

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: **LIBRARY
(09110)**
Function: **Library Services**
Activity: **Library Services**
Fund: **General**

	ACTUAL <u>2020-21</u>	BOARD APPROVED <u>2022-23</u>	DEPARTMENT REQUEST <u>2023-24</u>	CAO RECOMMENDED <u>2023-24</u>
<u>ESTIMATED REVENUES:</u>				
REVENUE FROM USE OF MONEY/PROPERTY				
640300 Rents & Concessions	100	250	250	250
TOTAL REVENUE FROM USE OF MONEY/PROPERTY	100	250	250	250
INTERGOVERNMENTAL REVENUE				
654000 ST - Other	56,332	0	100,000	100,000
659000 Other Government Agencies	117,237	150,000	0	0
TOTAL INTERGOVERNMENTAL REVENUE	173,569	150,000	100,000	100,000
CHARGES FOR CURRENT SERVICES				
662500 Library Services	11,732	10,000	11,000	11,000
662510 Lost Book Collections	1,396	1,000	1,500	1,500
662700 Other Charges for Services	9,389	5,500	9,500	9,500
TOTAL CHARGES FOR CURRENT SERVICES	22,516	16,500	22,000	22,000
MISCELLANEOUS REVENUE				
673300 Contributions & Donations	11,459	3,000	3,000	3,000
673700 Cash Overage	50	0	0	0
673800 PY Cancel Warrants	28	0	0	0
673920 Misc Reimbursement Other	50,000	0	0	0
680200 Operating Transfer In	22,403	0	0	0
TOTAL MISCELLANEOUS REVENUE	83,940	3,000	3,000	3,000
<u>TOTAL ESTIMATED REVENUES</u>	<u>280,125</u>	<u>169,750</u>	<u>125,250</u>	<u>125,250</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	708,957	957,656	988,870	988,870
710103 Extra Help	158,617	0	11,022	11,022

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	ACTUAL <u>2020-21</u>	BOARD APPROVED <u>2022-23</u>	DEPARTMENT REQUEST <u>2023-24</u>	CAO RECOMMENDED <u>2023-24</u>
SALARIES & EMPLOYEE BENEFITS (continued)				
710200 Retirement	326,270	399,040	408,865	408,865
710300 Health Insurance	129,011	303,360	283,610	283,610
710400 Workers' Compensation Insurance	29,312	33,094	27,575	27,575
TOTAL SALARIES & EMPLOYEE BENEFITS	1,352,167	1,693,150	1,719,942	1,719,942
SERVICES & SUPPLIES				
720300 Communications	12,290	13,000	13,000	13,000
720500 Household Expense	7,199	7,900	7,900	7,900
720600 Insurance	3,804	3,804	2,631	2,631
720800 Maintenance - Equipment	975	8,000	8,000	8,000
720900 Maintenance - Bldgs & Improv	147	0	0	0
721100 Memberships	142,046	134,767	167,557	167,557
721300 Office Expense	15,599	20,000	20,000	20,000
721600 Rents & Leases - Equipment	417	0	0	0
721900 Special Departmental Expense	282,036	314,145	282,143	282,143
722000 Transportation & Travel	1,339	5,000	5,000	5,000
722100 Utilities	102,682	116,071	116,071	116,071
TOTAL SERVICES & SUPPLIES	568,534	622,687	622,302	622,302
OTHER CHARGES				
730330 Rents & Leases - Equipment	15,000	16,000	16,000	16,000
740300 Equipment	12,355	0	0	0
TOTAL OTHER CHARGES	27,355	16,000	16,000	16,000
<u>TOTAL EXPENDITURES</u>	1,948,056	2,331,837	2,358,244	2,358,244
<u>NET COUNTY COST (EXP - REV)</u>	1,667,932	2,162,087	2,232,994	2,232,994

LIBRARY

COMMENTS

The mission of Madera County Library is to strengthen communities by providing a place for everyone to connect, learn, and grow. MCL provides the public with valuable informational, cultural, and recreational resources countywide, such as books, magazines, music, reference materials, Chromebooks and hotspots, electronic media, and a range of support services. Services and resources are provided through five physical locations – the Main Library in Madera, and Branch Libraries in Oakhurst, Chowchilla, North Fork, and Madera Ranchos – and via mobile services on the Bookmobile.

ESTIMATED REVENUES

- 640300** **Rents & Concessions** (\$250) is recommended unchanged based on current year projections.
- 659000** **Other Government Agencies** (\$100,000) is recommended decreased \$50,000 due to uncertainty of continuation of City funds. Includes an expected First 5 Madera County funding award in the amount of \$100,000. \
- 662500** **Library Services** (\$11,000) is recommended increased \$1,000 based on current year projections.
- 662510** **Lost Book Collections** (\$1,500) is recommended increased \$500 based on current year projections.
- 662700** **Other Charges for Services** (\$9,500) is recommended increased \$4,000 based on current year projections.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$988,870) is recommended increased \$31,214 due to an increase in staffing costs and the addition of bilingual pay for qualifying positions (\$7,020).
- 710103** **Extra Help** (\$11,022) is recommended increased \$11,022 due to staffing costs fully covered by a grant from First 5 Madera County.
- 710200** **Retirement** (\$408,865) is recommended increased \$9,825 to reflect the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

LIBRARY

SALARIES & EMPLOYEE BENEFITS (continued)

- 710300** **Health Insurance** (\$283,610) is recommended based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** (\$27,575) is recommended decreased by \$5,519 to reflect the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** **Communications** (\$13,000) is recommended unchanged for telecommunication costs as well as monthly cell phone costs for the County Librarian.
- 720500** **Household Expense** (\$7,900) is recommended unchanged for garbage pickup at Madera, Chowchilla, Ranchos, Oakhurst and North Fork branches.
- 720600** **Insurance** (\$2,631) reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720800** **Maintenance - Equipment** (\$8,000) is recommended unchanged for maintenance and service of the bookmobile plus continued maintenance of security devices and inspection of the elevators.
- 721100** **Memberships** (\$167,557) is recommended increased \$32,790 due to the affected of inflation on increased consortium fees. The total amount includes the County's membership in the San Joaquin Valley Library System, which includes a general membership fee (\$113,357); a TELCO Direct Charge (\$40,000); Cisco Smart-Net Headquarter fee (\$900); Fortnet HQ Annual Maintenance (\$3,000); and operational costs of mailing overdue notices, purchasing library cards, etc. drawn from the Tech Reserves Fund (\$10,000).
- 721300** **Office Expense** (\$20,000) is recommended unchanged and includes a wide variety of required collection processing materials, supplies for printers, five coin-operated copy machines, book repairs, and clerical supplies.
- 721900** **Special Departmental Expense** (\$282,143) is recommended decreased by \$32,002. Includes initiating a rotating technology replacement program across all five locations (\$30,000) in addition to continuing costs for material and supplies for all locations. Also includes grant funding from First 5 Madera County for the Raising a Reader program (\$89,000).

SERVICES & SUPPLIES (continued)

722000 **Transportation & Travel** (\$5,000) is recommended unchanged.

722100 **Utilities** (\$116,071) is recommended unchanged and includes utilities costs for five county library facilities.

OTHER CHARGES

730330 **Rents & Leases – Equipment** (\$16,000) is recommended unchanged based on current year projections.

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2023-24**

Department: **LIBRARY
(09110)**
Function: **Education**
Activity: **Library Services**
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2022-23 Authorized Positions</u>		<u>2023-24 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3610	Administrative Assistant	1.0	-	1.0	-	-	-	
2127	Library Director	1.0	-	1.0	-	-	-	
3270	Librarian I or							
3271	Librarian II or							
4200	Librarian III	2.0	-	2.0	-	-	-	
3530	Library Assistant	12.0	-	12.0	-	-	-	
3530	Library Assistant or					-	-	
3270	Librarian I or					-	-	
3271	Librarian II or					-	-	
3272	Librarian III	1.0	-	1.0	-	-	-	
3531	Library Branch Assistant	4.0	-	4.0	-	-	-	
3350	Library Technician	1.0	-	1.0	-	-	-	
3532	Senior Library Branch Assistant	-	-	-	-	-	-	
3380	Desktop Support Technician I or					-	-	
3381	Desktop Support Technician II	1.0	-	1.0	-	-	-	
3684	Central Services Assistant	1.0	-	1.0	-	-	-	
TOTAL		24.0	-	24.0	-	-	-	

NOTES: