

COUNTY OF MADERA
 BUDGET UNIT DETAIL
 BUDGET FOR THE FISCAL YEAR 2022-23

Department: MAINTENANCE (01360)
 Function: General
 Activity: Property Management
 Fund: General

	<u>ACTUAL 2020-21</u>	<u>BOARD APPROVED 2021-22</u>	<u>DEPARTMENT REQUEST 2022-23</u>	<u>CAO RECOMMENDED 2022-23</u>
<u>ESTIMATED REVENUES:</u>				
CHARGES FOR CURRENT SERVICES				
662800 Interfund Revenue	18,761	18,000	11,100	11,100
TOTAL CHARGES FOR CURRENT SERVICES	18,761	18,000	11,100	11,100
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	26,798	50,000	45,000	45,000
673903 Miscellaneous Reimbursement	0			
TOTAL MISCELLANEOUS REVENUE	26,798	50,000	45,000	45,000
OTHER FINANCING SOURCES				
680200 Operating Transfer In	44,284	0	0	0
TOTAL OTHER FINANCING SOURCES	44,284	0	0	0
<u>TOTAL ESTIMATED REVENUES</u>	<u>89,843</u>	<u>68,000</u>	<u>56,100</u>	<u>56,100</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	277,735	278,325	357,397	357,397
710200 Retirement	104,007	109,799	145,139	145,139
710300 Health Insurance	58,283	68,946	95,832	95,832
710400 Workers' Compensation Insurance	6,622	5,866	7,567	7,567
TOTAL SALARIES & EMPLOYEE BENEFITS	446,646	462,936	605,935	605,935
SERVICES & SUPPLIES				
720100 Agricultural	17	3,500	3,500	3,500

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **MAINTENANCE (01360)**
 Function: **General**
 Activity: **Property Management**
 Fund: **General**

	ACTUAL 2020-21	BOARD APPROVED 2021-22	DEPARTMENT REQUEST 2022-23	CAO RECOMMENDED 2022-23
SERVICES & SUPPLIES (continued)				
720200 Clothing & Personal Supplies	2,647	5,000	5,500	5,500
720300 Communications	2,089	2,995	3,955	3,955
720500 Household Expense	7,623	5,000	5,000	5,000
720600 Insurance	7,876	4,386	45,325	45,325
720800 Maintenance - Equipment	7,591	20,000	50,000	50,000
720900 Maintenance - Structures & Grounds	30,122	16,000	16,000	16,000
721300 Office Expense	385	150	150	150
721306 Eqpt< FA Limit	2,267	0	0	0
721400 Professional & Specialized Services	0	14,355	14,355	14,355
721600 Rents & Leases - Equipment	21,957	20,600	20,600	20,600
721800 Small Tools & Instruments	7,183	10,000	15,000	15,000
721900 Special Departmental Expense	0	500	500	500
722000 Transportation & Travel	0	500	500	500
TOTAL SERVICES & SUPPLIES	89,757	102,986	180,385	180,385
<u>TOTAL EXPENDITURES</u>	536,403	565,922	786,320	786,320
<u>NET COUNTY COST (EXP - REV)</u>	446,560	497,922	730,220	730,220

GROUNDS MAINTENANCE

COMMENTS

Grounds Maintenance provides landscape maintenance and irrigation systems repair to parks and landscaped areas, as well as plans and installs new landscaped areas, as directed, around County facilities. As time permits, Grounds Maintenance assists in projects funded through the Flood Control budget (15010). Time spent by Grounds Maintenance staff directly related to flood control activities is charged to the Interfund Expense account in the Flood Control budget.

ESTIMATED REVENUES

662800 Interfund Revenue (\$11,100) is anticipated in charges for grounds maintenance services.

670000 Intrafund Revenue (\$45,000) is anticipated in charges to subvented departments for grounds maintenance services.

SALARIES & EMPLOYEE BENEFITS

710102 Permanent Salaries (\$357,397) are a recommended increase of \$79,072 based on funding two currently unfunded Grounds positions and scheduled step increases for current employees.

710200 Retirement (\$145,139) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

710300 Health Insurance (\$95,832) is based on the employer's share of health insurance premiums.

710400 Workers' Compensation (\$7,567) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

720100 Agriculture (\$3,500) is recommended unchanged.

720200 Clothing & Personal Supplies (\$5,500) is recommended to increase by \$500 to account for two additional Grounds employees. Expenses include uniforms, rain gear, and gloves.

GROUNDS MAINTENANCE

SERVICES & SUPPLIES (continued)

- 720300** **Communications** (\$3,955) is recommended to increase \$1,000 to reflect two new employees. Expenses include Department's projected share of telecommunications cost, including monthly cell phone costs for staff to utilize the County's CRM system.
- 720500** **Household Expense** (\$5,000) is recommended unchanged to reflect current pricing and historical spending based on current and projected expenses for janitorial supplies needed for County Parks and the maintenance shop.
- 720600** **Insurance** (\$45,325) reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720800** **Maintenance - Equipment** (\$50,000) is recommended to increase by \$30,000 to purchase a large sized mower. Expenses include projected expenditures for maintenance of lawn care equipment and gasoline for non-road equipment.
- 720900** **Maintenance - Structures and Grounds** (\$16,000) is recommended unchanged for county-wide expenses including physical improvements to the grounds, such as sidewalk repair, curbs, mow strips, sprinkler extensions and repairs, restroom repairs, etc. Additional funds are necessary to adequately maintain park space.
- 721300** **Office Expense** (\$150) is recommended unchanged.
- 721400** **Professional & Specialized Services** (\$14,355) is recommended unchanged.
- 721600** **Rents & Leases - Equipment** (\$20,600) is recommended unchanged. Expenses include costs for rental of vehicles from the Central Garage and any necessary rental equipment.
- 721800** **Small Tools & Instruments** (\$15,000) is recommended to increase by \$5,000 to reflect current pricing of replacement tools, such as weedwhackers, edgers, and trimmers, needed to perform routine landscape maintenance county-wide.
- 721900** **Special Departmental Expense** (\$500) is recommended unchanged based on current and projected expenses for Grounds Maintenance's portion of the WinCams annual invoice, as well as for registration and supplies for application of chemical materials.
- 722000** **Transportation & Travel** (\$500) is recommended unchanged for registration fees and meals associated with landscaping and grounds maintenance seminars, as well as for training for various certifications.

**COUNTY OF MADERA
 BUDGET UNIT POSITION SUMMARY
 BUDGET FOR THE FISCAL YEAR 2022-23**

Department: **GROUNDS
 MAINTENANCE (01360)**
 Function: **General**
 Activity: **Property Management**
 Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2021-22 Authorized Positions</u>		<u>2022-23 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3830	Grounds/Flood Control Maintenance Supervisor	1.0	-	1.0	-	-	-	
3834	Grounds/Flood Control Maintenance Worker I							
3835	Grounds/Flood Control Maintenance Worker II	4.0	3.0	6.0	1.0	2.0	(2.0)	A
3836	Senior Grounds/Flood Control Maintenance Worker	1.0	-	1.0	-	-	-	
TOTAL		6.0	3.0	8.0	1.0	2.0	(2.0)	

NOTES:

A Two (2) FTE unfunded Grounds/Flood Control Maintenance Worker I/II positions are recommended to be funded to accommodate growth in county facilities. Recently added facilities include: the Road 28 HSS campus, Oakhurst Government Center, Ranchos Library/Sheriff Substation, and the Madera County Justice Center.