



LOCAL AGENCY FORMATION COMMISSION

Dave Braun, Executive Officer

200 W. 4th Street, Suite 3100, Madera, CA 93637
www.maderacounty.com/government/madera-lafoo
(559) 675-7821

* SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19*

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, LAFCO is implementing the following changes for attendance and public comment at all LAFCO meetings until notified otherwise.

The meeting chambers will not be open to the public.

The LAFCO meeting will be accessible via live-streaming online to all members of the public at:

<http://maderacountyca.igm2.com/Citizens/Default.aspx>

EMAIL COMMENTS

If you wish to address any item on the agenda, please submit comments to Dave Braun, LAFCO Executive Officer by email at David.braun@maderacounty.com. Written comments will be accepted up until the conclusion of the public hearing.

AGENDA

Madera County Government Center
Supervisors' Chambers
200 W. 4th Street, 1st Floor
Madera, CA 93637

Special LAFCo Meeting
Thursday, June 11, 2020
11:00 a.m.

Commissioner Andrew Medellin, Chair (City)
Commissioner Max Rodriguez, Chair Pro Tem (County)

Commissioner Waseem Ahmed (City)
Commissioner Tom Wheeler (County)
Commissioner J. Carol Graham (Public)

Commissioner Steve Montes (City Alternate)
Commissioner Laura Young (Public Alternate)
Commissioner Brett Frazier (County Alternate)

Dave Braun, Executive Officer
Candie Fleming, Clerk

Doug Nelson, Legal Counsel

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments

Any person wishing to address the Commission on a subject within the jurisdiction of Madera LAFCO, but not appearing on the agenda may do so by email at David.braun@maderacounty.com. (Please keep your comments brief)

CONSENT AGENDA

All consent agenda items are considered routine in nature and will be enacted by one motion; there will be no individual discussion of these items unless requested (pulled) by a member of the Commission or the public. Any item pulled from the consent agenda for discussion will be set aside until after approval of the consent agenda. Prior to taking any action the public will be given the opportunity to comment on any consent item.

4. Minutes of the January 22, 2020 and May 13, 2020 meetings

RECOMMENDATION: Approve Minutes

PUBLIC HEARING

5. 2020-21 Fiscal Year Final Budget/Schedule of Fees and Charges

Staff will present the Final Budget and Schedule of Fees for the 2020-21 Fiscal Year.

RECOMMENDATION: Approve Final Budget/Schedule of Fees

DISCUSSION ITEMS

6. Commissioners Reports
7. Executive Officer Reports
8. Adjournment

(The next meeting will be July 22, 2020)

The Political Reform Act prohibits a person appointed to the Local Agency Formation Commission from accepting gifts of more than \$390.00 within the preceding 12 months from parties, participants, or their agents while a proceeding is pending before LAFCO and for three months following the decision. LAFCO commissioners who receive such contributions are required to disqualify themselves from participating in the proceedings. Both commissioners and contributors who are parties to the proceeding are required to disclose the contributions received or made. Persons with disabilities may receive aid, modifications, or accommodations for participating in the proceeding of the Madera Local Agency Formation Commission by contacting the Madera LAFCO Clerk or the Executive Officer at (559) 675-7821. Please provide advance notification so that specific arrangements can be made.



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MINUTES

ITEM #4

Madera County Government Center
205 West 4th Street
Madera, CA 93637

Regular LAFCO Meeting
Wednesday, January 22, 2020
6:00 p.m.

Commissioners Present: Andrew Medellin, Chair, City Member
Max Rodriguez, Chair Pro Tem, County Member
J. Carol Graham, Chairman, Public Member
Steve Montes, Alternate City Member
Tom Wheeler, County Member

Commissioners Absent: Waseem Ahmed, City Member

Others Present: Dave Braun, Executive Officer
Doug Nelson, Legal Counsel
Candie Fleming, Clerk to the Commission

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Selection of Chair and Vice Chair

Executive Officer Dave Braun reported that it was time for the Commission to select a new Chair and Vice Chair for the year. Braun said that it is LAFCo's policy to rotate the Vice Chair from the previous year to Chair, and on a rotating basis, select a County member to be Vice Chair. Braun said following LAFCo policy, that it would be Max Rodriguez' turn to be Vice Chair.

Commissioner Wheeler moved to select Andrew Medellin as Chair and Max Rodriguez as Vice Chair. Commissioner Rodriguez seconded the motion which passed on a 5-0 vote.

Commissioner Medellin took over as Chair for the rest of the meeting.

4. Public Comments

There were no comments from the public.

CONSENT AGENDA

5. Minutes – Review and Approval of the December 11, 2019 Meeting

Commissioner Graham moved to approve the December 11th minutes as written and Commissioner Wheeler seconded the motion. The motion passed on a vote of 5-0.

PUBLIC HEARING

6. Gravelly Ford Water District Annexation (2018-002)

- A. Consider the Final Municipal Service Review (MSR) for the Gravelly Ford Water District.
- B. Proposed Revision to the Gravelly Ford Water District's Sphere of Influence (SOI) to **add** approximately 1,028 acres generally located on the north side of the San Joaquin River, east of the Road 21 alignment and to **remove** this property from within the Madera Irrigation District's Sphere of Influence.
- C. Proposed Annexation of 388 acres within the area described above to the Gravelly Ford Water District.

Executive Officer Braun presented staff's report on the proposal to adopt the MSR for the Gravelly Ford Water District (GFWD) and to approve a sphere of influence revision that would expand the GFWD's sphere by approximately 1,028 acres and remove the same area from the Madera Irrigation District (MID). Braun said the proposal is also to annex 388 acres to the GFWD.

Braun recommended that the Commission utilize the Notice of Exemption that was prepared by the GFWD for this project. Braun also recommended that the Commission make the determinations as listed in the municipal service review, approve the expansion of the GFWD's sphere of influence and reduction of the MID's sphere of influence, and approve the annexation to the GFWD subject to the conditions in the staff report.

Braun said MID owns some property that is within the GFWD and had asked that their property be detached from the GFWD so they could annex it to the MID. The MID asked if that annexation could be processed along with this proposal. GFWD sent a letter to LAFCO objecting because that would slow down the processing of their proposal. However, GFWD did say that when MID filed a proposal to detach their land from the GFWD, they would not object. Braun said that he received an e-mail from the MID that they were in agreement for this annexation to go forward and that they would file their annexation later with the understanding that the GFWD would not object to the annexation.

Commissioner Wheeler asked if there was any timeline for the MID annexation and Braun responded that Dina Nolan (MID) sounded like they would probably file the annexation in the next couple of months.

Don Roberts, General Manager of the GFWD, said they have been in contact with the MID who said they would like the territory in their District for SGMA purposes. Mr. Roberts said that the GFWD would not oppose the detachment of the territory. Commissioner Wheeler asked how many acres were they talking about and Mr. Roberts responded that it was 411 acres. Mr. Roberts said the detachment of the 411 acres from his District would not cause a major impact to them but delaying this proposal would.

Commissioner Medellin said he appreciated the two districts working together. Commissioner Medellin noted that staff's report said that all four of the property owners were in agreement with the annexation. Commissioner Medellin asked if the agreement was in the form of a signed contract or was it more of a verbal handshake. Mr. Roberts said they signed a statement saying they wanted to be annexed to the District and understood that they would be responsible for the costs associated with the annexation. Commissioner Medellin asked if those costs were outlined or estimated and Mr. Roberts said they were aware that they would have to have their own pump station and that they knew the associated costs.

Commissioner Wheeler asked Steve Emmert, who was in the audience, if he had a pump station in the river and asked where his property was located. Steve Emmert, owner of one of the four properties being annexed, said his property was located at the bend of the river and they already had riparian rights.

Commissioner Wheeler moved to approve staff's recommendation and Commissioner Rodriguez seconded the motion. The motion carried on a vote of 5-0.

7. Commissioners' Reports

There were no reports from the Commission.

8. Executive Officer Report

North Fork/Bass Lake area's MSR - Executive Officer Braun said staff had requested some changes to the North Fork/Bass Lake area's MSR and that he had just received the revised MSR back from the consultant. Braun said he would be sending out the MSR for comment and the Commission would probably be able to hold a hearing in March. Braun said they would try to hold the meeting at the Pines near Bass Lake as previously suggested by the Commission. Commissioner Wheeler directed staff to work with his staff to book a conference room at the Pines for the meeting.

LAFCo Fees - Braun reported that Madera LAFCo's fees were in line with other LAFCO's in the state with the exception of the Incorporation fee which was too low. Braun said LAFCo Counsel had directed staff to conduct a fee assessment for an Incorporation to determine the cost, prior to increasing the fee. Braun said staff would bring some recommendations back to the Commission in a couple of months after completing an assessment.

Commissioner Medellin said an assessment usually consists of staff time but you don't want to make the fees too different from surrounding counties or make it too difficult or expensive to process applications. Commissioner Medellin said a good measuring stick would be to see

what other counties are charging.

9. Adjournment

The meeting adjourned at 6:29 p.m.

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MINUTES

Madera County Government Center
Board of Supervisors' Chambers
205 West 4th Street
Madera, CA 93637

Special LAFCO Meeting
Wednesday, May 13, 2020
11:00 A.M.

Commissioners Present: Andrew Medellin, Chair, City Member
Max Rodriguez, Chair Pro Tem, County Member
Waseem Ahmed, City Member
Tom Wheeler, County Member
J. Carol Graham, Chairman, Public Member
Laura Young, Alternate Public Member

Commissioners Absent: None

Others Present: Dave Braun, Executive Officer
Doug Nelson, Legal Counsel
Candie Fleming, Clerk to the Commission

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments

There were no comments from the public.

PUBLIC HEARING

4. Proposed 2020-21 Fiscal Year Budget/Schedule of Fees and Charges

Executive Officer Braun presented staff's report. Braun said the overall budget is \$5,000 less than last year's budget. Braun said the Commission may want to consider transferring some money from the reserve account to help fund LAFCo's expenses since the COVID-19 pandemic has had a negative impact to both cities and the County. Braun said as in the past, staff adjusted the fee schedule to keep pace with inflation.

Braun recommended approving the proposed budget and fee schedule as presented and for the Commission to discuss transferring some funds from the reserve fund to LAFCo's operating budget.

Commissioner Medellin said it is unknown at this time what the impact will be on cities' and counties' budget and thanked Executive Officer Braun for offering funds in LAFCo's reserve account for consideration.

Commissioner Wheeler said the County is projecting to have \$5,000,000 to \$7,000,000 less than what it had last year at this time. Commissioner Wheeler said he didn't mind approving the budget as proposed, however, if it looks like the cities and county won't be able to provide their share to LAFCo, then the Commission could consider transferring some money from the reserve account at a later date.

Commissioner Medellin said the City of Madera was anticipating about a 15% loss. Commissioner Ahmed said the City of Chowchilla is currently trying to assess their anticipated losses.

Commissioner Rodriguez said since everything is still unclear, the Commission may have to make adjustments to LAFCo's budget once the cities and county have approved their budgets.

Commissioner Wheeler made a motion to approve the proposed budget as presented and Commissioner Rodriguez seconded the motion. The motion was approved on a 5-0 vote.

5. Commissioner Reports

Commissioner Wheeler said the County was trying to get more businesses and stores open. Commissioner Ahmed said the City of Chowchilla just approved a grant in the amount of \$106,000 to help the businesses in their community. Commissioner Rodriguez said we are all in this together and hopes business can safely reopen soon. Commissioner Medellin said he didn't have anything to add.

6. Executive Officer Reports

- Bass Lake-North Fork MSR: Executive Officer Braun said staff had the meeting scheduled at Bass Lake to go over the Bass Lake MSR but the meeting was cancelled because of the COVID-19 and is on hold. Braun said he doesn't know when we will be able to reschedule the meeting.

Braun said the Commission will have to hold another meeting before June 15th to approve the final budget.

7. Adjournment

Commissioner Ahmed made a motion to adjourn the meeting and Commissioner Rodriguez seconded the motion. The motion was approved on a 5-0 vote and the meeting was adjourned at 11:25 a.m.



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DATE: June 11, 2020 **ITEM #5**

TO: LAFCO Commissioners

FROM:  Dave Braun, Executive Officer

SUBJECT: Final 2020-21 Fiscal Year Budget & Schedule of Fees

PROPOSAL

The final budget and fee schedule for fiscal year 2020-2021 (Exhibit A).

BACKGROUND

Pursuant to Government Code Section 56381, the Commission must adopt a proposed budget by May 1, 2020, and a final budget by June 15, 2020, after consideration at a noticed public hearing. Due to the Covid-19 Pandemic the proposed budget was not approved until May 13, 2020. The statute further requires that the budget must at least be equal to the budget adopted for the previous fiscal year, unless the Commission finds "that reduced staffing or program costs will nevertheless allow the Commission to fulfill its purposes and programs." After a careful review of our agency's budget, staff has proposed a budget that is a slight decrease from the previous year. Staff believes it is consistent with workload estimates anticipated for the upcoming fiscal year.

The 2020-2021 Budget proposes two decreases to the previous year's budget. There is a small decrease from the previous year's budget (\$11) to cover the cost of the CALAFCO membership. The 2019-2020 Budget included \$44,991 for outside consultants. This was mainly intended for the completion of the Bass Lake/North Fork MSR and possibly the start of a second MSR. Staff anticipates that the Bass Lake/North Fork MSR will be completed in the beginning of the 2020-2021 Fiscal Year as permitted by Covid-19. Staff intends to conduct two additional MSRs in the 2020-2021 Fiscal Year, however, these MSRs should be much smaller and less costly than the Bass Lake/North Fork MSR. The 2020-2021 Budget includes \$40,000 for outside consultants to complete these MSRs, which represents a reduction of \$4,991 from the previous year for this category.

The 2020-2021 Budget would include the anticipated carryover amount of \$47,348.41 in the Operating Fund; however, it does not propose to include any of the funds in the Reserve Fund.

It is noted that the anticipated balance in the Operating Fund at the beginning of the 2020-2021 Fiscal Year represents a decrease from the anticipated balance in the fund at the beginning of the 2019-2020 Fiscal Year. As a result, the contributions from the County and Cities has been increased from last year.

For the proposed budget, staff had considered the possibility of utilizing the LAFCO Reserve Fund to help fund the 2020-2021 Budget due to Covid-19. However, based on the discussion at the hearing for the proposed budget, staff is not proposing to include any funds from the Reserve Fund into the Final Budget. It is noted that this issue could be revisited after the County and Cities have approved their budgets.

In previous years, the Commission has annually made small increases to the fee schedule in order to keep pace with inflation. This past year the consumer price index was 2.5% through January 2020. Therefore, staff is proposing an adjustment in all fees, which would increase the basic application fee from \$2,497 to \$2,559.

ANALYSIS

The final budget reflects a decrease in the overall operating budget. This is due largely to an adjustment to costs for outside consultants. Workload estimates are expected to be similar to last fiscal year. Staff is anticipating a low level of applications that will be paid for by the applicants, with an estimate of four applications.

The individual line items which changed from last year's budget are discussed below.

REVENUES:

77090-XXX The majority of the revenue for the FY 2020-2021 budget will come from the LAFCO Operating Fund and from Madera County and the Cities of Madera and Chowchilla.

77030-662713 Staff estimates approximately four (4) applications.

EXPENDITURES:

77030-721489 Reflects anticipated costs to complete two relatively small MSR's.
Outside consultants

77030-721100 CALAFCO membership decreased from \$3261 last year to \$3250 for
Memberships the 2020-21 Fiscal Year.

This budget shows a decrease of approximately 3.5% compared to last year's budget.

RECOMMENDATION

Staff recommends that the Commission:

1. Approve the final budget for Fiscal Year 2020/2021 (Exhibit A)
2. Approve a 2.5 percent increase in the fee schedule (Exhibit B) in accordance with the increase in the consumer price index.

ATTACHMENTS

Exhibit A - Final Budget FY 2020/2021

Exhibit B - Fee Schedule

Exhibit C - Resolution

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**MADERA LOCAL AGENCY FORMATION COMMISSION
FINAL BUDGET FISCAL YEAR 2020-2021**

Exhibit A

Funding Sources

Line Item Number	Name	Description	Budget FY 2019-2020	Through April 2020	Projected to End of Year	Budget FY 2020-21	Increases & (Decreases)
Reserve Fund							
77030-XXXXXX	LAFCO Agency Fund	<i>Agency Fund Balance</i>	97,947.17	99,452.95	100,000.00	100,000.00	
Fund Balance	<i>Beginning Fund balance</i>	<i>Beginning Fund Balance</i>	81,754.30	54,121.90	54,121.90	47,348.41	(34,405.89)
Revenues							
77030-640100	Interest Income	Money earned as a result of accrued interest on fund	1,000.00	1,300.71	1,600.00	1,906.94	906.94
77030-659XXX	Contribution to LAFCO - Madera County	Percentage of contribution (50%)	32,304.75	32,304.75	32,304.75	38,666.96	6,362.21
77030-659XXX	Contribution to LAFCo - City of Madera	Percentage of contribution (40.17%)	25,882.57	25,882.57	25,882.57	31,065.03	5,182.46
77030-659XXX	Contribution to LAFCo - City of Chowchilla	Percentage of contribution (9.83%)	6,422.19	6,422.19	6,422.19	7,601.92	1,179.73
77030-662713	LAFCO Filing Fees	Fees collected to offset some of the costs of processing applications and other services.	9,325.00	6,249.00	12,000.00	9,325.00	
		Total Revenues	74,934.51	72,159.22	78,209.51	88,565.85	13,631.34
Appropriations							
77030-750125	OP TRNS OUT - LAFCO AGENCY FUND	Transfers from LAFCO Agency Fund				0.00	
		TOTAL REVENUES, TRANSFERS AND BEGINNING FUND BALANCE	156,688.81	126,281.12	132,331.41	135,914.26	42,507.47
		TOTAL FINANCING AVAILABLE	254,635.98	225,734.07	232,331.41	235,914.26	42,913.48

Expenditures

Name	Description	Budget FY 2019-2020	Through April 2020	Projected to End of Year	Budget FY 2020-21	Increases & (Decreases)
Salaries and Employee Benefits						
77030-710102	Permanent Salaries	0.00	0.00	0	0.00	
77030-710103	Temporary Salaries	Executive Officer, Clerk, and Commissioner Stipends	45,000.00	30,534.06	38,000.00	45,000.00
77030-710203	CO OASDHI Contributions (Social Security)	2,600.00	1,893.11	2,213	2,600.00	
77030-710204	CO MEDICARE Contribution	600.00	442.75	512	600.00	
77030-710400	CO WKRS COMP Insurance	165.00	165.00	165	165.00	
		Total Salaries & Employee Benefits	48,365.00	33,034.92	40,890.00	48,365.00
Refunds and Overpayments						
77030-721206	s	Refund of Withdrawn applications	0.00	0	0.00	0.00
		Total Refunds and Overpayments	0.00	0.00	0.00	0.00
Services and Supplies						
77030-720300	Communications Services (Telephone)	Billed based on 10% of the Charges to the Planning Dept.	400.00	0.00	162.00	400.00
77030-720604	Liability Insurance	Premium Payment for Risk Management Pool	100.00	0.00	100.00	100.00
77030-721100	Memberships (CALAFCO)	Annual membership fees	3,261.00	3,261.00	3,261.00	3,250.00
77030-721302	Postage	Costs are based on anticipated usage.	2,500.00	1,453.18	1,550.00	2,500.00
	Professional and Specialized Services	Based on the breakout below				
77030-721486	Planning Department	Charges for actual services.	2,000.00	964.49	1,060.00	2,000.00
77030-721403	Audit/Accounting Services (County)	Charges for actual services.	2,000.00	695.52	750.00	2,000.00
77030-721436	Attorney and Other Legal Fees (County)	Charges for actual services.	10,500.00	1,354.59	1,550.00	10,500.00
77030-721461	Engineering Services (County Engineering)	Charges for actual services.	1,000.00	0.00	0.00	1,000.00
77030-721487	Assessor's Office	Charges for actual services.	1,000.00	298.05	450.00	1,000.00
77030-721488	Elections Office	Charges for actual services.	500.00	144.14	200.00	500.00
77030-721489	Outside Consultants	Charges for actual services.	44,991.00	20,116.10	21,000.00	40,000.00
77030-721426	Software Maintenance and Modification	Ongoing upkeep of software versions and misc.	1,000.00	0.00	50.00	1,000.00
77030-721500	Publications and Legal Notices	Charges for actual services.	2,000.00	458.84	1,000.00	2,000.00
77030-721601	Rent/Lease Co Cars	Charges for actual services.	1,000.00	0.00	0.00	1,000.00
77030-721700	Rents and Leases - Building Space	Lump sum amount billed monthly	6,000.00	5,000.00	6,000.00	6,000.00
77030-722000	Transportation/ Travel/	Conferences Training and associated costs	8,050.00	4,660.01	4,660.01	8,050.00
77030-721300	Office Supplies	Charges for actual cost and prorated share of common materials	2,400.00	1,046.68	1,100.00	2,400.00
77030-722100	Utilities (water, sewer, electric, etc.)	Lump sum amount billed monthly	1,200.00	1,000.00	1,200.00	1,200.00
77030-740300	Fixed Assets	Filing Cabinets	0.00	0.00	0.00	0.00
77030-722005	Reimburse Employee Cars (& Commissioners)	Reimbursement for Staff and Commissioners' use of private vehicles for LAFCO Business	1,000.00	0.00	0.00	1,000.00
		Total Services & Supplies	90,902.00	40,452.60	44,093.00	85,900.00
Contingency						
77030-780100	Appropriation for Contingencies	<i>Contingency</i>	1,649.26	0.00	0.00	1,649.26
		TOTAL APPROPRIATIONS	140,916.26	73,487.52	84,983.00	135,914.26
		TOTAL FINANCING RESOURCES	156,688.81	126,281.12	132,331.41	135,914.26
		ENDING FUND BALANCE	15,772.55	52,793.60	47,348.41	0.00

(5,002.00)
(20,774.55)
(15,772.55)



EXHIBIT B

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LOCAL AGENCY FORMATION COMMISSION

Dave Braun, Executive Officer

MADERA LOCAL AGENCY FORMATION COMMISSION

SCHEDULE OF FEES AND CHARGES

(Effective July 1, 2020)

In accordance with Government Code Sections 56383, the Madera LAFCo has discretion to establish a schedule of fees for the costs of proceedings. The schedule of fees shall not exceed the estimated reasonable cost of providing the service and shall be imposed pursuant to Government Code Section 66016.

It is the policy of the LAFCo not to accept a resolution or petition application for a change of organization, reorganization, or sphere of influence amendment until all applicable processing and/or petition checking fees have been deposited with the Executive Officer.

With respect to studies of special district changes of organization or reorganization performed at the request of an individual or entity, it is the policy of the Commission that the individual or entity that requests the changes of organization or reorganization shall be responsible for payment of the applicable fee at the time of application.

It is the policy of the LAFCo that any processing or petition checking fees are mandatory and non-refundable unless specifically waived by a majority vote of the Commission.

In addition to the LAFCo fees and charges, there are in some cases State of California Fish and Game Fees and fees which are applicable in order to formally record an approved application with the State Board of Equalization.

PAYABLE AT TIME OF FILING OF LAFCO APPLICATION

A. LAFCO APPLICATION /PROCESSING FEES (Checks payable to Madera LAFCO)

BASIC FEES

Change of Organization

- Annexation, Detachment or Reorganization consisting of an Annexation and Detachment \$2,559
- Formation (not including cost of Special District Study) \$2,559
- Consolidation \$2,559
- Dissolution \$2,559
- Merger/ Establishment of Subsidiary District \$2,559
- Incorporation (not including cost of Comprehensive Financial Analysis) \$2,559
- Activation of Latent Powers \$2,559

Reconsideration Fee \$2,559

Sphere of Influence

- Sphere of Influence- Adoption, Amendment or Update \$2,559

Special District Study

- Applicant Fee \$1,256 Processing Fee, Plus Actual Cost for Preparation of Study, Plus Actual LAFCO Administrative Costs

Municipal Service Review (MSR)

- Applicant Fee \$1,256 Processing Fee, Plus Actual Cost for Preparation of MSR, Plus Actual LAFCO Administrative Costs

Out of Area Service Contracts

- Applicant Fee (Items Heard By Commission) \$864
- Applicant Fee (Administrative Approvals) No Fee

Transfer of Jurisdiction

- Applicant Fee \$864

SUPPLEMENTAL FEES (In addition to basic fee)

CEQA Reviews

(LAFCO as Lead Agency)

-	Environmental Evaluation	\$525
-	Preparation of Negative Declaration	\$525
-	Preparation of Mitigated Negative Declaration	\$525

EIR Preparation as Lead Agency) \$1,256 Processing Fee plus actual cost of EIR (LAFCO preparation plus 10% of EIR cost to administer contract.

Comprehensive Fiscal Analysis \$1,356 Processing Fee plus actual cost of CFA preparation plus 10% of CFA cost to administer contract.

Verification of Petition Signatures By County Registrar of Voters (Check payable to Madera County Registrar of Voters) \$1 per signature

Fish and Game Administrative Recording Fee (Check payable to Madera County Clerk) \$50

B. STATE OF CALIFORNIA DEPARTMENT OF FISH AND GAME FEES

State law requires that for any project which has the potential to cause adverse impact on fish and/or wildlife, a fee be charged based on the type of environmental certification taken by the Lead Agency. If this fee was paid at the time the Lead Agency took action on the project prior to application to LAFCO (e.g., when a pre-zoning was adopted by a city council), evidence that the fee was paid can be supplied to LAFCO to satisfy requirement. No additional payment, other than the \$50.00 administrative charge for the County Clerk need be paid for subsequent actions on the same project.

State Department of Fish and Game Fee

(Check payable to State Department of Fish and Game)

-	If an EIR	\$2,995.25
-	If a Negative Declaration	\$2,156.25
-	If a Mitigated Negative Declaration	\$2,156.25

C. STATE BOARD OF EQUALIZATION FEES

After Commission approval and conducting authority ratification, the final step is recording of the action with the State Board of Equalization. State will not formally record action until payment of their fees.

(Check payable to State Board of Equalization)

Single Area Transactions

<u>Area Within Subject Territory</u>	<u>Single Area Mapping Fee</u>
- Less than 1 acre	\$ 300
- 1-5 acres	\$ 350
- 6-10 acres	\$ 500
- 11-20 acres	\$ 800
- 21-50 acres	\$1,200
- 51-100 acres	\$1,500
- 101-500 acres	\$2,000
- 501-1000 acres	\$2,500
- 1001-2000 acres	\$3,000
- 2001 and above	\$3,500

D. MISCELLANEOUS FEES AND CHARGES

LAFCO

Special Commission Meeting	\$ Actual Costs
Outside Consultant(s)	\$ Actual Costs
Document Copying	\$ 1.50 First Page + \$0.30 per additional page
Meeting Tape	\$ Actual Costs
Meeting Transcript	\$ Actual Costs

State of California

Request for State Controller's review of a Comprehensive Fiscal Analysis for incorporation	Actual costs of review, plus a 10% administration fee, with a deposit as specified by the Madera LAFCO Policies and Procedures Section 5.7
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SINCE FEES AND CHARGES ARE SUBJECT TO CHANGE WITHOUT NOTICE, EACH APPLICANT IS ENCOURAGED TO CONTACT THE LAFCO OFFICE PRIOR TO EXECUTING A WARRANT TO ENSURE PAYMENT AMOUNT IS CORRECT.

S:\Shared\Planning's share drive\Main LAFCo Shared File\Budgets\2019-2020 Budget\2019-20 Fee Schedule.docx

BEFORE THE
MADERA LOCAL AGENCY FORMATION COMMISSION
STATE OF CALIFORNIA

In the Matter of)	Resolution No. 2020-
)	
FINAL BUDGET FOR FISCAL)	FINAL BUDGET FOR FISCAL YEAR 2020-2021
YEAR 2020-2021)	
)	

WHEREAS, the Executive Officer has given the notices required by law and forwarded copies of the report to officers, persons and public agencies prescribed by law; and

WHEREAS, this matter was set for public hearing at 11:00 a.m. on Thursday, June 11, 2020, and the public hearing was duly conducted and the proposed LAFCO Budget for Fiscal Year 2020-2021 was considered; and

WHEREAS, at said hearing, the Commission heard and received all oral and written protests, objections and evidence which were made, presented, or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

WHEREAS, the Fiscal Year 2020-2021 budget represents a decrease from the previous year's budget based largely on a reduction in funds allocated to private consultants and the Commission finds that the reduction will nevertheless allow the Commission to fulfill its purposes pursuant to Cortese Knox Hertzberg Section 56381; and

WHEREAS, the Commission considered the Proposed Budget on May 13, 2020, and approved it as the Final Budget for Fiscal Year 2020-2021 prior to June 15, 2020.

NOW, THEREFORE, THE MADERA LOCAL AGENCY FORMATION COMMISSION DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. That pursuant to Cortese Knox Hertzberg Section 56381 (a), the Commission hereby adopts a Final Budget for Fiscal Year 2020-21 in the amount of \$135,914.26. This amount (minus the anticipated balance in the Operating Fund, anticipated application fees and anticipated interest from the Operating Fund) will be charged to the Funding Agencies based on the formula contained in Section 56381 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and implemented by the County Auditor as set forth in Exhibit A.
3. The Commission approves a 2.5 percent increase in the fee schedule (as set forth in Exhibit "B") in accordance with the increase in the Consumer Price Index.
4. That the Executive Officer of this Commission is authorized to mail copies of the Final Budget in the manner provided by law.

The foregoing Resolution was adopted this 11th day of June 2020, by the following

vote:

Chairman Medellin Voted: _____

Vice Chair Rodriguez Voted: _____

Commissioner Ahmed Voted: _____

Commissioner Graham Voted: _____

Commissioner Wheeler Voted: _____

Chair, Andrew Medellin
Madera Local Agency Formation Commission

ATTEST:

Executive Officer, LAFCO

Approved as to Legal Form:

LAFCo Counsel