

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: **IHSS Public Authority
(77070)**
Function: **Public Assistance**
Activity: **Public Assistance**
Fund: **IHSS Public Authority**

	<u>ACTUAL</u> <u>2021-22</u>	<u>BOARD</u> <u>APPROVED</u> <u>2022-23</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2023-24</u>	<u>CAO</u> <u>RECOMMENDED</u> <u>2023-24</u>
<u>ESTIMATED REVENUES:</u>				
REVENUE FROM USE OF MONEY/PROP				
640101 INTEREST ON CASH	474	0	0	0
TOTAL REVENUE FROM USE OF MONEY/PROP	474	0	0	0
INTERGOVERNMENTAL REVENUE				
650809 ST - ADMIN IHSS ADV	126,845	0	0	0
650810 ST - ADMIN SOC SVS	143,179	147,869	147,869	147,869
650910 ST-PUB ASSIST REALIGNMENT	0	122,446	269,527	269,527
655006 FED - SOC SVC ADMIN	11,375	147,869	147,869	147,869
TOTAL INTERGOVERNMENTAL REVENUE	281,399	418,184	565,265	565,265
<u>TOTAL ESTIMATED REVENUES</u>	<u>281,873</u>	<u>418,184</u>	<u>565,265</u>	<u>565,265</u>
SERVICES & SUPPLIES				
720300 Communications	4,227	4,438	4,438	4,438
720500 Household Expense	3,829	4,404	4,404	4,404
720601 General Insurance	16,850	19,378	19,378	19,378
720800 Maintenance - Equipment	3,195	3,355	6,613	6,613
720900 Maintenance - Structures & Grounds	4,425	4,646	4,646	4,646
721300 Office Expense	18,868	20,281	30,281	30,281
721400 Professional & Specialized Services	5,833	31,950	31,950	31,950
721500 Publications & Legal Notices	288	288	288	288
721900 Special Departmental Expense	1,500	1,500	1,500	1,500
722000 Transportation & Travel	1,750	1,750	2,800	2,800
722100 Utilities	2,187	4,155	4,155	4,155
TOTAL SERVICES & SUPPLIES	62,952	96,145	110,453	110,453

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	ACTUAL <u>2021-22</u>	BOARD APPROVED <u>2022-23</u>	DEPARTMENT REQUEST <u>2023-24</u>	CAO RECOMMENDED <u>2023-24</u>
OTHER CHARGES				
730330 Rents & Leases - Equipment	35,000	37,185	37,185	37,185
730700 Judgements & Damages	0	10,000	13,000	13,000
731401 INTERFUND EXPEND - COST PLAN	194,934	274,854	404,627	404,627
TOTAL OTHER CHARGES	229,934	322,039	454,812	454,812
<u>TOTAL EXPENDITURES</u>	<u>292,886</u>	<u>418,184</u>	<u>565,265</u>	<u>565,265</u>
<u>NET COUNTY COST (EXP - REV)</u>	<u>11,013</u>	<u>0</u>	<u>0</u>	<u>0</u>

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

COMMENTS

In 1999, the Governor signed Assembly Bill 1682 (AB 1682) into law. A provision of the bill added Section 12302.25 to the Welfare and Institutions Code which states that each county, on or before January 1, 2003, must act as an employer of record or establish an employer of record for In-Home Supportive Services (IHSS) Program providers for the purpose of collective bargaining. The providers do not become County employees.

Pursuant to AB 1682 requirements, on October 15, 2002, the Madera County Board of Supervisors, by ordinance, created the, "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity. With the Board of Supervisors as the Board of Trustees of the Authority, the role of the Authority, in addition to employer of record for collective bargaining of wages and fringe benefits of the Independent Providers, is to:

- Contract with the Department of Social Services for Public Authority administrative staff, which includes Program Manager, Receptionist and Registry/Training Specialists.
- Provide a centralized Provider Registry to be developed and operated "in-house" by the Public Authority.
- Supply, through the Registry, upon consumer request, a list of providers to IHSS consumers following completion of the consumer intake process.
- Make training services available to all Madera County IHSS consumers and providers.
- Provide, through County Departments, technical and professional assistance to support the initial development and ongoing operations of the Public Authority. Departments include Social Services, County Counsel, Human Resources, Administrative Management, and the Auditor-Controller's Office. Charges for services of the various County Departments will be included in an Interagency agreement between the County and the Public Authority.

This budget includes the funding for the IHSS Public Authority staff support and resources to accomplish the above activities. The proposed 2023-24 budget for the In-Home Supportive Service - Public Authority, which is not part of the General Fund, funds the administrative activities and support costs for the activities of the Authority.

Note: The Federal, State, and County funds that support the IHSS Administrative function are not included in the County's General Fund and are to be accounted for separately. The Federal and State funds will be received into the IHSS Public Authority Budget when claims are submitted and revenues are received for this budget. The County share of funds are included in the Special Payments Budget (02200) and transferred into the IHSS Public Authority as costs are incurred.

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

COMMENTS (continued)

The County currently compensates the independent providers with an hourly rate of \$16.00.

The In-Home Supportive Services (IHSS) Program was created in 1973, and is funded with Federal, State, and County funds. The program is designed to serve individuals who would not be able to remain safely in their own home without assistance and includes aged, blind, or otherwise disabled SSI/SSP recipients, as well as low-income individuals. The IHSS Program has two (2) main benefits: (1) it allows recipients the comfort of living in their own homes (avoiding institutionalization); and (2) provides services that are much less expensive than out-of-home care. Individuals eligible for the program receive a wide variety of basic services, including domestic assistance, such as housecleaning, meal preparation, laundry, and shopping; personal care, such as feeding and bathing; transportation; protective supervision; and certain paramedical services ordered by a physician. An individual may be eligible for up to 283 hours of service per month based on assessments of their ability to function independently. Eligibility for these services and the specific level of services is determined by the IHSS Social Worker staff funded in the Department of Social Services – Administration Budget (07510).

The State and the County share administrative responsibilities for the IHSS Program. The State's primary functions include overseeing the payroll system for IHSS providers, unemployment insurance and workers' compensation, as well as supplying financial resources for the program. The day-to-day administration of the IHSS program is the responsibility of the County, including a determination of the number of service hours per month for which the recipient qualifies and the types of service each recipient needs. The County has, and will continue to maintain, a list of providers known to provide IHSS services. If a recipient indicates they don't know anyone to provide services, a list of providers in their geographic area is provided. The recipient contacts, interviews, hires, supervises, and fires their care giver. In fact, many IHSS recipients hire family members or friends, who receive pay through the IHSS Program. In Madera County, 70 percent of the individual providers are related to the IHSS recipient. There are about 2,545 recipients in Madera County and approximately 2,227 individual providers. The State pays the providers directly based on time records submitted to the State by the County IHSS Public Authority overseeing the provider activities, and the County submits the County's share of cost to the State.

Beginning in Fiscal Year 2017-2018, there is a cap on State General Fund participation for PA administration.

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

ESTIMATED REVENUES

650000 **Intergovernmental Revenue** (\$565,266) is the anticipated state and federal revenues for fiscal year 2023-24.

SERVICES AND SUPPLIES

720300 **Communications** (\$4,438) is recommended unchanged for cell phones, internet access for case management software for the Registry, connection to State payroll system, and shared costs for phone lines.

720500 **Household Expense** (\$4,404) is recommended unchanged for pro-rated costs associated with janitorial and rug services based on co-locating with the Department of Social Services.

720700 **General Insurance** (\$19,378) is recommended unchanged for primary liability coverage for the Authority.

720800 **Maintenance - Equipment** (\$6,613) is recommended increased \$3,258 for repairs associated with the maintenance of office equipment.

720900 **Maintenance - Structures & Grounds** (\$4,646) is recommended unchanged for the pro-rated costs for building and grounds maintenance.

721300 **Office Expense** (\$30,281) is recommended increased \$10,000 for estimated cost of office supplies, postage, subscriptions, and computer supplies.

721400 **Professional & Specialized Services** (\$31,950) is recommended unchanged to provide a Consumer & Provider Newsletter, consultants for needs assessments, program evaluation and training (\$1,000), Registry and Database software (\$8,775), and Social Services Professional Services – Salaries and Benefit of Contracted Employees (\$17,000). This account also provides for the estimated costs of professional services which will be purchased by the Authority including:

\$1,150	Auditor - Controller's Office professional services and annual audit
\$1,725	Information Technology professional services and installation of equipment
\$1,150	Human Resources professional services
\$1,150	Administrative Management and Risk Management professional services

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

SERVICES AND SUPPLIES (continued)

- 721500** **Publications and Legal Notices** (\$288) is recommended unchanged and represents the projected costs for advertising for providers in local newspapers, radio, TV, etc.
- 721900** **Special Departmental Expense** (\$1,500) is recommended unchanged. This account is used to purchase materials to promote the Registry to providers and consumers.
- 722000** **Transportation & Travel** (\$2,800) is recommended increased \$1,050 for the projected costs for travel and training, mileage reimbursement for use of private vehicles, and use of Social Services' vehicles.
- 722100** **Utilities** (\$4,155) is recommended unchanged for the projected shared costs for the use of utilities in the Social Services facilities.
- 730330** **Rents & Leases** (\$37,185) is recommended unchanged for shared costs for use equipment and of Social Services' facilities.

OTHER CHARGES

- 730700** **Judgements & Damages** (\$13,000) is recommended increased \$3,000 to fund the required deductible for the primary liability insurance coverage.
- 731401** **Interfund Expense** (\$404,627) is recommended increased \$129,773 to transfer costs associated with Social Services Department staff performing services on behalf of the Public Authority.