

**COUNTY OF MADERA  
BUDGET UNIT DETAIL  
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07500)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<u>ACTUAL 2020-21</u>	<u>BOARD APPROVED 2021-22</u>	<u>DEPARTMENT REQUEST 2022-23</u>	<u>CAO RECOMMENDED 2022-23</u>
<b><u>ESTIMATED REVENUES:</u></b>				
INTERGOVERNMENTAL REVENUE				
650800 State - Pub Assist Admin	6,575,213	8,341,240	11,710,831	11,710,831
650910 State - Pub Assist Realignment	1,090,124	4,688,177	4,688,177	4,688,177
655000 Federal - Pub Assist Admin	27,908,873	33,345,153	37,910,926	37,910,926
659000 Other - Government Agencies	0	274,854	274,854	274,854
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>35,574,210</b>	<b>46,649,424</b>	<b>54,584,787</b>	<b>54,584,787</b>
CHARGES FOR CURRENT SERVICES				
662700 Other Charges for Services	13,083	23,421	31,856	31,856
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>13,083</b>	<b>23,421</b>	<b>31,856</b>	<b>31,856</b>
MISCELLANEOUS REVENUE				
670000 INTRAFUND REVENUE	605,157	410,713	410,713	410,713
671003 Welfare Repayments	4,804	0	0	0
673000 Miscellaneous Revenue	14,966	3,956	4,473	4,473
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>624,926</b>	<b>414,669</b>	<b>415,186</b>	<b>415,186</b>
OTHER FINANCING SOURCES				
680100 Sales of Fixed Assets	21,060	0	0	0
680200 Operating Transfers In	3,485,086	4,110,715	4,110,715	4,110,715
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>3,506,146</b>	<b>4,110,715</b>	<b>4,110,715</b>	<b>4,110,715</b>
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b><u>39,718,365</u></b>	<b><u>51,198,229</u></b>	<b><u>59,142,544</u></b>	<b><u>59,142,544</u></b>

**COUNTY OF MADERA  
BUDGET UNIT DETAIL  
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07500)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<u>ACTUAL 2020-21</u>	<u>BOARD APPROVED 2021-22</u>	<u>DEPARTMENT REQUEST 2022-23</u>	<u>CAO RECOMMENDED 2022-23</u>
<b><u>EXPENDITURES:</u></b>				
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
710102 Permanent Salaries	17,409,675	20,528,419	22,833,558	22,833,558
710103 Extra Help	434,948	861,523	861,523	861,523
710105 Overtime	220,267	350,000	350,000	350,000
710106 Stand-by Pay	57,470	60,000	60,000	60,000
710107 Premium Pay	55,241	0	59,516	59,516
710200 Retirement	6,586,257	8,442,451	8,870,010	8,870,010
710300 Health Insurance	3,016,807	3,590,800	4,318,448	4,318,448
710400 Workers' Compensation Insurance	695,891	616,360	795,104	795,104
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>28,476,557</b>	<b>34,449,553</b>	<b>38,148,159</b>	<b>38,148,159</b>
<b>SERVICES &amp; SUPPLIES</b>				
720300 Communications	165,365	313,448	433,388	433,388
720305 Microwave Radio	45,322	0	43,716	43,716
720500 Household Expense	246,599	381,467	507,347	507,347
720600 Insurance	172,460	289,806	828,196	828,196
720800 Maintenance - Equipment	45,212	75,000	95,181	95,181
720900 Maintenance - Structures & Grounds	91,391	186,467	239,004	239,004
721100 Memberships	67,429	73,272	84,270	84,270
721200 Miscellaneous Expenses	0	0	0	0
721300 Office Expense	876,498	1,307,273	1,672,489	1,672,489
721400 Professional & Specialized Services	1,274,912	2,782,558	3,685,188	3,685,188
721500 Publications & Legal Notices	783	5,775	5,775	5,775
721600 Rents & Leases - Equipment	88,360	0	0	0
721700 Rents & Leases - Buildings	132,432	0	0	0
721900 Special Departmental Expense	538,359	924,903	1,392,541	1,392,541
722000 Transportation & Travel	63,335	166,280	281,195	281,195
722100 Utilities	342,798	203,165	670,905	670,905
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>4,151,254</b>	<b>6,709,414</b>	<b>9,939,193</b>	<b>9,939,193</b>

**COUNTY OF MADERA  
BUDGET UNIT DETAIL  
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07500)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<u>ACTUAL 2020-21</u>	<u>BOARD APPROVED 2021-22</u>	<u>DEPARTMENT REQUEST 2022-23</u>	<u>CAO RECOMMENDED 2022-23</u>
OTHER CHARGES				
730330 Leases	0	352,138	364,462	364,462
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>352,138</b>	<b>364,462</b>	<b>364,462</b>
FIXED ASSETS				
740200 Building Improvement	149,230	250,926	628,169	628,169
740300 Equipment	111,410	0	255,000	255,000
<b>TOTAL FIXED ASSETS</b>	<b>260,641</b>	<b>250,926</b>	<b>883,169</b>	<b>883,169</b>
INTRAFUND TRANSFERS				
770100 Intrafund Expense	8,897,751	10,532,274	10,776,642	10,776,642
<b>TOTAL INTRAFUND TRANSFER</b>	<b>8,897,751</b>	<b>10,532,274</b>	<b>10,776,642</b>	<b>10,776,642</b>
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>41,786,202</u></b>	<b><u>52,294,305</u></b>	<b><u>60,111,624</u></b>	<b><u>60,111,624</u></b>
<b><u>NET COUNTY COST (EXP - REV)</u></b>	<b><u>2,067,837</u></b>	<b><u>1,096,077</u></b>	<b><u>969,081</u></b>	<b><u>969,081</u></b>

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **COMMENTS**

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst. In addition, employees are out-stationed at Madera Community Hospital and Chowchilla.

### **Temporary Assistance to Needy Families (TANF)**

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2022-23, it is anticipated the State will allocate approximately \$8.2 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2022-23 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

### **In-Home Supportive Services - Public Authority**

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **COMMENTS (continued)**

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Three (4) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2022-23 Social Services Administrative budget (estimated at \$274,854).

The IHSS Public Authority will be sharing certain facilities and equipment with Social Services.

### **Reimbursement of Indirect Costs**

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

### **Realignment 2011**

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$4,110,715 for fiscal year 2022-23 for Adult Protective Services and a variety of Child Welfare programs.

### **SALARIES & EMPLOYEE BENEFITS**

- 710102**      **Permanent Salaries** (\$22,833,558) are recommended increased \$879,861 based on recommended staffing levels.
- 710103**      **Extra Help** (\$861,523) is recommended unchanged based on staffing changes for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105**      **Overtime** (\$350,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106**      **Standby & Night Premium** (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710107**      **Premium Pay** (\$59,516) is recommended increased \$59,516 because Premium Pay calculation was included in 710102 in FY21-22.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **SALARIES & EMPLOYEE BENEFITS (continued)**

- 710200**      **Retirement** (\$8,870,010) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300**      **Health Insurance** (\$4,318,448) is based on the employer's share of health insurance premiums.
- 710400**      **Workers' Compensation** (\$795,104) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

### **SERVICES & SUPPLIES**

- 720300**      **Communications** (\$433,388) is recommended increased \$165,262 due to Nuance Communication Mood Media, increased telephone lines for new staff and projected phone charges that include long distance, data and wireless expenses. The IHSS Public Authority will pay \$4,438 as its share of cost for Communications.
- 720500**      **Household Expense** (\$507,347) is recommended increased \$125,880 and is used for contractual janitorial service, including Day Porter, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$4,404 as its share of cost for Household Expense.
- 720600**      **Insurance** (\$828,196) is recommended increased \$538,390 and reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$19,378 as its share of cost for Insurance.
- 720800**      **Maintenance - Equipment** (\$95,181) is recommended increased 20,181 based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$3,354.75 as its share of cost for equipment maintenance.
- 720900**      **Maintenance - Structures and Grounds** (\$239,004) is recommended increased \$172,537. This account includes expenditures for new cameras for interior and exterior, badge access, elevator repairs/maintenance, materials and labor for the maintenance and repair of the buildings done through outside vendors. This also includes miscellaneous repairs. The IHSS Public Authority will pay \$4,646 as its share of cost for Maintenance of Structures.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

- 721100**      **Memberships** (\$84,270) is recommended increased \$10,998 for memberships in the County Welfare Directors' Association – CWDA (\$66,735); the National Association of County Human Services Administrators - NACHSA (\$315); the Local Chapter of the Personnel Management Association-IPMA-CCC (\$404), various Chambers of Commerce (\$457); the United way (\$1,182); the State Bar of California (\$1,148); the National Adult Protective Services Association - NAPSA (\$647); CAPPGPC Principal Renewal (\$520); Canyon Solutions (1,155); CEB (1,640), and the Central Valley Consortium - CCASSC (\$7,264).
- 721300**      **Office Expense** (\$1,672,489) is recommended increased \$265,216 for office and photocopy supplies, new furniture for new building in Oakhurst, mailing costs, and computer supplies. The IHSS Public Authority will pay \$20,281 as its share of cost for Office Expense.
- 721400**      **Professional & Specialized Services** (\$3,685,188) is recommended decreased \$99,871. The IHSS Public Authority will pay \$31,950 as its share of cost for Professional & Specilized Services. This account also funds the following recommended contractual agreements:

### **NON CalWORKs PROGRAMS**

<u>Staff Training Services</u> (100% State Funded)	\$ 282,209
<u>CSUF</u> – Cohort Training for Child Welfare staff	133,391
<u>Employee Assistance Plan</u> - Department contribution	7,046
<u>Reading &amp; Beyond</u> - CalFresh Employment & Training	160,882
<u>Time Study Buddy</u> – Time Reporting tool for time studies	49,120
<u>Ongoing Maintenance and Operation</u> - C-IV system	247,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	4,400
<u>CAPMC</u> – Strengthening Families Program	195,000

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

#### 721400 Professional & Specialized Services (continued)

##### NON CalWORKs PROGRAMS (continued)

<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	42,000
<u>Internal Investigator</u> – Legal fees to address personnel complaints and investigations.	69,300
<u>Fire Extinguisher Training</u>	158
<u>Choices-</u> (Avertest) Drug Testing	100,000
<u>Orchid</u> – Translation and Interpreting Service.	52,500
<u>Golden Years</u> - Residential Home Care APS	50,000
<u>Native Solutions</u> - Supervised Visits/Drug Testing	50,000
<u>APS Case Management System</u> – (Jump Technology)	60,800
<u>Mobile Iron</u> – Software and Training	9,000
<u>VDI Mobil Solutions</u>	8,500
<u>Annual IT</u> – Multi-Server for Central Index	197
<u>CalACES</u> – C-IV KIOSK Ongoing Maintenance (4)	39,546
<u>BINTI</u>	42,473



DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Project Room Key</u>	75,000
<u>Housing for Harvest</u>	788,375
<u>PAARP</u>	46,000
<u>Safe Measures</u> – Maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	11,400
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	22,050
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	5,710
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	113,850
<u>Adoptions – Out of State Attorney Fees (ICPC)</u>	20,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	394,476
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	18,900
<u>ETO</u> – Efforts to Outcome software renewal fee.	2,400

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**SERVICES & SUPPLIES (continued)**

**721400      Professional & Specialized Services (continued)**

**NON CalWORKs PROGRAMS (continued)**

<u>Community Action Partnership of Madera</u> - Child Forensic Interview Team (CFIT).	15,146
<u>Centro Binacional</u>	10,000
<u>Psychosocial Assessments</u> - for Resource Family Approvals (RFA).	92,500
<u>Capitol Trac</u> – Legislation updates	2,028
<u>Application Development</u> – to replace outdated Central Index system	120,127
<u>First 5 – AmeriCorps</u> – Child Welfare Services prevention program (two staff)	60,000
<u>Homeless Management Info System (HMIS)</u> –training and report reviewing (three users).	4,500
<u>Lexis Nexis for Child Welfare and Accurant for Public Guardian</u>	50,000
<u>Software</u> – to scan shared drive for HIPPA	90,000

**CalWORKs PROGRAMS**

<u>State Center Community College District (SCCCD) Vocational Education</u> – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKs clients to be job-ready.	170,658
<u>Workforce Investment Corporation</u> – Job Fair Event to promote employment, training and educational services.	22,898
<u>Expanded Subsidized Employment</u> - is offered to qualified employers to hire WTW Participants for paid employment up to six months.	314,978

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**SERVICES & SUPPLIES (continued)**

**721400      Professional & Specialized Services (continued)**

**CalWORKs PROGRAMS (continued)**

Emergency Child Care Bridge for Foster Children –To provide families with access to child care services following placement of a child. 394,276

My Perfect Resume – Online Service for WtW Career Club customers. 0

Economic Development – Madera County Economic Development Commission (EDC) to provide job creation and business expansion. 55,830

**721500      Publications & Legal Notices** (\$5,775) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$288 as its share of publication costs.

**721900      Special Departmental Expense** (\$1,392,541) is recommended decreased \$70,993. The IHSS Public Authority will pay \$1,500 as its share of costs. This account funds the following:

IRS Intercept Fee, Vital Statistics, and Miscellaneous Expenses. \$ 21,000

Adoption Celebration Day - An event to thank parents who have adopted children in Madera County. 3,150

Child Welfare Services – Counseling, reimbursement of mileage, and other related costs. 317,224

Independent Living Skills Program – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost. 48,327

Adult Protective Services – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services, Home Safe, and HDAP. This also includes Elder Abuse Month supplies. 136,337

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

#### 721900 Special Departmental Expense (continued)

<u>Preserving Safe and Stable Families</u> – Family support, preservation and reunification.	184,874
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	728
<u>Pride Class</u> – Food and snacks for participant’s children during training classes.	525
<u>Ergonomic Reviews</u> - Staff special equipment needs.	5,250
<u>“Fitness for Duty” Medical Exams</u> – Employees - outside agency.	9,923
<u>Big Brothers, Big Sisters</u> – Mentoring program to assist foster youth.	9,999
<u>CASA</u> – Advocate recruitment.	15,000
<u>CASA-ASQ</u>	51,308
<u>Gas Vouchers</u>	5,647
<u>CW Counseling</u>	3,000
<u>CW Inpatient Services</u>	4,935
<u>Foster Parent Mentor Services</u>	411
<u>Ticket Report CWS Expense</u>	200
<u>Runaway Girl</u>	14,500
<u>Residual bed/services (MRM)</u>	21,600
<u>Badges</u> – for Social Service employees.	3,024

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**SERVICES & SUPPLIES (continued)**

**721900      Special Departmental Expense (continued)**

<u>Magnetar</u> – Badge access monitoring	25,525
<u>Resource Parent Appreciation Event</u> – An event to thank Madera County Resource Parents.	3,150
<u>Welfare to Work Career Club</u> – Graduation supplies for WtW customers.	158
<u>Commercially Sexually Exploited Children</u> – for MDT committee and to develop protocols to train caseworkers and out of home caregivers, and educate children / youth on how to avoid exploitation.	36,750
<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare System.	52,500
<u>Kinship Foster Care Program</u> – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes.	10,500
<u>Walmart Gift Cards</u> – for Welfare to Work (WtW) performance completion of assigned activities and / or monthly required hours to help increase Work Participation Rate (WPR) and re-engage sanctioned and exempt WtW participants.	4,375
<u>California Youth Connection</u>	15,250
<u>First Aid and CPR and CWS supplies</u>	10,500
<u>Playroom Supplies</u>	4,200
<u>Out of Home Advisory Board Committee – CWS</u>	5,250
<u>Magnetar</u> – Intrusion monitoring for new complex	2,945

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

- 722000**      **Transportation & Travel** (\$281,195) is recommended increased \$114,915 and is used for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$1,750 as its share of costs.
- 722100**      **Utilities** (\$670,905) is recommended increased \$267,740 to provide for the Department's share of the County's utility cost. The IHSS Public Authority will pay \$4,155 as its share of cost for Utilities.
- 730330**      **Leases** (\$364,462) is recommended increased \$12,324 for the lease of 15 copy machines (\$83,958), new machine for mailroom (\$29,966), postage machine (\$8,486) and miscellaneous rentals (\$1,050). The Oakhurst Office (\$96,019); the Chowchilla Office (\$114,331) and rented storage spaces (\$2,646). The IHSS Public Authority will pay (\$37,185) as its share of costs. New building rent will be paid through intrafund account.

### FIXED ASSETS

- 740200**      **Building Improvement** (\$628,169) is recommended increased \$157,243 to accommodate building improvements for Building B ADA Parking (\$26,250), Ricoh Secure Print (\$5,000.00), Additional Cubicles (\$25,000.00), Paint Chowchilla (\$4,200.00), Cameras Chowchilla (\$12,600.00), Cameras Oakhurst (\$12,600.00), TVs Oakhurst (\$3,570.00), Additional Access Control (\$15,750.00), Lobby Music (\$5,000.00), PA System (\$40,000.00), Chowchilla handicap access and doors (\$5,250.00), Storage System CWS Files (\$55,000.00), HHS Complex Window Cleaning (\$4,095.00), HHS Complex Pressure washing and Window Cleaning (\$5,512.50), Interior and Exterior cameras (\$87,828.64) and for Chowchilla Interview Rooms (\$5,551.64).
- 740300**      **Equipment** (\$255,000) is recommended increased \$255,000 to purchase the following fixed assets:
- Vehicles**
- 5      Four-Door Sedan – (R) (\$27,000 each) to replace high mileage vehicles # 406, #412, #418, #434, #435
- 3      Van – (R) (\$30,000 each) to replace high mileage Van #409, #427, #431
- 1      SUV – (R) (\$30,000 each) to replace high mileage SUV #429

### INTRAFUND TRANSFER

- 770100**      **Intrafund Expense** (\$10,776,642) is recommended increased \$244,368 to reimburse departments for services provided, including Human Resources (\$505,810), Building and Improvements (\$307,681), Building Maintenance (\$45,500), Grounds Maintenance (\$23,550), Employee Share Retiree Health (\$851,342) and Information Technology (\$3,701,552), New building rent (\$3,175,200).

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

INTRAFUND TRANSFER (continued)

770100      Intrafund Expense (continued)

<u>New Employee Physical Examinations</u> – provided by the Public Health Department.	\$ 10,000
<u>Mental Health Substance Abuse</u> – Contract for mental health services for participants and their children in the CalWORKs Program.	649,537
<u>Public Health Nurses</u> –assigned to health needs of children in Child Welfare Emergency Response and Foster Care. The nurses identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments.	635,878
<u>Public Health Irrigation Water Meter</u>	10,709
<u>Public Health</u> – TB Testing	405
<u>Public Health</u> – TST Testing	1,200
<u>Public Health</u> – CalWORKs Home Visitation Initiative	495,287
<u>Public Health</u> – Drug Testing for Child Welfare clients	42,000
<u>Public Guardian</u> – PG staff timestudy to Medi-Cal	167,766
<u>EDC Contract</u> – CAO for 25% of contract amount	57,676
<u>General Services</u> – Fire System Testing, Inspections, Monitoring	14,771
<u>New building rent</u> – Monthly \$264,600 rent paid to CAO	3,175,200
<u>Human Resources Live-Scan</u>	22,050
<u>Property Insurance</u>	38,526

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$60,111,684	\$10,136,066	\$49,975,558
Local Match		\$6,025,351	
Less Realignment Covering County Match		(\$4,080,853)	
<b>Net County Match</b>		<b>\$1,944,498</b>	

Net County Match for Admin is covered by

- \$975,417 = A-87 Reimbursements Owed to GF
- \$969,081 = NCC allocated by CAO for the 2022-23



**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<b><u>Total Cost</u></b>	<b><u>Local Cost</u></b>	<b><u>Federal/State Cost</u></b>
Department of Social Services – Administration	\$60,111,624	\$10,136,066	\$49,975,558
Department of Social Services - Public Assistance Programs	52,789,954	15,743,601	37,046,353
Department of Social Services - General Relief	<u>763,998</u>	<u>763,998</u>	<u>0</u>
<b>TOTAL</b>	<b>\$113,665,576</b>	<b>\$26,643,665</b>	<b>\$87,021,911</b>
Less Estimated DSS 1991 State Realignment for 2022-23		(\$12,252,344)	
Other Admin Revenue <sup>(1)</sup>		(685,567)	
Other Assist Revenue <sup>(2)</sup>		(290,000)	
Other General Fund Revenue <sup>(3)</sup>		(65,669)	
Transfer Health Realignment		(497,751)	
Transfer BHS State Realignment		(393,990)	
2011 Realignment Transfer In (Admin)		(4,110,715)	
2011 Realignment Transfer In (Assist)		(4,964,984)	
<b>ESTIMATED COUNTY TOTAL NET COST</b>		<b>\$3,382,646</b>	

<sup>(1)</sup>Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

<sup>(2)</sup>Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

<sup>(3)</sup> Other revenue includes collections received from County burial and General Assistance repayments.

**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2021-22 Authorized Positions</u>		<u>2022-23 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3601	Account Clerk I or							
3602	Account Clerk II	9.0	-	9.0	-	-	-	
3600	Account Clerk Supervisor I or							
3703	Account Clerk Supervisor II	1.0	-	1.0	-	-	-	
3349	Accounting Technician I or							
3354	Accounting Technician II	4.0	-	4.0	-	-	-	
3205	Administrative Analyst I or					-	-	
3206	Administrative Analyst II	10.0	-	11.0	-	1.0	-	A
3610	Administrative Assistant	1.0	-	1.0	-	-	-	
3377	Business Systems Information Analyst I or							
3378	Business Systems Information Analyst II	3.0	-	3.0	-	-	-	
3684	Central Services Assistant	2.0	-	1.0	-	(1.0)	-	B
3688	Central Services Worker	1.0	-	1.0	-	-	-	
3221	Deputy County Counsel I or							
3222	Deputy County Counsel II or							
3223	Deputy County Counsel III	3.0	-	3.0	-	-	-	
3132	Deputy Director-Welfare	3.0	-	3.0	-	-	-	
2129	Director of Social Services	1.0	-	1.0	-	-	-	
3340	Eligibility Supervisor	17.0	-	17.0	-	-	-	
3341	Eligibility Worker I or							
3342	Eligibility Worker II	64.0	-	64.0	-	-	-	
3343	Eligibility Worker III	28.0	-	28.0	-	-	-	
3281	Employment and Training Worker I or							
3282	Employment and Training Worker II	19.0	-	19.0	-	-	-	
3283	Employment and Training Worker III	7.0	-	7.0	-	-	-	
3280	Employment and Training Worker Supervisor	4.0	-	4.0	-	-	-	
4222	Executive Assistant to the Department Head	1.0	-	1.0	-	-	-	
4130U	Fiscal Manager	1.0	-	1.0	-	-	-	
3533	Office Assistant I or							

**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<b>2021-22 Authorized Positions</b>		<b>2022-23 Proposed Positions</b>		<b>Y-O-Y Changes in Positions</b>	
3534 Office Assitant II	41.0	-	42.0	-	1.0	B
3633 Office Assistant III	11.0	-	11.0	-	-	
3681 Office Services Supervisor I or	9.0	-	9.0	-	-	
3682 Office Services Supervisor II	2.0	-	2.0	-	-	
3639 Personnel Assistant	3.0	-	3.0	-	-	
3636 Program Assistant I or	3.0	-	3.0	-	-	
3637 Program Assistant II	2.0	-	2.0	-	-	
3637U Program Assistant II	1.0	-	1.0	-	-	
3169 Program Manager I	8.0	-	8.0	-	-	E
3683 Program Manager Secretary	4.0	-	4.0	-	-	
3703 Senior Accounting Technician	3.0	-	3.0	1.0	1.0	F
3209 Senior Administrative Analyst	2.0	-	2.0	-	-	
3654 Senior Program Assistant	1.0	-	1.0	-	-	
3537 Social Service Aide				13.0	13.0	G
3286 Social Worker I or						
3287 Social Worker II or						
3288 Social Worker III or						
3289 Social Worker IV	72.0	-	77.0	-	5.0	C
3284 Social Worker Supervisor I or						
3285 Social Worker Supervisor II	17.0	-	18.0	-	1.0	D
3290 Staff Services Manager I	1.0	-	1.0	-	-	
3520 Vocational Trainee or						
3521 Vocational Assistant	11.0	-	11.0	-	-	
<b>TOTAL</b>	<b>370.0</b>	<b>-</b>	<b>377.0</b>	<b>14.0</b>	<b>7.0</b>	<b>14.0</b>

**NOTES:**

- A** Adding one (1) FTE Administrative Analyst I/II to address FFPSA and APS related contracting and monitoring
- B** Deleting one (1) FTE Central Services Assistant and replacing with one (1) Office Assistant to allow for greater flexibility in staffing
- C** Adding five (5) FTE Social Worker I/II/III/IV staff necessary to address the CWS FFPSA additional responsibilities
- D** One (1) FTE Social Worker Supervisor needed as a result of additional line staff and program rules and complexity
- E** Reflects one (1) FTE Program Manager position for Public Authority.

COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2022-23

Department: DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)  
Function: Public Assistance  
Activity: Administration  
Fund: General

**2021-22  
Authorized  
Positions**

**2022-23  
Proposed  
Positions**

**Y-O-Y  
Changes  
in Positions**

- F Adding one (1) Sr. Accounting Technician unfunded position that will replace Account Clerk Supervisor I position.
- G Adding thirteen (13) FTE unfunded Social Service Aide (SSA) positions that will be filled in July 2022. These positions will replace Office Assistants (OA) / Vocational Assistants (VA) filled positions.