	43,716	43,716	43,716
720500 Household Expense	257,006	507,347	507,347	507,347
720600 Insurance	278,372	828,196	828,196	828,196
720800 Maintenance - Equipment	53,802	95,181	99,661	99,661
720900 Maintenance - Structures & Grounds	98,339	239,004	239,004	239,004
721100 Memberships	71,324	84,270	94,380	94,380
721300 Office Expense	670,063	1,672,489	1,788,239	1,788,239
721400 Professional & Specialized Services	1,649,334	3,685,188	4,744,247	4,744,247
721500 Publications & Legal Notices	689	5,775	5,775	5,775
721900 Special Departmental Expense	515,724	1,392,541	1,534,802	1,534,802
722000 Transportation & Travel	159,091	281,195	326,635	326,635
722100 Utilities	262,878	670,905	755,742	755,742
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>4,232,949</b>	<b>9,939,193</b>	<b>11,500,539</b>	<b>11,500,539</b>

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	<u>ACTUAL 2021-22</u>	<u>BOARD APPROVED 2022-23</u>	<u>DEPARTMENT REQUEST 2023-24</u>	<u>CAO RECOMMENDED 2023-24</u>
OTHER CHARGES				
730330 Leases	221,338	364,462	424,811	424,811
<b>TOTAL OTHER CHARGES</b>	<b>221,338</b>	<b>364,462</b>	<b>424,811</b>	<b>424,811</b>
FIXED ASSETS				
740200 Building Improvement	147,913	628,169	628,169	628,169
740300 Equipment	281,924	255,000	256,500	256,500
<b>TOTAL FIXED ASSETS</b>	<b>429,836</b>	<b>883,169</b>	<b>884,669</b>	<b>884,669</b>
INTRAFUND TRANSFERS				
770100 Intrafund Expense	9,119,785	10,776,642	11,429,353	11,429,353
<b>TOTAL INTRAFUND TRANSFER</b>	<b>9,119,785</b>	<b>10,776,642</b>	<b>11,429,353</b>	<b>11,429,353</b>
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>44,427,107</u></b>	<b><u>60,111,625</u></b>	<b><u>64,704,318</u></b>	<b><u>64,704,318</u></b>
<b><u>NET COUNTY COST (EXP - REV)</u></b>	<b><u>1,381,063</u></b>	<b><u>969,081</u></b>	<b><u>655,502</u></b>	<b><u>655,502</u></b>

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **COMMENTS**

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst.

### **Temporary Assistance to Needy Families (TANF)**

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2023-24, it is anticipated the State will allocate approximately \$8.2 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2023-24 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

### **In-Home Supportive Services - Public Authority**

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### COMMENTS (continued)

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Two (2) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2023-24 Social Services Administrative budget (estimated at \$274,854).

The IHSS Public Authority will be sharing certain facilities and equipment with Social Services.

### Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

### Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$4,110,715 for fiscal year 2023-24 for Adult Protective Services and a variety of Child Welfare programs.

### SALARIES & EMPLOYEE BENEFITS

- 710102**      Permanent Salaries (\$24,060,431) are recommended increased \$1,226,873 based on recommended staffing levels.
- 710103**      Extra Help (\$861,523) is recommended unchanged based on staffing changes for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105**      Overtime (\$350,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106**      Standby & Night Premium (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710200**      Retirement (\$9,340,839) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **SALARIES & EMPLOYEE BENEFITS** (continued)

- 710300**      **Health Insurance** (\$4,834,887) is based on the employer's share of health insurance premiums.
- 710400**      **Workers' Compensation** (\$897,750) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

### **SERVICES & SUPPLIES**

- 720300**      **Communications** (\$576,512) is recommended increased \$99,408 based on projected phone charges that include long distance, data and wireless expenses. The IHSS Public Authority will pay \$4,438 as its share of cost for Communications.
- 720500**      **Household Expense** (\$507,347) is recommended unchanged and is used for contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$4,404 as its share of cost for Household Expense.
- 720600**      **Insurance** (\$828,196) is recommended unchanged reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$19,378 as its share of cost for Insurance.
- 720800**      **Maintenance - Equipment** (\$99,661) is recommended increased \$4,480 based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$6,613 as its share of cost for equipment maintenance.
- 720900**      **Maintenance - Structures and Grounds** (\$239,004) is recommended unchanged. This account includes expenditures for materials and labor for the maintenance and repair of the buildings done through outside vendors. The IHSS Public Authority will pay \$4,646 as its share of cost for Maintenance of Structures.
- 721100**      **Memberships** (\$94,380) is recommended increased \$10,110 for memberships in the County Welfare Directors' Association – CWDA (\$76,745); the National Association of County Human Services Administrators - NACHSA (\$315); the Local Chapter of the Personnel Management Association-IPMA-CCC (\$404), various Chambers of Commerce (\$515); the United way (\$1,182); the State Bar of California (\$1,202); Central Valley Community (\$2,888); the National Adult Protective Services Association - NAPSA (\$635); CAPPGPC Principal Renewal (\$520); Canyon Solutions (\$1,155); CEB (\$1,640), and the Central Valley Consortium - CCASSC (\$7,264).

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

**721300**      **Office Expense** (\$1,788,239) is recommended increased \$115,750 for office and photocopy supplies, mailing costs, and computer supplies. The IHSS Public Authority will pay \$30,281 as its share of cost for Office Expense.

**721400**      **Professional & Specialized Services** (\$4,744,247) is recommended increased \$1,059,059. The IHSS Public Authority will pay \$31,950 as its share of cost for Professional & Specialized Services. This account also funds the following recommended contractual agreements:

#### **NON CalWORKs PROGRAMS**

<u>Staff Training Services</u> (100% State Funded)	\$ 268,770
<u>CSUF</u> – Cohort Training for Child Welfare staff	65,809
<u>Employee Assistance Plan</u> - Department contribution	8,899
<u>Reading &amp; Beyond</u> - CalFresh Employment & Training	143,174
<u>Shared Vision Consultants</u> –	49,120
<u>Time Study Buddy</u> – Time Reporting tool for time studies	49,120
<u>Ongoing Maintenance and Operation</u> – CalSAWS	247,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	4,400
<u>CAPMC</u> – Strengthening Families Program	277,136
<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	22,500
<u>Internal Investigator</u> – Legal fees to address personnel complaints and investigations.	69,300

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### NON CalWORKs PROGRAMS (continued)

<u>Fire Extinguisher Training</u>	158
<u>Choices- (Avertest) Drug Testing</u>	150,000
<u>Orchid – Translation and Interpreting Service.</u>	50,000
<u>Golden Years - Residential Home Care APS</u>	50,000
<u>Native Solutions - Supervised Visits/Drug Testing</u>	50,000
<u>APS Case Management System – (Jump Technology)</u>	35,114
<u>Northwest Prevention Science</u>	6,880
<u>Mobile Iron – Software and Training</u>	9,000
<u>VDI Mobil Solutions</u>	8,500
<u>Annual IT – Multi-Server for Central Index</u>	197
<u>BINTI -</u>	37,142
<u>HOMESAFE</u>	131,781
<u>Madera Rescue Mission</u>	10,800
<u>HDAP – Housing &amp; Disability</u>	188,190
<u>BFH- Bringing Families Home</u>	24,714



## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### NON CalWORKs PROGRAMS (continued)

<u>Safe Measures</u> – Maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	11,400
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	23,908
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	5,710
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	120,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	131,492
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	19,040
<u>ETO</u> – Efforts to Outcome software renewal fee.	2,400
<u>RFA Celebration- 75 walmart gift cards@ \$25.00</u>	1,875
<u>Centro Binacional</u>	10,000
<u>Capitol Trac</u> – Legislation updates	2,028
<u>Application Development</u> – to replace outdated Central Index system	120,127
<u>First 5 – AmeriCorps</u> – Child Welfare Services prevention program (two staff)	54,000
<u>Protect Team &amp; Human Trafficking (MCSOS)</u>	67,847
<u>Homeless Management Info System (HMIS)</u> –training and report reviewing (three users).	4,500

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### NON CalWORKs PROGRAMS (continued)

<u>Lexis Nexis</u>	30,000
<u>Software</u> – to scan shared drive for HIPPA	90,000
<u>C-IV Local share of admin cost</u>	70,000
<u>Meal Services- Denny's &amp; Subway</u>	100,000

### CalWORKs PROGRAMS

<u>State Center Community College District (SCCCD) Vocational Education</u> – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKs clients to be job-ready.	223,595
<u>CA Department of Aging Access to Technology Grant (ATT)</u>	304,665
<u>Expanded Subsidized Employment</u> - is offered to qualified employers to hire WTW Participants for paid employment up to six months.	314,978
<u>Emergency Child Care Bridge for Foster Children</u> –To provide families with access to child care services following placement of a child.	197,138
<u>San Joaquin College of Law Internship Agreement</u>	20,000
<u>Community Care Expansion Preservation Program</u>	489,000
<u>Economic Development</u> – Madera County Economic Development Commission (EDC) to provide job creation and business expansion.	53,612
<u>Brain Learning Psych. Corp -</u>	50,000
<u>Panoramic – Software Services</u>	27,000

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

**721500**      **Publications & Legal Notices** (\$5,775) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$288 as its share of publication costs.

**721900**      **Special Departmental Expense** (\$1,534,802) is recommended increased \$142,261. The IHSS Public Authority will pay \$1,500 as its share of costs. This account funds the following:

<u>IRS Intercept Fee, Vital Statistics, and Miscellaneous Expenses.</u>	\$ 21,000
<u>Adoption Celebration Day</u> - An event to thank parents who have adopted children in Madera County.	3,150
<u>Child Welfare Services</u> – Counseling, reimbursement of mileage, and other related costs.	500,000
<u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost.	48,327
<u>Adult Protective Services</u> – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services. This also includes Elder Abuse Month supplies.	408,217
<u>Preserving Safe and Stable Families</u> – Family support, preservation and reunification.	182,776
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	728
<u>Pride Class</u> – Food and snacks for participant's children during training classes.	525
<u>Ergonomic Reviews</u> - Staff special equipment needs.	5,250
<u>"Fitness for Duty" Medical Exams</u> – Employees - outside agency.	9,923

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**721900**

**Special Departmental Expense (continued)**

<u>Big Brothers, Big Sisters</u> – Mentoring program to assist foster youth.	9,999
<u>CASA</u> – Advocate recruitment.	15,000
<u>CASA-ASQ</u>	51,308
<u>Gas Vouchers</u>	5,647
<u>Ticket Report CWS Expense</u>	206
<u>DOJ- Employee/Nonemployee Live Scan- (Background Checks)</u>	23,153
<u>Hoffman Security</u>	1,050
<u>Residual bed/services (MRM)</u>	22,680
<u>Badges</u> – for Social Service employees.	3,024
<u>Magnetar</u> – Badge access monitoring.	25,525
<u>Resource Foster Parent Appreciation Event</u>	3,150
<u>Welfare to Work Career Club</u> – Graduation supplies for WtW customers.	158
<u>Commercially Sexually Exploited Children</u> – to develop protocols to train caseworkers and out of home caregivers, and educate children / youth on how to avoid exploitation.	33,075
<u>Commercially Sexually Exploited Children</u> – for MDT committee.	5,513
<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare System.	55,125

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**721900      Special Departmental Expense (continued)**

<u>M&amp;O County Share - CalSAWS</u>	37,500
<u>Kinship Foster Care Program</u> – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes.	11,025
<u>Walmart Gift Cards</u> – for Welfare to Work (WtW) performance completion of assigned activities and / or monthly required hours to help increase Work Participation Rate (WPR) and re-engage sanctioned and exempt WtW participants.	4,375
<u>Walmart Gift Cards</u> – for Foster Care to assist when child is placed in care.	4,000
<u>California Youth Connection</u>	15,250
<u>First Aid and CPR and CWS supplies</u>	11,025
<u>Playroom Supplies</u>	4,200
<u>Fresno Bekin- Moving Fees</u>	4,725
<u>Out of Home Advisory Board Committee – CWS</u>	5,250
<u>Magnetar</u> – Intrusion monitoring for new complex.	2,945

**722000      Transportation & Travel** (\$326,635) is recommended increased \$45,440, used for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$2,800 as its share of costs.

**722100      Utilities** (\$755,742) is recommended increased \$84,837 to provide for the Department’s share of the County’s utility cost. The IHSS Public Authority will pay \$4,155 as its share of cost for Utilities.

**730330      Leases** (\$424,811) is recommended increased \$60,349 for the lease of 15 copy machines (\$83,958), machine for mailroom (\$30,537), postage machine (\$8,486) and miscellaneous rentals (\$1,070). The Oakhurst Office (\$129,067); the Chowchilla Office (\$126,415) and rented storage spaces (\$2,831). The IHSS Public Authority will pay (\$37,185) as its share of costs. New building rent will be paid through intrafund account.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### FIXED ASSETS

**740200**      **Building Improvement** (\$628,169) is recommended unchanged to accommodate building improvements for Building B ADA Parking (\$80,500), Ricoh Secure Print (\$5,000.00), Additional Cubicles (\$36,750), Paint Chowchilla/Carpet (\$9,200.00), Cameras Chowchilla (\$12,600.00), Cameras Oakhurst (\$12,600.00), TVs Oakhurst (\$3,570.00), Additional Access Control (\$15,750.00), Sound Masking (\$105,000.00), Acoustic Ceiling (\$52,500.00), Chowchilla handicap access and doors (\$5,250.00), Storage System CWS Files (\$63,000.00), HHS Complex Window Cleaning (\$4,095.00), HHS Complex Pressure washing and Window Cleaning (\$5,512.50), CSW Play gate area (\$10,500.00).

**740300**      **Equipment** (\$256,500) is recommended increased \$1,500 to purchase the following fixed assets:.

#### Vehicles

- 5      Five-Door Sedan – (R) (\$27,000 each) to replace high mileage vehicles # 406, #412, #418, #434, #435
- 2      Van – (R) (\$30,000 each) to replace high mileage Van #409, #431
- 1      SUV – (R) (\$30,000 each) to replace high mileage SUV #429

### INTRAFUND TRANSFER

**770100**      **Intrafund Expense** (\$11,429,353) is recommended increased \$652,711 to reimburse departments for services provided, including Human Resources (\$505,810), Building and Improvements (\$445,973), Building Maintenance (\$45,500), Grounds Maintenance (\$23,550), Employee Share Retiree Health (\$834,859) and Information Technology (\$4,184,105), New building rent (\$3,175,200).

New Employee Physical Examinations – provided by the Public Health Department.      \$ 10,000

Mental Health Substance Abuse – Contract for mental health services for participants and their children in the CalWORKs Program.      649,537

Public Health Nurses I,II,ETC. –assigned to health needs of children in Child Welfare Emergency Response and Foster Care. The nurses identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments.      635,878

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

770100

Intrafund Expense (continued)

<u>Public Health Irrigation Water Meter</u>	10,709
<u>Public Health</u> – TB Testing	405
<u>Public Health</u> – TST Testing	1,200
<u>Public Health</u> – CalWORKs Home Visitation Initiative	495,833
<u>Public Health</u> – Drug Testing for Child Welfare clients	42,000
<u>Public Guardian</u> – PG staff timestudy to Medi-Cal	173,301
<u>EDC Contract</u> – CAO for 25% of contract amount	58,322
<u>General Services</u> – Fire System Testing, Inspections, Monitoring	14,771
<u>Human Resources Live-Scan</u>	22,050
<u>Property Insurance</u>	37,800
<u>311 Charges</u>	3,500

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<u><b>Total Cost</b></u>	<u><b>Local Cost</b></u>	<u><b>Federal/State Cost</b></u>
Department of Social Services – Administration	\$64,704,318	\$10,711,601	\$53,929,826
Local Match		\$6,855,622	
Less Realignment Covering County Match		(\$5,376,570)	
<b>Net County Match</b>		<b>\$1,479,052</b>	

Net County Match for Admin is covered by

- \$823,550 = A-87 Reimbursements Owed to GF
- \$655,502 = NCC allocated by CAO for the 2023-24



**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$64,704,318	\$ 10,711,601	\$53,929,826
Department of Social Services - Public Assistance Programs	62,279,659	16,414,449	45,865,210
Department of Social Services - General Relief	<u>903,969</u>	<u>903,969</u>	<u>0</u>
<b>TOTAL</b>	<b>\$127,887,946</b>	<b>\$28,030,019</b>	<b>\$99,795,036</b>
Less Estimated DSS 1991 State Realignment for 2022-23		(\$13,141,758)	
Other Admin Revenue <sup>(1)</sup>		(685,567)	
Other Assist Revenue <sup>(2)</sup>		(290,000)	
Other General Fund Revenue <sup>(3)</sup>		(65,669)	
Transfer Health Realignment		(497,751)	
Transfer BHS State Realignment		(393,990)	
2011 Realignment Transfer In (Admin)		(4,110,715)	
2011 Realignment Transfer In (Assist)		(5,479,319)	
<b>ESTIMATED COUNTY TOTAL NET COST</b>		<b>\$ 3,365,250</b>	

<sup>(1)</sup>Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

<sup>(2)</sup>Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

<sup>(3)</sup>Other revenue includes collections received from County burial and General Assistance repayments.

**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2022-23 Authorized Positions</u>		<u>2023-24 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3601	Account Clerk I or							
3602	Account Clerk II	9.0	-	8.0	-	(1.0)	-	A
3600	Account Clerk Supervisor I or							
3703	Account Clerk Supervisor II	1.0	-	-	-	(1.0)	-	A
3349	Accounting Technician I or							
3354	Accounting Technician II	4.0	-	7.0	-	3.0	-	A
3205	Administrative Analyst I or							
3206	Administrative Analyst II	11.0	-	15.0	-	4.0	-	E
3610	Administrative Assistant	1.0	-	2.0	-	1.0	-	E
3377	Business Systems Information Analyst I or							
3378	Business Systems Information Analyst II	3.0	-	3.0	-	-	-	
3684	Central Services Assistant	1.0	-	1.0	-	-	-	B
3688	Central Services Worker	1.0	-	-	-	(1.0)	-	H
3221	Deputy County Counsel I or							
3222	Deputy County Counsel II or							
3223	Deputy County Counsel III	3.0	-	3.0	-	-	-	
3132	Deputy Director-Welfare	3.0	-	3.0	-	-	-	
2129	Director of Social Services	1.0	-	1.0	-	-	-	
3340	Eligibility Supervisor	17.0	-	17.0	-			
3341	Eligibility Worker I or							
3342	Eligibility Worker II	64.0	-	63.0	-	(1.0)	-	E
3343	Eligibility Worker III	28.0	-	28.0	-	-	-	
3281	Employment and Training Worker I or							
3282	Employment and Training Worker II	19.0	-	19.0	-	-	-	
3283	Employment and Training Worker III	7.0	-	7.0	-	-	-	
3280	Employment and Training Worker Supervisor	4.0	-	4.0	-	-	-	
4222	Executive Assistant to the Department Head	1.0	-	1.0	-	-	-	
4130U	Fiscal Manager	1.0	-	-	-	(1.0)	-	H
3533	Office Assistant I or							

**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)  
Function: Public Assistance  
Activity: Administration  
Fund: General

	<u>2022-23</u>		<u>2023-24</u>		<u>Y-O-Y</u>		
	<u>Authorized</u>		<u>Proposed</u>		<u>Changes</u>		
	<u>Positions</u>		<u>Positions</u>		<u>in Positions</u>		
3534 Office Assitant II	42.0	-	35.0	-	(7.0)	-	B
3633 Office Assistant III	11.0	-	12.0	-	1.0	-	B
3681 Office Services Supervisor I or	9.0	-	9.0	-	-	-	
3682 Office Services Supervisor II	2.0	-	2.0	-	-	-	
3639 Personnel Assistant	3.0	-	3.0	-	-	-	
3636 Program Assistant I or	3.0	-	3.0	-	-	-	
3637 Program Assistant II	2.0	-	4.0	-	2.0	-	C
3637U Program Assistant II	1.0	-	1.0	-	-	-	
3169 Program Manager I	8.0	-	9.0	-	1.0	-	D
3683 Program Manager Secretary	4.0	-	6.0	-	2.0	-	D
3703 Senior Accounting Technician	3.0	1.0	4.0	-	1.0	(1.0)	A
3209 Senior Administrative Analyst	2.0	-	1.0	-	(1.0)	-	E
3654 Senior Program Assistant	1.0	-	1.0	-	-	-	
3537 Social Service Aide		13.0	14.0	-	14.0	13.0	B
3286 Social Worker I or							
3287 Social Worker II or							
3288 Social Worker III or							
3289 Social Worker IV	77.0	-	79.0	-	2.0	-	G
3284 Social Worker Supervisor I or							
3285 Social Worker Supervisor II	18.0	-	20.0	-	2.0	-	F,G
3290 Staff Services Manager I	1.0	-	1.0	-	-	-	
3293 Senior Staff Services Manager	-	-	1.0	-	1.0	-	I
3520 Vocational Trainee or							
3521 Vocational Assistant	11.0	-	5.0	-	(6.0)	-	B
<b>TOTAL</b>	<b>377.0</b>	<b>14.0</b>	<b>392.0</b>	<b>-</b>	<b>15.0</b>	<b>(14.0)</b>	

**NOTES:**

**A** Reflects the request of the department to delete 1FTE Account Clerk I/II and 1FTE Account Clerk Supervisor I/II and offsetting with the addition of 3FTE Accounting Technician I/II and 1FTE Senior Accounting Technician to address growing complexity of fiscal

**B** Funding 14FTE Social Service Aid positions to address the differentiation of clerical and client services

COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2023-24

Department: DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)  
Function: Public Assistance  
Activity: Administration  
Fund: General

**2022-23**  
**Authorized**  
**Positions**

**2023-24**  
**Proposed**  
**Positions**

**Y-O-Y**  
**Changes**  
**in Positions**

- C** Adding 2FTE Program Assistant I/II positions to add social media and computer assisted training support staff
- D** Adding 1FTE Program Manager I and 2 FTE Program Manager Secretary positions to address Child Welfare & Adult program expansion
- E** Changes necessary for program and contract monitoring of new grants
- F** One (1.0) FTE position loaned to the State for CARES
- G** Reflects the request to add two (2.0) FTE position due to IHSS expansion & SWS II
- H** Reflects request to delete these classifications, department will not be using them in FY23-24
- I** Reflects the request to add 1FTE Senior Staff Services Manager, department will be using this classification in place of Fiscal Manager