



Community and Economic Development Environmental Health Division

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REQUIREMENTS FOR WATER SYSTEM PERMIT APPLICATION

1. Technical, Managerial, and Financial (TMF) Requirements - All new Public Water Systems (PWS) applying for a water supply permit in accordance with Section 116525 of the California Health and Safety Code (CHSC) must possess some elements of TMF Capacity at the time the permit application is filed with the Department. These elements are labeled "Capacity Elements Required at the Time of Application". Forms can be viewed at:

http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/TMF.shtml

The completion of these forms is a required part of the permit process. ***Failure to complete and return the forms to the Division/LPA will prevent the Division/LPA from assessing the TMF Capacity of that PWS, and effectively prohibit the Division/LPA from issuing a water supply permit to the water system.*** (The CHSC, Section 116525 expressly prohibits a person from operating a PWS unless he or she first receives a permit to do so from the Division/LPA.)

2. Drinking Water Source Assessment Program (DWSAP) - All PWSs applying for a permit for a new source must submit a DWSAP assessment as part of the permit application. The DWSAP contains many of the same elements that the Department considers in the evaluation of a permit for a new drinking water source. To provide a consistent and thorough approach to collecting source information, the Division has determined that a DWSAP assessment should be included in the Technical Report referred to in the CHSC, Section 116530, which states that a PWS "*shall submit a technical report to the department as part of the permit application or when otherwise required by the department. This report may include, but not be limited to, detailed plans and specifications, water quality information, and physical descriptions of the existing or proposed system, and financial assurance information.*" DWSAP requirements can be view at:

http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/DWSAP.shtml

3. Water Works Standards - All proposed new water systems (as well as some revisions to existing water systems) must demonstrate that the proposed project conform to (or will conform with) all applicable design standards and other requirements set forth in the Water Works Standards. ***On March 9, 2008, a set of revised Waterworks Standards became effective.***

The new regulations can be view at:

http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Lawbook.shtml

4. Consolidation of Water Systems - For new systems, the possibility of physically consolidating with an adjacent community water system should be considered during the process of issuing a permit, and ***is required*** for systems serving less than 10,000 persons. Consolidation feasibility varies with each situation. ***The permit application needs to address possible consolidation.***

5. **Application forms (See enclosures)** –The **application form** and **update of information form** must be completed and submitted to this office together with an application fee *no later than 30 days* from receipt of this letter. Please contact the Division for the current fees. The **TMF Capacity assessment form** must be completed and submitted to this Division *no later than 45 days* from receipt of this letter.

6. **Annual Fee** – See Environmental Health Fee Schedule

7. Water Quality Reports from a State Approved Lab including: **SEE ATTACHED MONITORING SCHEDULE**

8. Complete and submit a technical report in accordance to SB1263.

http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/documents/permits/170515_preliminary_water_system_technical_report.pdf

If you have any questions, please feel free to call our office at 559-675-7823 EXT 4.