

COUNTY OF MADERA  
 BUDGET UNIT DETAIL  
 BUDGET FOR THE FISCAL YEAR 2021-22

Department: DEPT OF SOCIAL SERVICES  
 ADMINISTRATION (07500)  
 Function: Public Assistance  
 Activity: Administration  
 Fund: General

	ACTUAL 2019-20	BOARD APPROVED 2020-21	DEPARTMENT REQUEST 2021-22	CAO RECOMMENDED 2021-22
<b><u>ESTIMATED REVENUES:</u></b>				
INTERGOVERNMENTAL REVENUE				
650800 State - Pub Assist Admin	4,783,456	4,772,035	8,341,240	8,341,240
650910 State - Pub Assist Realignment	2,174,124	3,811,969	4,688,177	4,688,177
655000 Federal - Pub Assist Admin	32,959,170	34,019,028	33,345,153	33,345,153
659000 Other - Government Agencies	192,787	0	274,854	274,854
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>40,109,537</b>	<b>42,603,033</b>	<b>46,649,423</b>	<b>46,649,423</b>
CHARGES FOR CURRENT SERVICES				
662700 Other Charges for Services	14,457	14,922	23,421	23,421
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>14,457</b>	<b>14,922</b>	<b>23,421</b>	<b>23,421</b>
MISCELLANEOUS REVENUE				
670000 INTRAFUND REVENUE	80,000	562,483	410,713	410,713
671003 Welfare Repayments	1,686	1,740	0	0
673000 Miscellaneous Revenue	3,541	3,654	3,956	3,956
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>85,227</b>	<b>567,878</b>	<b>414,669</b>	<b>414,669</b>
OTHER FINANCING SOURCES				
680100 Sales of Fixed Assets	2,866	2,958	0	0
680200 Operating Transfers In	4,110,715	4,110,715	4,110,715	4,110,715
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>4,113,581</b>	<b>4,113,673</b>	<b>4,110,715</b>	<b>4,110,715</b>
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b><u>44,322,802</u></b>	<b><u>47,299,505</u></b>	<b><u>51,198,228</u></b>	<b><u>51,198,228</u></b>

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Activity: **Administration**  
Fund: **General**

	<b>ACTUAL <u>2019-20</u></b>	<b>BOARD APPROVED <u>2020-21</u></b>	<b>DEPARTMENT REQUEST <u>2021-22</u></b>	<b>CAO RECOMMENDED <u>2021-22</u></b>
<b><u>EXPENDITURES:</u></b>				
<b>SALARIES &amp; EMPLOYEE BENEFITS</b>				
710102 Permanent Salaries	18,260,042	19,763,711	20,528,419	20,528,419
710103 Extra Help	861,523	861,523	861,523	861,523
710105 Overtime	350,000	350,000	350,000	350,000
710106 Stand-by Pay	60,000	60,000	60,000	60,000
710200 Retirement	6,358,619	7,203,577	8,442,451	8,442,451
710300 Health Insurance	3,403,221	3,109,902	3,590,800	3,590,800
710400 Workers' Compensation Insurance	795,304	695,891	616,360	616,360
<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>30,088,709</b>	<b>32,044,604</b>	<b>34,449,554</b>	<b>34,449,554</b>
<b>SERVICES &amp; SUPPLIES</b>				
720300 Communications	320,000	291,838	313,448	313,448
720500 Household Expense	124,235	352,835	381,467	381,467
720600 Insurance	151,764	172,460	289,806	289,806
720800 Maintenance - Equipment	99,600	75,000	75,000	75,000
720900 Maintenance - Structures & Grounds	39,000	83,677	186,467	186,467
721100 Memberships	61,897	65,416	73,272	73,272
721300 Office Expense	1,885,620	1,102,025	1,307,273	1,307,273
721400 Professional & Specialized Services	2,738,814	2,512,662	2,782,558	2,782,558
721500 Publications & Legal Notices	5,775	5,775	5,775	5,775
721600 Rents & Leases - Equipment	112,746	130,933	0	0
721700 Rents & Leases - Buildings	2,692,950	276,040	0	0
721900 Special Departmental Expense	1,077,370	923,560	924,903	924,903
722000 Transportation & Travel	166,280	166,280	166,280	166,280
722100 Utilities	263,542	276,920	203,165	203,165
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>9,739,593</b>	<b>6,435,420</b>	<b>6,709,414</b>	<b>6,709,414</b>

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Department: DEPT OF SOCIAL SERVICES  
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	<u>ACTUAL</u> <u>2019-20</u>	<u>BOARD</u> <u>APPROVED</u> <u>2020-21</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2021-22</u>	<u>CAO</u> <u>RECOMMENDED</u> <u>2021-22</u>
OTHER CHARGES				
730330 Leases	0	0	352,138	352,138
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>352,138</b>	<b>352,138</b>
FIXED ASSETS				
740200 Building Improvement	0	250,926	250,926	250,926
740300 Equipment	147,000	163,000	0	0
<b>TOTAL FIXED ASSETS</b>	<b>147,000</b>	<b>413,926</b>	<b>250,926</b>	<b>250,926</b>
INTRAFUND TRANSFERS				
770100 Intrafund Expense	6,142,248	9,703,019	10,532,274	10,532,274
<b>TOTAL INTRAFUND TRANSFER</b>	<b>6,142,248</b>	<b>9,703,019</b>	<b>10,532,274</b>	<b>10,532,274</b>
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>46,117,550</u></b>	<b><u>48,596,968</u></b>	<b><u>52,294,305</u></b>	<b><u>52,294,305</u></b>
<b><u>NET COUNTY COST (EXP - REV)</u></b>	<b><u>1,794,748</u></b>	<b><u>1,297,463</u></b>	<b><u>1,096,077</u></b>	<b><u>1,096,077</u></b>

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **COMMENTS**

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst. In addition, employees are out-stationed at Madera Community Hospital and Chowchilla.

### **Temporary Assistance to Needy Families (TANF)**

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2021-22, it is anticipated the State will allocate approximately \$7.2 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2021-22 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

### **In-Home Supportive Services - Public Authority**

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### COMMENTS (continued)

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Three (3) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2021-22 Social Services Administrative budget (estimated at \$274,854).

The IHSS Public Authority will be sharing certain facilities and equipment with Social Services.

### Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

### Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$4,110,715 for fiscal year 2021-22 for Adult Protective Services and a variety of Child Welfare programs.

### SALARIES & EMPLOYEE BENEFITS

- 710102**      Permanent Salaries (\$20,528,419) are recommended increased \$764,708 based on recommended staffing levels.
- 710103**      Extra Help (\$861,523) is recommended unchanged based on staffing needs for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105**      Overtime (\$350,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106**      Standby & Night Premium (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710200**      Retirement (\$8,442,451) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SALARIES & EMPLOYEE BENEFITS continued

- 710300**      Health Insurance (\$3,590,800) is based on the employer's share of health insurance premiums.
- 710400**      Workers' Compensation (\$616,360) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

### SERVICES & SUPPLIES

- 720300**      Communications (\$313,448) is recommended increased \$21,610 based on projected phone charges that include long distance, data and wireless expenses. The IHSS Public Authority will pay \$4,227 as its share of cost for Communications.
- 720500**      Household Expense (\$381,467) is recommended increased \$28,632 and is used for contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$3,829 as its share of cost for Household Expense.
- 720600**      Insurance (\$289,806) reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$16,850 as its share of cost for Insurance.
- 720800**      Maintenance - Equipment (\$75,000) is recommended unchanged based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$3,195 as its share of cost for equipment maintenance.
- 720900**      Maintenance - Structures and Grounds (\$186,467) is recommended increased \$102,790. This account includes expenditures for materials and labor for the maintenance and repair of the buildings done through outside vendors. The IHSS Public Authority will pay \$4,425 as its share of cost for Maintenance of Structures.
- 721100**      Memberships (\$73,272) is recommended increased \$7,856 for memberships in the County Welfare Directors' Association – CWDA (\$57,779); the National Association of County Human Services Administrators - NACHSA (\$331); the Local Chapter of the Personnel Management Association-IPMA-CCC (\$350), various Chambers of Commerce (\$415); the United way (\$1,074); the Homeless Continuum of Care (\$2,625); the State Bar of California (\$1,044); the National Adult Protective Services Association - NAPSA (\$578); CAPPGPC Principal Renewal (\$473), and the Central Valley Consortium - CCASSC (\$6,604).

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### SERVICES & SUPPLIES (continued)

**721300**      **Office Expense** (\$1,307,273) is recommended increased \$205,248 for office and photocopy supplies, mailing costs, and computer supplies. The cost decrease was due to new furniture for the new building in last fiscal year. The IHSS Public Authority will pay \$16,901 as its share of cost for Office Expense.

**721400**      **Professional & Specialized Services** (\$2,782,558) is recommended increased \$269,896. This account also funds the following recommended contractual agreements:

#### **NON CalWORKs PROGRAMS**

<u>Staff Training Services</u> (100% State Funded)	\$ 273,105
<u>CSUF</u> – Cohort Training for Child Welfare staff	66,695
<u>Employee Assistance Plan</u> - Department contribution	7,046
<u>Reading &amp; Beyond</u> - CalFresh Employment & Training	157,983
<u>Time Study Buddy</u> – Time Reporting tool for time studies	42,000
<u>Ongoing Maintenance and Operation</u> - C-IV system	247,000
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	4,400
<u>CAPMC</u> – Strengthening Families Program	195,000
<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	42,000
<u>Internal Investigator</u> – Legal fees to address personnel complaints and investigations.	69,300
<u>Fire Extinguisher Training</u>	158

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### NON CalWORKs PROGRAMS (continued)

<u>Orchid</u> – Translation and Interpreting Service.	36,750
<u>Safe Measures</u> – Maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	11,400
<u>APS Case Management System</u> – Ongoing costs for case management for APS cases.	19,200
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	22,050
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	5,710
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	113,850
<u>Adoptions – Out of State Attorney Fees (ICPC)</u>	20,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	129,398
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	18,900
<u>ETO</u> – Efforts to Outcome software renewal fee.	2,400
<u>Community Action Partnership of Madera</u> - Child Forensic Interview Team (CFIT).	15,146
<u>Centro Binacional</u>	1,500
<u>Psychosocial Assessments</u> - for Resource Family Approvals (RFA).	92,500
<u>Capitol Trac</u> – Legislation updates	2,028



## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### **NON-CalWORKs PROGRAMS (continued)**

<u>Application Development</u> – to replace outdated Central Index system	120,127
<u>First 5 – AmeriCorps</u> – Child Welfare Services prevention program (two staff)	46,062
<u>Homeless Management Info System (HMIS)</u> –training and report reviewing (three users).	2,000
<u>Lexis Nexis</u>	8,195
<u>Software</u> – to scan shared drive for HIPPA	90,000

### **CalWORKs PROGRAMS**

<u>State Center Community College District (SCCCD) Vocational Education</u> – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKs clients to be job-ready.	170,658
<u>Workforce Investment Corporation</u> – Job Fair Event to promote employment, training and educational services.	22,898
<u>Expanded Subsidized Employment</u> - is offered to qualified employers to hire WTW Participants for paid employment up to six months.	314,978
<u>Emergency Child Care Bridge for Foster Children</u> –To provide families with access to child care services following placement of a child.	219,899
<u>My Perfect Resume</u> – Online Service for WtW Career Club customers.	110
<u>Economic Development</u> – Madera County Economic Development Commission (EDC) to provide job creation and business expansion.	57,676

**721500**     **Publications & Legal Notices** (\$5,775) is recommended unchanged for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$288 as its share of publication costs.

**721600**     **Rents & Leases - Equipment** is now moved to 730330 account.

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

**721700**      **Rents & Leases – Buildings** is now moved to 730330 account.

**721900**      **Special Departmental Expense** (\$924,903) is recommended increased \$1,344. The IHSS Public Authority will pay \$1,500 as its share of costs. This account funds the following:

<u>IRS Intercept Fee, Vital Statistics, and Miscellaneous Expenses.</u>	\$ 21,000
<u>Adoption Celebration Day</u> - An event to thank parents who have adopted children in Madera County.	3,150
<u>Child Welfare Services</u> – Counseling, reimbursement of mileage, and other related costs.	400,000
<u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost.	43,188
<u>Adult Protective Services</u> – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services. This also includes Elder Abuse Month supplies.	6,500
<u>Preserving Safe and Stable Families</u> – Family support, preservation and reunification.	184,874
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	728
<u>Pride Class</u> – Food and snacks for participant's children during training classes.	525
<u>Ergonomic Reviews</u> - Staff special equipment needs.	5,000
<u>"Fitness for Duty" Medical Exams</u> – Employees - outside agency.	9,923
<u>Big Brothers, Big Sisters</u> – Mentoring program to assist foster youth.	9,999

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

<b>721900</b>	<b><u>Special Departmental Expense (continued)</u></b>	
	<u>CASA</u> – Advocate recruitment.	9,999
	<u>Badges and Gate Cards</u> – for Social Service employees.	2,880
	<u>Magnetar</u> – Badge access monitoring	25,000
	<u>Resource Parent Appreciation Event</u> – An event to thank Madera County Resource Parents.	3,150
	<u>Welfare to Work Career Club</u> – Graduation supplies for WtW customers.	158
	<u>Commercially Sexually Exploited Children</u> – for MDT committee and to develop protocols to train caseworkers and out of home caregivers, and educate children / youth on how to avoid exploitation.	35,000
	<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare System.	26,250
	<u>Binti - Resource Family Approval</u> – family-friendly & child-centered caregiver approval process.	36,552
	<u>Kinship Foster Care Program</u> – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes.	10,500
	<u>Walmart Gift Cards</u> – for Welfare to Work (WtW) performance completion of assigned activities and / or monthly required hours to help increase Work Participation Rate (WPR) and re-engage sanctioned and exempt WtW participants.	4,375
	<u>California Youth Connection</u>	15,250
	<u>First Aid and CPR and CWS supplies</u>	10,000
	<u>Playroom Supplies</u>	4,000

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### 721900 Special Departmental Expense (continued)

<u>Out of Home Advisory Board Committee – CWS</u>	5,250
<u>Magnetar</u> – Intrusion monitoring for new complex	2,400

**722000** Transportation & Travel (\$166,280) is recommended unchanged and is used for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$1,750 as its share of costs.

**722100** Utilities (\$203,165) is recommended decreased \$73,755 to provide for the Department's share of the County's utility cost. The IHSS Public Authority will pay \$2,187 as its share of cost for Utilities.

**730330** Leases (\$352,138) is recommended as a new account to track rentals and leases is recommended for the lease of 18 copy machines (\$124,318), folding machine (\$735), postage machine (\$5,250) and miscellaneous rentals (\$630). The Oakhurst Office (\$92,173); the Chowchilla Office (\$83,708) and rented storage spaces (\$7,875). The IHSS Public Authority will pay (\$35,000) as its share of costs. New building rent will be paid through intrafund account.

### FIXED ASSETS

**740200** Building Improvement (\$250,926) is recommended to accommodate acoustics in the new buildings \$220,000 and office space \$30,926.

**740300** Equipment (\$0) is recommended decreased \$163,000.

Vehicles No replacement vehicles are requested this year.

### INTRAFUND TRANSFER

**770100** Intrafund Expense (\$10,532,274) is recommended increased \$829,255 to reimburse departments for services provided, including Human Resources (\$490,926), Building and Improvements (\$212,000), Building Maintenance (\$45,500), Grounds Maintenance (\$23,550), Public Health – Office Assistant (\$28,378), Employee Share Retiree Health (\$809,580) and Information Technology (\$3,543,971), New building rent (\$3,175,200). This account also funds the following programs that were previously in Special Department Expense (721900):

## DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

### Intrafund Expense (continued)

<u>New Employee Physical Examinations</u> – provided by the Public Health Department.	\$ 10,000
<u>Mental Health Substance Abuse</u> – Contract for mental health services for participants and their children in the CalWORKs Program.	954,208
<u>Public Health Nurses</u> –assigned to health needs of children in Child Welfare Emergency Response and Foster Care. The nurses identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments.	466,603
<u>Public Health</u> – TB Testing	405
<u>Public Health</u> – TST Testing	1,200
<u>Public Health</u> – CalWORKs Home Visitation Initiative	495,287
<u>Public Health</u> – Drug Testing for Child Welfare clients	42,000
<u>Public Guardian</u> – PG staff timestudy to Medi-Cal	115,590
<u>EDC Contract</u> – JE paid to CAO for 25% of contract amount	57,676
<u>General Services</u> – Fire System Testing, Inspections, Monitoring	14,771
<u>New building rent</u> – monthly \$264,600 rent paid to CAO through Journal Entry	3,175,200

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<b><u>Total Cost</u></b>	<b><u>Local Cost</u></b>	<b><u>Federal/State Cost</u></b>
Department of Social Services – Administration	\$52,294,305	\$ 9,077,732	\$43,216,573
Local Match		\$5,451,681	
Less Realignment Covering County Match		(\$3,185,373)	
<b>Net County Match</b>		<b>\$2,266,308</b>	

Net County Match for Admin is covered by

- \$1,170,231 = A-87 Reimbursements Owed to GF
- \$1,096,077 = NCC allocated by CAO for the 2021-22

**DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION**

**FUND SOURCES**

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$52,294,305	\$ 9,077,732	\$43,216,573
Department of Social Services - Public Assistance Programs	52,176,408	14,927,548	37,248,860
Department of Social Services - General Relief	<u>726,915</u>	<u>726,915</u>	<u>0</u>
<b>TOTAL</b>	<b>\$105,197,628</b>	<b>\$24,732,195</b>	<b>\$80,465,433</b>
Less Estimated DSS 1991 State Realignment for 2020-21		(\$10,290,885)	
Other Admin Revenue <sup>(1)</sup>		(685,567)	
Other Assist Revenue <sup>(2)</sup>		(290,000)	
Other General Fund Revenue <sup>(3)</sup>		(65,669)	
Transfer Health Realignment		(497,751)	
Transfer BHS State Realignment		(393,990)	
2011 Realignment Transfer In (Admin)		(4,110,715)	
2011 Realignment Transfer In (Assist)		(5,335,061)	
<b>ESTIMATED COUNTY TOTAL NET COST</b>		<b>\$ 3,062,557</b>	

<sup>(1)</sup>Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

<sup>(2)</sup>Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

<sup>(3)</sup> Other revenue includes collections received from County burial and General Assistance repayments.

**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2021-22**

Department: DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)

Function: Public Assistance  
Activity: Administration  
Fund: General

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2020-21 Authorized Positions</u>		<u>2021-22 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3601	Account Clerk I or							
3602	Account Clerk II	11.0	2.0	12.0	-	1.0	(2.0)	A
3349	Accounting Technician I	3.0	-	3.0	-	-	-	
3353	Senior Accounting Technician	1.0	-	3.0	-	2.0	-	B
3600	Account Clerk Supervisor I or							
3703	Account Clerk Supervisor II	3.0	-	1.0		(2.0)		B
3205	Administrative Analyst I or						-	
3206	Administrative Analyst II or		-		-		-	
3377	Business Systems Information Analyst I or						-	
3378	Business Systems Information Analyst II	9.0	-	11.0	-	2.0	-	C
3209	Senior Administrative Analyst	2.0	-	2.0	-	-	-	
3684	Central Services Assistant	3.0	-	2.0	-	(1.0)	-	D
3688	Central Services Worker	0.5	-	1.0	-	0.5	-	D
3221	Deputy County Counsel I or						-	
3222	Deputy County Counsel II or						-	
3223	Deputy County Counsel III	2.0	-	2.0	-	-	-	
3132	Deputy Director-Welfare	3.0	-	3.0	-	-	-	
2129	Director of Social Services	1.0	-	1.0	-	-	-	
3340	Eligibility Supervisor or				-	-	-	
3280	Employment and Training Worker Superviso	21.0	7.0	21.0	-	-	(7.0)	E
3341	Eligibility Worker I or						-	
3342	Eligibility Worker II						-	
3281	Employment and Training Worker I or						-	
3282	Employment and Training Worker II or						-	
3521	Vocational Trainee or						-	
3520	Vocational Assistant	112.0		103.0	-	(9.0)	-	E
3343	Eligibility Worker III	28.0	-	28.0	-	-	-	
3283	Employment and Training Worker III	5.0	-	5.0	-	-	-	
3374	Legal Assistant I or						-	



**COUNTY OF MADERA  
BUDGET UNIT POSITION SUMMARY  
BUDGET FOR THE FISCAL YEAR 2021-22**

Department: **DEPT OF SOCIAL SERVICES  
ADMINISTRATION (07510)**  
Function: **Public Assistance**  
Activity: **Administration**  
Fund: **General**

	<b>2020-21 Authorized Positions</b>		<b>2021-22 Proposed Positions</b>		<b>Y-O-Y Changes in Positions</b>		
3375	Legal Assistant II or						
3376	Legal Assistant III	1.0	-	1.0	-	-	
3533	Office Assistant I or						
3534	Office Assitant II	20.0	-	28.0	-	8.0	E
3633	Office Assistant III	8.0	-	8.0	-	-	
3681	Office Services Supervisor I or						
3682	Office Services Supervisor II	7.0	-	8.0	-	1.0	E
3639	Personnel Assistant	2.0	-	2.0	-	-	
3636	Program Assistant I or						
3637	Program Assistant II	1.0	-	3.0	-	2.0	F
3169	Program Manager I	7.0	-	8.0	-	1.0	G
3683	Program Manager Secretary	3.0	-	3.0	-	-	
3679	Secretary or						
3610	Administrative Assistant	2.0	-	2.0	-	-	
3286	Social Worker I or						
3287	Social Worker II or						
3288	Social Worker III or						
3289	Social Worker IV	65.0	-	66.0	-	1.0	H
3284	Social Worker Supervisor I or						
3285	Social Worker Supervisor II	14.0	-	15.0	-	1.0	I
3290	Staff Services Manager I or	2.0	-	2.0	-	-	
4130	Fiscal Manager						
<b>TOTAL</b>		<b>336.5</b>	<b>9.0</b>	<b>344.0</b>	<b>-</b>	<b>7.5</b>	<b>(9.0)</b>

**NOTES:**

- A** Reflects the request of the Department to increase one (1) Account Clerk I/II position based on current program needs.
- B** Reflects the request of the Department to increase two (2) funded Sr. Accounting Technician position based on current program needs and decrease one (1) Accounting Clerk Supervisor I, decrease one (1) Accounting Clerk Supervisor II.
- C** Allocations for Business Systems Information Analyst I/II shall not exceed three (3) department-wide. Reflects the request of the department to increase two (2) funded Administrative Analyst I/II positions based on current program needs.
- D** Reflects the request of the Department to decrease one (1) Central services Assistant and increase (.5) funded Central Services Worker based on current level of services to support program needs.

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 BUDGET UNIT POSITION SUMMARY  
 BUDGET FOR THE FISCAL YEAR 2021-22**

Department: **DEPT OF SOCIAL SERVICES  
 ADMINISTRATION (07510)**  
 Function: **Public Assistance**  
 Activity: **Administration**  
 Fund: **General**

	<b>2020-21 Authorized <u>Positions</u></b>	<b>2021-22 Proposed <u>Positions</u></b>	<b>Y-O-Y Changes <u>in Positions</u></b>
<b>E</b>			It reflects the request of the Department to decrease of nine (9) Eligibility Worker I/II or Employment and Training Worker I/II or Vocational Trainee or Vocational Assistant. It reflects the request of the Department to decrease of seven (7) Eligibility Supervisor or Employment and Training Worker Supervisor. It reflects the request of the Department to increase eight (8) funded Office Assistant I/II and increase of one (1) Office Assistant Supervisor I/II position to support the various program needs. Public Authority staff three (3) positions are incorporated in these.
<b>F</b>			Reflects the request of the Department to increase two (2) funded Program Assistant I/II positions to support current program needs.
<b>G</b>			Reflects the request of the Department to increase one (1) funded Program Manager position to support current program needs in Child Welfare Services. It reflects one (1) Program Manager position for Public Authority.
<b>H</b>			Reflects the request of the Department to increase one (1) funded Social Worker I/II/III/IV position to support current program needs in Child Welfare Services.
<b>I</b>			Reflects the request of the Department to increase one (1) funded Social Worker Supervisor I/II position to support current program needs in Child Welfare Services.