



# Madera County Treasurer-Tax Collector TRANSIENT OCCUPANCY TAX DIVISION

200 W. Fourth St., Ste 2200, Madera, CA 93637 | tot@maderacounty.com

## REGISTRATION APPLICATION

All sections of this registration application must be fully completed and signed by the owner.

### REGISTRATION INFORMATION

**Registration Type:**  New Registration Effective Date: \_\_\_\_\_  
 Account Update Existing TOT #: \_\_\_\_\_  
\*updates will not be effective until the next quarter

**Certificate Type:**  Hotel/Motel/B&B  Cottage  
 RV Park or Campground  Cabin/Lodge  
 Vacation Rental/House  Other: \_\_\_\_\_

**Type of Ownership:**  Individual  LLC  
 Partnership  Other: \_\_\_\_\_  
 Corporation

### PROPERTY INFORMATION

Business Name: \_\_\_\_\_ APN: \_\_\_\_\_

Property Address: \_\_\_\_\_

Advertising Platforms:  AirBnb  VRBO  Home Away  Other: \_\_\_\_\_

Number of Rooms/Unit: \_\_\_\_\_ Number of Rooms/Unit Rented for more than 30 days: \_\_\_\_\_

Rates Charged: \_\_\_\_\_ First Date Open for Business: \_\_\_\_\_

Was the Rental Residential Unit Constructed after January 1, 2021?  YES  NO

Will this property be rented seasonally?  YES  NO  
\*If yes, what months: \_\_\_\_\_

Who will submit returns & remittance?  OWNER  BROKER  PROPERTY MANAGER  MANAGING AGENT  
\* IF MANAGED BY BROKER OR PROPERTY MANAGER FILL OUT THE "OPERATOR INFORMATION" SECTION BELOW

### OWNER INFORMATION

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

### OPERATOR INFORMATION

Operator Business Name (if applicable): \_\_\_\_\_

Business License No.: \_\_\_\_\_ \*\*If you do not have a valid Business License, you may not be eligible to manage the property. Please check with the Planning Department to confirm if a license is needed.

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACH THIS REGISTRATION FORM TO YOUR BUSINESS LICENSE APPLICATION.**