

COUNTY OF MADERA  
 BUDGET UNIT DETAIL  
 BUDGET FOR THE FISCAL YEAR 2021-22

Department: GRAND JURY  
 (03400)  
 Function: Public Protection  
 Activity: Judicial  
 Fund: General

|  | <u>ACTUAL</u><br><u>2019-20</u> | <u>BOARD</u><br><u>APPROVED</u><br><u>2020-21</u> | <u>DEPARTMENT</u><br><u>REQUEST</u><br><u>2021-22</u> | <u>CAO</u><br><u>RECOMMENDED</u><br><u>2021-22</u> |
|--|---------------------------------|---|---|--|
| <b><u>EXPENDITURES:</u></b>                        |                                 |   |   |  |
| SERVICES & SUPPLIES                                |                                 |   |   |  |
| 720300 Communications                              | 1,224                           | 1,100   | 1,400   | 1,400  |
| 721300 Office Expense                              | 9,336                           | 6,000   | 6,000   | 6,000  |
| 721400 Professional & Specialized Expense          | 0                               | 500   | 500   | 500  |
| 721500 Advertisements/Publications & Legal Notices | 0                               | 9,000   | 7,500   | 7,500  |
| 721700 Rents & Leases-Buildings                    | 14,150                          | 13,800  | 0   | 0  |
| 721900 Special Departmental Expense                | 19,580                          | 20,200  | 19,000  | 19,000   |
| 722000 Transportation & Travel                     | 34,344                          | 28,040  | 30,440  | 30,440   |
| <b>TOTAL SERVICES &amp; SUPPLIES</b>               | <b>78,634</b>                   | <b>78,640</b>                                     | <b>64,840</b>   | <b>64,840</b>                                      |
| OTHER CHARGES                                      |                                 |   |   |  |
| 730330 Rents & Leases - Principal                  | 0                               | 0   | 13,800  | 13,800   |
| <b>TOTAL OTHER CHARGES</b>                         | <b>0</b>                        | <b>0</b>  | <b>13,800</b>   | <b>13,800</b>                                      |
| <b><u>TOTAL EXPENDITURES</u></b>                   | <b><u>78,634</u></b>            | <b><u>78,640</u></b>                              | <b><u>78,640</u></b>                                  | <b><u>78,640</u></b>                               |
| <b><u>NET COUNTY COST (EXP - REV)</u></b>          | <b><u>78,634</u></b>            | <b><u>78,640</u></b>                              | <b><u>78,640</u></b>                                  | <b><u>78,640</u></b>                               |

## GRAND JURY

### COMMENTS

The Grand Jury is a Committee of 19 citizens appointed each year by the Superior Court and charged with inquiring into public offenses committed or triable within the County and presenting such offenses to the Court by indictment. The Grand Jury also inquires into the management of all County offices, possible misconduct of public officials, and financial affairs of cities. The term of the Grand Jury is on a fiscal year basis. Members are paid the following stipend for each meeting attended:

|                    | Current<br><u>Rate</u> |
|--------------------|------------------------|
| Regular Meetings   | \$20                   |
| Committee Meetings | \$10                   |

For 2021-22, the Grand Jury has requested a budget in the amount of \$78,640, no change from previous fiscal year. The following is the proposed budget submitted by the Grand Jury for 2021-22:

#### Basic Expenses

|  |              |
|--|--------------|
| Office Supplies & Office Equipment (includes printing of the annual Final Report)  | 6,000        |
| Professional Services (Court Reporter, Information Technology Services, Subpoenas) | 500          |
| Office Rent  | 13,800       |
| Advertisements and Publications  | 7,500        |
| Telephone  | <u>1,400</u> |
| Total Basic Expenses   | \$29,200     |

#### Meeting and Mileage Expenses

|   |               |
|---|---------------|
| Committee Meetings/Full Grand Jury Panels | 19,000        |
| Mileage and Training Expenses             | <u>30,440</u> |
| Total Meetings and Mileage and Expenses   | \$49,440      |

TOTAL BUDGET REQUESTED \$78,640

It is recommended to fund the Grand Jury at \$78,640 for the 2021-22 fiscal year. If, during the 2021-22 fiscal year, mileage costs exceed appropriations due to a significant number of members continuing to travel from the mountain communities as required for meeting attendance and/or the IRS increases the current mileage reimbursement rate, County Administration will return to the Board to request a transfer of funds. Below are appropriations as requested by the Grand Jury and as recommended by County Administration:

## GRAND JURY

### SERVICES & SUPPLIES

- 720300**      **Communications** (\$1,400) is recommended increased \$300 from previous fiscal year for phone services.
- 721300**      **Office Expense** (\$6,000) is recommended unchanged for name badges, miscellaneous office supplies and equipment.
- 721400**      **Professional & Specialized** (\$500) is recommended unchanged for the use of a court reporter, Information Technology services, and/or for serving of subpoenas.
- 721500**      **Advertisements/Publications & Legal Notices** (\$7,500) is recommended funded to cover the costs of necessary advertisements and legal notices with newspapers, and the printing and distributing of the Final Grand Jury Reports.
- 721700**      **Rents & Leases - Building** (\$0) is not recommended.
- 721900**      **Special Departmental Expense** (\$19,000) is recommended for the Regular and Committee Meetings attended by the Grand Jury members, and registration costs for trainings. Increase includes training costs to the California Grand Jury Association (CGJA) for eight alternates.
- 722000**      **Transportation & Travel** (\$30,440) is recommended funded for mileage reimbursement for Grand Jury members' attendance at committee and full panel meetings, as well as for costs associated with the annual Grand Jury Association and local training.

### OTHER CHARGES

- 730330**      **Rents & Leases – Principal** (\$13,800) is recommended to provide rent for the Grand Jury offices located in the Veterans of Foreign Wars Hall.