## HOW TO SET UP YOUR ONLINE DOCUPET ACCOUNT

- 1. Visit **Maderacounty.docupet.com/activate** on your mobile device or desktop to begin.
- 2. For renewals, In the **Access Code** field towards the bottom of the screen, enter your unique access code and your Zip code.
- 3. Then select the **Fetch My Record** button to continue.
- 4. Enter your email address and create a safe and secure password in order to create your account. Then select Continue to proceed.
- 5. You will be directed to License Now click the button to proceed.
- 6. On the Confirm Contact Details page, confirm that all information is up to date. If all details are correct, select Contact Details Are Correct button. If not, select the Edit button to update your information.
- Next, on the Review Pet Details page, verify your pet's information and select Upload Documents to upload proof of your pet's rabies vaccination
- 8. \*If you're on a mobile device, easily upload documents by taking a photo right from your phone. On desktop, add your documents by scanning in and attaching the file.
- 9. Now it's time to select a license tag for your pet. Browse hundreds of styles, or create your own unique tag with the Design Your Own feature. You may also select the standard tag at no cost. Choose to personalize your tag for an additional \$5 to include important contact information on the back.
- 10. Once you select your license tag, choose the Add to Basket button. Then, proceed to checkout and complete your order.

Once you complete checkout, Madera County Animal Services will receive your license purchase and your tags will arrive within 10-15 business days. You will also receive an emailed copy of your receipt immediately after your order is placed.











#### PET LICENSING IS NOW EASIER (AND FASTER) THAN EVER WITH DOCUPET ONLINE.

Less time spent on licensing means more time spent on the important stuff... like belly rubs.

Madera County Animal Services is pleased to offer residents an enhanced solution for licensing furry friends. DocuPet provides residents with a quick and easy online process that makes pet licensing a breeze. Online, residents may take full advantage of these paw-some benefits:

## The Home*Safe*™ 24/7 Lost Pet Service

As a form of identification, pet licenses have always been crucial in returning lost pets to their owners. DocuPet's HomeSafe<sup>™</sup> service has reunited thousands of lost pets with their owners thanks to a dedicated dispatch team and linked pet profiles. Easily send a lost pet report from your DocuPet account the moment you realize your pet is missing. A lost pet alert containing crucial information and photos of your pet will then be broadcast to the community in an effort to locate, and reunite your pet.



ONLINE EXCLUSIVE!

SAVE 50%

DESIGNER TAG ORDER WITH PROMOCODE: WELCOME50

I was at home when I received a call saying Henrik had been found. I was a bit confused because I thought he was sleeping. When I went to look for him I realized that he really was gone. Luckily a neighbor found him and called the DocuPet number on his tag. He was found before we even knew he was gone. I am so thankful!





### Powerful Pet Profiles

Your pet's license tag is linked to their comprehensive online profile.

- Provide important information and photos that will help identify or retrieve your pet if they become lost
- Easily upload documents required for your pet's license
- Explain medical details, care instructions, add additional Pet Guardians and so much more!

# Cute Tags that double as your pet's official license

Browse hundreds of styles, or create your very own look with the Design Your Own Tag feature. Each tag comes with the option to personalize with important contact information, or DocuPet's Home *Safe*<sup>m</sup> 24/7 hotline number

20% of every designer tag sale is donated to local animal shelters through DocuPet's *Safe&Happy Fund*.





maderacounty.docupet.com