



CORRECTIVE ACTION PLAN YEAR ENDED JUNE 30, 2021

The County of Madera respectfully submits the following corrective action plan for the year ended June 30, 2021.

Audit period: July 1, 2020 – June 30, 2021

The findings from the schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

FINDINGS—FEDERAL AWARD PROGRAMS AUDITS

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

2021-001 Community Development Block Grant – CFDA No. 14.228

Pass-Through Agency: State Department of Housing and Community Development

Recommendation: CLA recommends the County develop procedures to ensure that outstanding loan continuing compliance is documented and followed per the CDBG grant loan provision and that staffing allows for timely procedures. CLA also recommends the Community and Economic Development Planning Division including a compliance check box in the receivables listing sent to the Auditor-Controller's office to document the compliance status of the loans.

Explanation of disagreement with audit finding: There is no disagreement with the audit finding.

Action taken in response to finding: We will develop the following procedures to ensure that outstanding loan continuing compliance is documented and followed per the CDBG grant loan provision.

For non-compliant loans that do not provide responses to annual residency and request for home insurance three letters will be sent by mail to grant recipient. If a response is not received a certified letter will be send with the request for information followed by a phone call to the number on file. The final step is to send a certified letter stating the loan is out of compliance and will become due and payable in full.

For Economic Development loans an annual audit will be conducted June to ensure that the requirements of the grant are met. If audit finds any non-compliance issues are found three letters will be sent by mail to grant recipient. If a response is not received a certified letter will be send with the request for information followed by a phone call to the number on file. The final step is to send a certified letter stating the loan is out of compliance and will become due and payable in full.



We will update our loan receivables listing to include a compliance check box which indicate that the loan is complying and actually a receivable at the end of the year.

Name(s) of the contact person(s) responsible for corrective action: Jamie Bax, Director of Community and Economic Development

Planned completion date for corrective action plan: June 30, 2022

If there are any questions regarding this schedule, please call Elizabeth Cruz at (559) 675-7707.