



LOCAL AGENCY FORMATION COMMISSION

Dave Braun, Executive Officer

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AGENDA ITEM 2

DATE: February 22, 2023

TO: LAFCO Commissioners

FROM: Dave Braun, ^{DB} Executive Officer

SUBJECT: Selection of Chair and Chair Pro Tem for 2023

SUMMARY

The Commission *Policies, Guidelines, and Procedures Manual* states that on an annual basis the Commission shall select the Chair and Chair Pro Tem. Historically the selection takes place at the first meeting in the new year on a rotating basis (i.e., County, City, At Large, County, City). Based on rotation, this year the Chair would be a County member and the Chair Pro Tem would be the Member At-Large.

It is the intention of the Commission that from year-to-year the Chair Pro Tem of the previous year would become the Chair. In 2022, the Chair Pro Tem was Commissioner Poythress. Based on this rotation, the Chair for 2023 would be Commissioner Robert Poythress. The Commission's 2023 Chair Pro Tem would be the Member At-Large Commissioner Laura Young.

RECOMMENDATION

It is recommended that the Commission select the Chair and Chair Pro Tem in accordance with the rotation as specified in the *Policies, Guidelines, and Procedures Manual*.

ATTACHMENT

EXHIBIT A Policies, Guidelines and Procedures Manual

EXHIBIT A

Policies, Guidelines and Procedures Manual

Section 1.23.1 of the Commission Policies, Guidelines and Procedures Manual states that on an annual basis the duly appointed members of the Commission Shall select a Chair and a Chair Pro Tem in accordance with the guideline outlined below:

- a) The position of chair shall be appointed in January or the first meeting of each year on a rotating basis, e.g., County, City, At Large, County, City. It is the intention of the Commission from year to year that the Chair Pro Tem of the previous year should be selected as Chair. If the Chair Pro Tem declines the selection or is unable to serve, a member of the Chair Pro Tem's same category, e.g., City or County, shall be selected to maintain the rotation schedule. If special districts become members of LAFCO, their representatives shall be inserted into the rotation.
- b) The position of Chair Pro Tem shall be appointed in January or the first meeting of each year on a rotating basis in accordance with a projection of the following year's appointment to Chair.
- c) A Chair must have served as a member of the Commission for 12 months prior to their appointment.
- d) Preference shall be given, when appointing the Chair Pro-Tem, to a member of the respective category e.g., City or County, who has not previously served as Chair of the Commission. In the case where every member of a respective category, e.g., City or County, has previously served as Chair of this Commission, preference should be given to the member for whom the greatest amount of time has elapsed since their previous selection as Chair.