

COUNTY OF MADERA  
 BUDGET UNIT DETAIL  
 BUDGET FOR THE FISCAL YEAR 2022-23

Department: **BUILDING  
 MAINTENANCE (01330)**  
 Function: **General**  
 Activity: **Property Management**  
 Fund: **General**

	<u>ACTUAL</u> 2020-21	<u>BOARD</u> <u>APPROVED</u> 2021-22	<u>DEPARTMENT</u> <u>REQUEST</u> 2022-23	<u>CAO</u> <u>RECOMMENDED</u> 2022-23
<b><u>ESTIMATED REVENUES:</u></b>				
CHARGES FOR CURRENT SERVICES				
640300 Rent & Concessions	4,400	0	0	0
662800 Interfund Revenue	2,488	0	0	0
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>6,888</b>	<b>0</b>	<b>0</b>	<b>0</b>
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	137,456	230,000	223,120	223,120
673000 Miscellaneous Revenue	40,850	0		
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>178,306</b>	<b>230,000</b>	<b>223,120</b>	<b>223,120</b>
OTHER FINANCING SOURCES				
680200 Operating Transfer In	30,203	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>30,203</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b><u>215,397</u></b>	<b><u>230,000</u></b>	<b><u>223,120</u></b>	<b><u>223,120</u></b>
<b><u>EXPENDITURES:</u></b>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	488,357	578,329	618,911	618,911
710103 Temporary Salaries	36,919	30,000	20,000	20,000
710105 Overtime	5,109	0	5,000	5,000
710106 Stand-By Pay	35,765	34,000	34,000	34,000
710200 Retirement	205,624	218,655	256,591	256,591
710300 Health Insurance	66,338	160,794	143,748	143,748
710400 Workers' Compensation Insurance	75,739	67,083	86,537	86,537
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>913,852</b>	<b>1,088,861</b>	<b>1,164,786</b>	<b>1,164,786</b>
SERVICES & SUPPLIES				
720200 Clothing & Personal Supplies	4,264	5,000	10,080	10,080
720300 Communications	6,188	7,300	7,900	7,900

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Activity: **Property Management**  
Fund: **General**

	<u>ACTUAL</u> <u>2020-21</u>	<u>BOARD</u> <u>APPROVED</u> <u>2021-22</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2022-23</u>	<u>CAO</u> <u>RECOMMENDED</u> <u>2022-23</u>
SERVICES & SUPPLIES (continued)				
720500 Household Expense	230	500	500	500
720600 Insurance	6,791	13,264	20,479	20,479
720800 Maintenance - Equipment	0	20,000	28,329	28,329
720900 Maintenance - Structures & Grounds	120,784	206,000	210,000	210,000
720905 Maintenance - Structures & Grounds-Jail	99,281	115,000	115,977	115,977
720914 Maintenance - Pest Control	14,872	0	20,000	20,000
721300 Office Expense	245	500	1,000	1,000
721400 Professional & Specialized Services	223,388	186,000	250,000	250,000
721600 Rents & Leases - Equipment	14,638	0	0	0
721601 Rents & Leases - Co Vehicles	29,787	47,000	45,000	45,000
721800 Small Tools & Instruments	3,444	9,000	10,000	10,000
721805 Small Tools & Instruments-Jail	553	2,500	2,500	2,500
721900 Special Departmental Expense	3,554	15,000	15,000	15,000
722000 Transportation & Travel	3,982	6,500	6,500	6,500
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>532,001</b>	<b>633,564</b>	<b>743,265</b>	<b>743,265</b>
FIXED ASSETS				
740301 EQPT/Furniture >\$5000	8,099	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>8,099</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>1,453,952</u></b>	<b><u>1,722,425</u></b>	<b><u>1,908,052</u></b>	<b><u>1,908,052</u></b>
<b><u>NET COUNTY COST (EXP - REV)</u></b>	<b><u>1,238,555</u></b>	<b><u>1,492,425</u></b>	<b><u>1,684,932</u></b>	<b><u>1,684,932</u></b>

## BUILDING MAINTENANCE

### COMMENTS

Building Maintenance performs routine and skilled maintenance, remodeling, installation, and repair to a variety of facilities county-wide, including, but not limited to, plumbing, electrical, painting, and structural elements. Building Maintenance also operates and maintains all plant equipment, such as heating, cooling, ventilating, mechanical, and utility systems.

### ESTIMATED REVENUES

**673000**      Intrafund Revenue (\$223,120) are anticipated in charges to subvented departments for building maintenance services which will include the addition of (1) Building Crafts & Maintenance Worker I/II fully dedicated to the Department of Social Services.

### SALARIES & EMPLOYEE BENEFITS

**710102**      Permanent Salaries (\$618,911) are a recommended increase of \$40,582 based on the recommended staffing levels and the addition of a permanent position to cover work currently provided through a full-time extra help position.

**710103**      Temporary Salaries (\$20,000) are a recommended decrease of \$10,000. These appropriations will be utilized to handle uncovered workload that result from unanticipated maintenance requests/projects.

**710105**      Overtime (\$5,000) are recommended based on current projections resulting from unanticipated critical building needs after-hours.

**700106**      Stand-By Pay (\$34,000) is recommended unchanged for Stand-By Pay, which provides for two workers (one for general County facilities, and one for the County Jail and Juvenile Hall) to remain on call to respond to alarms and emergencies that occur on nights, weekends, and holidays.

**710200**      Retirement (\$256,591) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

**710300**      Health Insurance (\$143,748) is based on the employer's share of health insurance premiums.

**710400**      Workers' Compensation (\$86,537) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

## BUILDING MAINTENANCE

### SERVICES & SUPPLIES (continued)

- 720200**      **Clothing & Personal Supplies** (\$10,800) is a recommended increased \$5,080 based on the current year's projections and the addition of new staff for uniform rentals, boot reimbursements, rain gear, gloves, safety equipment, and first aid supplies.
- 720300**      **Communications** (\$7,900) is a recommended increase of \$600 based on the Department's projected share of telecommunications cost and monthly cell phone costs which includes the addition of (1) cell phone for a total of 12 cell phones for staff to access and utilize the County's CRM system.
- 720500**      **Household Expense** (\$500) is recommended unchanged to supply materials not covered under the janitorial contract.
- 720600**      **Insurance** (\$20,479) reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720800**      **Maintenance - Equipment** (\$28,329) is a recommended increase of \$8,329 for leased vehicle costs charged by Fleet Services, generator load testing and service of the generators at the Government Center, Jail, Sheriff's Office, and Juvenile Hall. Also included in this budget are the costs for a new 50-ton ironworker as well as a heavy-duty self-dumping forklift hopper. This appropriation also includes maintenance of all shop equipment including the forklift, crane, generator, bucket truck, and saws. Generator inspections for County facilities and gasoline for County equipment.
- 720900**      **Maintenance - Structures & Grounds** (\$210,000) is a recommended increase of \$4,000 for necessary supplies and services to perform maintenance work on County facilities.
- 720905**      **Maintenance - Structures & Grounds - Jail** (\$115,977) is a recommended increase of \$977 and includes the cost for a new radial floor drill. Also included in this budget are the costs related to the necessary equipment, supplies, and services to perform work on the County's Jail facility.
- 720914**      **Maintenance – Pest Control** (\$20,000) is recommended for estimated Pest Control Services for County facilities.
- 721300**      **Office Expense** (\$1,000) is recommended increase of \$500 based on the current year's projection for office and computer supplies.

## BUILDING MAINTENANCE

### SERVICES & SUPPLIES (continued)

- 721400**      **Professional & Specialized Services** (\$250,000) is a recommended increase of \$64,000 based on current projections of increases in contract costs for preventative maintenance services. Services included here are preventative maintenance services for the heating and air-conditioning (HVAC) systems and controls within various County facilities; Fire System testing of County facilities; Fire System repairs of County facilities; gate maintenance at the County Jail; elevator maintenance at the Government Center and County Library. The remainder of funds are used for various unanticipated professional services needed throughout the year.
- 721601**      **Rents & Leases – Co Vehicles** (\$45,000) is a recommended decrease of \$2,000 based on actual and projected costs for mileage for rental vehicles from Fleet Services, and any other necessary rental equipment.
- 721800**      **Small Tools & Instruments** (\$10,000) is a recommended increase of \$1,000. This account funds the purchases of small hand tools for plumbing, electrical, painting, carpentry, sewer, and other related trades.
- 721805**      **Small Tools & Instruments - Jail** (\$2,500) is recommended unchanged for small tool replacement for the County Jail.
- 721900**      **Special Departmental Expense** (\$15,000) is recommended unchanged based on actual and projected costs for the annual non-community water system fee and water testing required for the Bass Lake Government Center, annual generator permits required by the San Joaquin Valley Air Pollution Control District, and the Department's share of the annual CAMS system costs.
- 722000**      **Transportation & Travel** (\$6,500) is recommended unchanged for travel and training expenses for a Western Detention hardware training.

**COUNTY OF MADERA  
 BUDGET UNIT POSITION SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2022-23**

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 MAINTENANCE (01330)**  
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<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2021-22 Authorized Positions</u>		<u>2022-23 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3821	Building Crafts & Maintenance Supervisor	1.0	-	1.0	-	-	-	
3823	Building Crafts & Maintenance Worker I or							
3822	Building Crafts & Maintenance Worker II	6.0	-	6.0	-	-	-	A
3730	Heating & Air Conditioning Maintenance Specialist	2.0	-	2.0	-	-	-	
3820	Senior Building Crafts & Maintenance Worker	3.0	1.0	3.0	1.0	-	-	
<b>TOTAL</b>		<b>12.0</b>	<b>1.0</b>	<b>12.0</b>	<b>1.0</b>	<b>-</b>	<b>-</b>	

**NOTES:**

**A** One (1) FTE Building Crafts & Maintenance Worker I/II is fully paid by the Department of Social Services