

COUNTY OF MADERA
 BUDGET UNIT DETAIL
 BUDGET FOR THE FISCAL YEAR 2019-20

Department: DEPT OF SOCIAL SERVICES
 ADMINISTRATION (07500)
 Function: Public Assistance
 Activity: Administration
 Fund: General

	ACTUAL 2017-18	BOARD APPROVED 2018-19	DEPARTMENT REQUEST 2019-20	CAO RECOMMENDED 2019-20
<u>ESTIMATED REVENUES:</u>				
INTERGOVERNMENTAL REVENUE				
650800 State - Pub Assist Admin	6,347,555	7,492,260	4,783,456	4,783,456
650910 State - Pub Assist Realignment	290,430	0	2,174,124	2,174,124
655000 Federal - Pub Assist Admin	20,344,323	27,781,163	32,959,170	32,959,170
659000 Other - Government Agencies	331,747	418,949	192,787	192,787
TOTAL INTERGOVERNMENTAL REVENUE	27,314,054	35,692,372	40,109,537	40,109,537
CHARGES FOR CURRENT SERVICES				
662700 Other Charges for Services	15,671	13,629	14,457	14,457
TOTAL CHARGES FOR CURRENT SERVICES	15,671	13,629	14,457	14,457
MISCELLANEOUS REVENUE				
670000 INTRAFUND REVENUE	0	80,000	80,000	80,000
671003 Welfare Repayments	-16	1,580	1,686	1,686
673000 Miscellaneous Revenue	107,690	3,319	3,541	3,541
TOTAL MISCELLANEOUS REVENUE	107,674	84,899	85,227	85,227
OTHER FINANCING SOURCES				
680100 Sales of Fixed Assets	3,420	2,686	2,866	2,866
680200 Operating Transfers In	5,373,361	3,983,502	4,110,715	4,110,715
TOTAL OTHER FINANCING SOURCES	5,376,781	3,986,188	4,113,581	4,113,581
<u>TOTAL ESTIMATED REVENUES</u>	<u>32,814,180</u>	<u>39,777,088</u>	<u>44,322,802</u>	<u>44,322,802</u>

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **DEPT OF SOCIAL SERVICES
ADMINISTRATION (07500)**
Function: **Public Assistance**
Activity: **Administration**
Fund: **General**

	ACTUAL 2017-18	BOARD APPROVED 2018-19	DEPARTMENT REQUEST 2019-20	CAO RECOMMENDED 2019-20
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	15,814,777	16,856,392	18,260,042	18,260,042
710103 Extra Help	576,180	861,523	861,523	861,523
710105 Overtime	370,720	350,000	350,000	350,000
710106 Stand-by Pay	55,189	60,000	60,000	60,000
710200 Retirement	5,025,799	5,865,854	6,358,619	6,358,619
710300 Health Insurance	2,371,591	3,317,580	3,403,221	3,403,221
710400 Workers' Compensation Insurance	709,356	765,708	795,304	795,304
TOTAL SALARIES & EMPLOYEE BENEFITS	24,923,613	28,077,057	30,088,709	30,088,709
SERVICES & SUPPLIES				
720300 Communications	239,407	320,000	320,000	320,000
720500 Household Expense	110,067	124,235	124,235	124,235
720600 Insurance	88,174	210,591	151,764	151,764
720601 General Insurance	5,734	5,734	5,734	5,734
720800 Maintenance - Equipment	71,394	96,000	99,600	99,600
720900 Maintenance - Structures & Grounds	22,875	39,000	39,000	39,000
721100 Memberships	52,924	61,791	61,897	61,897
721200 Miscellaneous Expenses	896	0	0	0
721300 Office Expense	719,489	926,894	1,885,620	1,885,620
721400 Professional & Specialized Services	1,940,134	3,566,637	2,738,814	2,738,814
721500 Publications & Legal Notices	0	5,500	5,775	5,775
721600 Rents & Leases - Equipment	72,914	82,000	112,746	112,746
721700 Rents & Leases - Buildings	1,106,450	1,123,044	2,692,950	2,692,950
721900 Special Departmental Expense	524,660	1,122,615	1,077,370	1,077,370
722000 Transportation & Travel	135,959	146,000	166,280	166,280
722100 Utilities	201,875	254,000	263,542	263,542
TOTAL SERVICES & SUPPLIES	5,292,951	8,084,041	9,745,327	9,745,327

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	<u>ACTUAL 2017-18</u>	<u>BOARD APPROVED 2018-19</u>	<u>DEPARTMENT REQUEST 2019-20</u>	<u>CAO RECOMMENDED 2019-20</u>
OTHER CHARGES				
730600 Interest Notes/Warrants/Tran	2	0	0	0
TOTAL OTHER CHARGES	2	0	0	0
FIXED ASSETS				
740300 Equipment	158,713	174,000	147,000	147,000
TOTAL FIXED ASSETS	158,713	174,000	147,000	147,000
OPERATING TRANSFER OUT				
750100 Operating Transfers Out	36,270	0	0	0
TOTAL OPERATING TRANSFER OUT	36,270	0	0	0
INTRAFUND TRANSFERS				
770100 Intrafund Expense	4,613,179	5,266,903	6,142,248	6,142,248
TOTAL INTRAFUND TRANSFER	4,613,179	5,266,903	6,142,248	6,142,248
<u>TOTAL EXPENDITURES</u>	<u>35,024,728</u>	<u>41,602,001</u>	<u>46,123,284</u>	<u>46,123,284</u>
<u>NET COUNTY COST (EXP - REV)</u>	<u>2,210,549</u>	<u>1,824,913</u>	<u>1,800,482</u>	<u>1,800,482</u>

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS

This budget contains the salaries and operating funds to administer all of the various Social Services Programs. These Public Assistance Programs are mandated by Federal and State statutes.

The Department has full-service facilities in Madera, Chowchilla and Oakhurst. In addition, employees are out-stationed at Madera Community Hospital, First 5 – Chowchilla, and Workforce Assistance Center – Madera.

Temporary Assistance to Needy Families (TANF)

In August 1996, the Federal Government passed the Welfare Reform Bill, which included the regulations regarding TANF. The State of California, in August 1997, adopted these TANF regulations into a State Program entitled CalWORKS. An employment program is the principle component of CalWORKS. Counties are required to prepare a detailed plan on how the Program is to put the maximum number of people into employment. The Federal Bill also sets time limits in which an individual can remain on assistance without working, and the total amount of time a person has during a lifetime to receive benefits. The Madera County Department of Social Services developed and received approval from the California Department of Social Services to implement a local CalWORKS Program.

The County's CalWORKS Program provides self-sufficiency focused services under CalWORKS regulations. A wide range of services are developed through a collaborative effort with both public and private agencies, businesses, the faith community and individuals. The Program also provides follow-up services to ensure former clients are able to retain the self-sufficiency they achieved through these services. The Program's objective is to give each participant the opportunity to achieve realistically established goals to reduce dependence on welfare, increase personal responsibility, and attain self-sufficiency.

For 2019-20, it is anticipated the State will allocate approximately \$7.2 million to the County of Madera for the CalWORKS Program. The allocation will fund the administration of the CalWORKS Programs, and current and future employment and self-sufficiency programs. The County is required to maintain a local "Maintenance of Effort" (MOE) in the amount of \$574,869 for CalWORKS administration. With the enactment of the State 2012-13 budget, the State portion of CalWORKS costs became an additional MOE paid for by shifting 1991 Mental Health Realignment funds to backfill the State portion of the CalWORKS costs. The 2019-20 MOE is the equivalent of this shifted funding. All CalWORKS/Welfare to Work costs above the Maintenance of Effort are paid entirely with Federal funds.

Economic Development Commission

CalWORKS also funds the County share of the Madera County Economic Development Commission (EDC) operational costs. The Board of Supervisors, in concert with the City Councils of Chowchilla and Madera, has supported an Economic Development Commission for the purpose of attracting industry to Madera County. The thirteen member Commission consists of one City Council Member representing each of the two incorporated cities, one County Supervisor representing the County, one member representing each of the six Chambers of Commerce, one member-at-large, two members representing the Work Force Investment Board, and a member representing a Public Utility Company.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Economic Development Commission (continued)

Funding has previously been contributed by the two Cities, the County, and other miscellaneous sources. In Fiscal Year 2019-20, the Madera County Department of Social Services will claim Madera County's cost for the Economic Development Commission services under the auspices of the CalWORKS Program in the amount of \$213,992 in order to attract new businesses and employment opportunities to Madera County. CalWORKS' Maintenance of Effort can be utilized to cover these costs.

The Madera County Economic Development Commission has requested the following funding commitment for the 2019-20 fiscal year from the following sources:

	2017-18 <u>Actual</u>	2018-19 <u>Authorized</u>	2019-20 <u>Recommended</u>
County of Madera	\$253,838	\$213,838	\$213,992
City of Madera	173,626	173,626	177,532
City of Chowchilla	32,524	32,254	34,416

In-Home Supportive Services - Public Authority

In October 2002, the Board of Supervisors, by ordinance, created the "In-Home Supportive Services - Public Authority" as a separate and distinct legal entity for the purpose of serving as employer of record for Independent Providers; to provide the functions required of a Public Authority; and to provide other functions related to the delivery of IHSS, and that members of the Board of Supervisors serve as the governing body of the Public Authority. For details, please see the "In-Home Supportive Services - Public Authority" budget.

The necessary staff required to carry out the activities of the Public Authority is provided to the Authority from the Department of Social Services Administration Budget through an Inter-Agency agreement. Three (3) positions are allocated to the Social Services Administration Budget for assignment to the Public Authority. The cost of staff services is appropriated in permanent salaries, retirement and health insurance accounts in the 2019-20 Social Services Administrative budget (estimated at \$155,000).

The IHSS Public Authority will be sharing certain facilities and equipment with Social Services.

Reimbursement of Indirect Costs

Under the Federal provisions of the Office of Management and Budget, Circular A-87, the County has an indirect cost allocation plan in place that allows the County to be reimbursed for costs incurred by departments in the County for supplying goods and services to the Department of Social Services.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

COMMENTS (continued)

Realignment 2011

For the 2011-12 State budget, the Legislature enacted the Realignment of several administrative programs, shifting funding responsibility to counties and providing a revenue stream from a percentage of State sales tax and Vehicle License Fees to offset the additional costs. Projected administrative Realignment funding is estimated to be \$4,110,715 for fiscal year 2019-20 for Adult Protective Services and a variety of Child Welfare programs.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$18,260,042) are recommended increased \$1,403,650 based on recommended staffing levels.
- 710103** **Extra Help** (\$861,523) is recommended unchanged based on staffing needs for part-time help in the areas of Imaging, Clerical, Adoptions, Eligibility and Executime.
- 710105** **Overtime** (\$350,000) is recommended unchanged for overtime and is used for staff called-out on child and adult protective service calls.
- 710106** **Standby & Night Premium** (\$60,000) is recommended unchanged for the required standby of the Emergency Response Program.
- 710200** **Retirement** (\$6,358,619) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** (\$3,403,221) is based on the employer's share of health insurance premiums.
- 710400** **Workers' Compensation** (\$795,304) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** **Communications** (\$320,000) is recommended unchanged based on projected phone charges that include long distance, data and wireless expenses. The IHSS Public Authority will pay \$2,269 as its share of cost for Communications.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

- 720500** **Household Expense** (\$124,235) is recommended decreased \$6,781 and is used for contractual janitorial service, rug service and miscellaneous janitorial supplies. The IHSS Public Authority will pay \$1,500 as its share of cost for Household Expense.
- 720600** **Insurance** (\$151,764) reflects the Department's contribution to the County's Self-Insured Liability Program. The IHSS Public Authority will pay \$16,850 as its share of cost for Insurance.
- 720601** **General Insurance** (\$5,734) is recommended as the Department's contribution to the County's Property Insurance Program.
- 720800** **Maintenance - Equipment** (\$99,600) is recommended increased \$2,725 based on current and projected expenditures for the maintenance of office equipment, auto maintenance, and telephone maintenance. Costs for gasoline purchased from Central Garage is allocated under Transportation and Travel. The IHSS Public Authority will pay \$700 as its share of cost for equipment maintenance.
- 720900** **Maintenance - Structures and Grounds** (\$39,000) is recommended decreased \$657. This account includes expenditures for materials and labor for the maintenance and repair of the buildings done through outside vendors. The IHSS Public Authority will pay \$235 as its share of cost for Maintenance of Structures.
- 721100** **Memberships** (\$61,897) is recommended increased \$106 for memberships in the County Welfare Directors' Association – CWDA (\$49,912); the National Association of County Human Services Administrators - NACHSA (\$315); the Local Chapter of the Personnel Management Association-IPMA-CCC (\$150), the Society for Human Resource Management – SHRM (\$175); various Chambers of Commerce (\$710); the United way (\$1000); the Homeless Continuum of Care (\$2,500); the State Bar of California (\$860); the National Adult Protective Services Association - NAPSA (\$275); and the Central Valley Consortium - CCASSC (\$6,000).
- 721300** **Office Expense** (\$1,885,620) is recommended increased \$919,421 for office and photocopy supplies, mailing costs, and computer supplies. The cost increase includes the new furniture for the new building. The IHSS Public Authority will pay \$4,930 as its share of cost for Office Expense.
- 721400** **Professional & Specialized Services** (\$2,738,814) is recommended decreased \$962,246. This account also funds the following recommended contractual agreements:

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS

<u>Staff Training Services</u> (100% State Funded)	\$ 260,100
<u>CSUF</u> – Cohort Training for Child Welfare staff	133,391
<u>Employee Assistance Plan</u> - Department contribution	\$ 6,100
<u>Reading & Beyond</u> - CalFresh Employment & Training	168,822
<u>Time Study Buddy</u> – Time Reporting tool for time studies	40,000
<u>Ongoing Maintenance and Operation</u> - C-IV system	187,733
<u>KIOSKS</u> – ongoing maintenance for (four) C-IV kiosks in reception areas.	26,405
<u>Sierra Tel - Card Access System</u> - Ongoing Maintenance	30,000
<u>CAPMC</u> – Strengthening Families Program	168,890
<u>Rushmore</u> – to maintain a case-review, data collection instrument and evaluation tool to support and capture trends in the Food Stamp, MediCal, CalWorks, Child Welfare, and IHSS Programs. The goal is to identify trends and reduce case errors.	22,500
<u>Internal Investigator</u> – Legal fees to address personnel complaints and investigations.	60,000
<u>Accurint</u> – This project is used to search United States for identification/location of family members of youth in foster care to establish life-long connections to a caring adult.	9,500
<u>Fire Extinguisher Training</u>	150

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON CalWORKs PROGRAMS (continued)

<u>Orchid</u> – Translation and Interpreting Service.	22,000
<u>Golden State Family Services</u> – Emergency contract beds.	19,200
<u>Safe Measures</u> – Maintenance costs for Supervisor/management reporting software that is used to identify and track Child Welfare direct-service practices which are reviewed and audited by State and Federal agencies.	\$ 10,400
<u>APS Case Management System</u> – Ongoing costs for case management for APS cases.	24,000
<u>LIVE SCAN Fingerprinting</u> – Costs for fingerprinting machine to fingerprint all employees who are expected to have frequent and routine contact with children as well as employees who have access to Criminal Offenders Record Information through their assignments. Machine will also be used for Adoptions.	20,000
<u>BioMetrics4All</u> – Annual maintenance fee for fingerprinting service.	2,760
<u>Security Guards</u> – Guard at offices/visitations and after-hours alarm response.	75,000
<u>Adoptions – Out of State Attorney Fees (ICPC)</u>	20,000
<u>Title IV- E</u> includes programs for Educational Support for Dependent Youth.	125,022
<u>Fleet GPS Monitoring System</u> – To be able to track staff in county vehicles out in field.	16,000
<u>ETO</u> – Efforts to Outcome software renewal fee.	2,400
<u>Community Action Partnership of Madera</u> - Child Forensic Interview Team (CFIT).	15,146

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

NON-CalWORKs PROGRAMS (continued)

Psychosocial Assessments - for Resource Family Approvals (RFA). 92,500

Capitol Trac – Legislation updates 2,028

Professional Exchange Service – Answering service to assist with Hotline calls for both Child Welfare and Adult Services programs. 20,000

Application Development – to replace outdated Central Index system 100,000

First 5 – AmeriCorps – Child Welfare Services prevention program (two staff) 46,062

Homeless Management Info System (HMIS) –training and report reviewing (three users). 2,500

Lexis Nexis 9,500

CalWORKs PROGRAMS

State Center Community College District (SCCCD) Vocational Education – Short-term employment classes, as well as vocational skills training to assist TANF/CalWORKs clients to be job-ready. 170,658

Economic Development – Madera County Economic Development Commission (EDC) to provide job creation and business expansion. 213,992

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721400 Professional & Specialized Services (continued)

CalWORKs PROGRAMS (continued)

<u>Workforce Investment Corporation</u> – Job Fair Event to promote employment, training and educational services.	22,898
<u>Expanded Subsidized Employment</u> - is offered to qualified employers to hire WTW participants for paid employment up to six months.	314,978
<u>Emergency Child Care Bridge for Foster Children</u> –To provide families with access to child care services following placement of a child.	166,192
<u>Madera Adult School</u> – GED assistance for WtW customers.	23,549
<u>My Perfect Resume</u> – Online Service for WtW Career Club customers.	100
<u>Workforce Investment Corporation</u> – Skills training for WTW participants.	98,398

721500 Publications & Legal Notices (\$5,775) is recommended increased \$275 for Adoptions noticing and recruitment of foster homes and special staff. The IHSS Public Authority will pay \$250 as its share of publication costs.

721600 Rents & Leases - Equipment (\$112,746) is recommended unchanged for the lease of 15 copy machines (\$85,859), folding machine (\$735), postage machine (\$5,250) and miscellaneous rentals (\$630).

721700 Rents & Leases - Buildings (\$2,692,950) is recommended increased \$1,569,831 due to department relocation to Road 28. Building rent has increased 56% under new lease terms. 629 East Yosemite Ave (\$74,906); the Administration Office Building on 700 East Yosemite (\$174,066); 720 East Yosemite Avenue (\$405,925); the Oakhurst Office (\$86,143); the Chowchilla Office (\$79,168); shared space at First 5 - Chowchilla (\$35,666); the Adoption facility on Lake Street (\$27,720); the Gateway office for Adult Services (\$60,656), the shared office space at 2037 W Cleveland (\$157,200) and rented storage spaces (\$7,500). The IHSS Public Authority will pay \$6,079 as its share of costs.

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721900 **Special Departmental Expense** (\$1,077,370) is recommended decreased \$63,059. The IHSS Public Authority will pay \$1,000 as its share of costs. This account funds the following:

<u>IRS Intercept Fee, Vital Statistics, and Miscellaneous Expenses.</u>	\$ 20,000
<u>Adoption Celebration Day</u> - An event to thank parents who have adopted children in Madera County.	3,000
<u>Child Welfare Services</u> – Counseling, reimbursement of mileage, and other related costs.	330,000
<u>Independent Living Skills Program</u> – Youths in foster care are eligible for cash incentives for specific activities, such as opening a bank account (\$25); graduating from high school (\$500); and attending an Independent Living Skills Workshop (\$20). There is no County cost.	50,319
<u>Adult Protective Services</u> – provides emergency and temporary housing, temporary caretakers' costs, wheel chair ramps, apnea monitors, glasses and psychiatric services. This also includes Elder Abuse Month supplies.	4,500
<u>Preserving Safe and Stable Families</u> – Family support, preservation and reunification.	174,649
<u>Diamond Communications</u> – Alarm Service and panic buttons.	3,620
<u>Protech</u> – Annual alarm monitoring for Chowchilla office.	660
<u>Pride Class</u> – Food and snacks for participant's children during training classes.	500
<u>Ergonomic Reviews</u> - Staff special equipment needs.	\$ 3,200
<u>"Fitness for Duty" Medical Exams</u> – Employees - outside agency.	9,000
<u>Big Brothers, Big Sisters</u> – Mentoring program to assist foster youth.	9,999
<u>CASA</u> – Advocate recruitment.	9,999

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

721900 Special Departmental Expense (continued)

<u>Badges and Gate Cards</u> – for Social Service employees.	3,000
<u>Resource Parent Appreciation Event</u> – An event to thank Madera County Resource Parents.	3,000
<u>Welfare to Work Career Club</u> – Graduation supplies for WtW customers.	150
<u>Commercially Sexually Exploited Children</u> – for MDT committee and to develop protocols to train caseworkers and out of home caregivers, and educate children / youth on how to avoid exploitation.	35,000
<u>Child and Family Teams</u> – Funding to coordinate care and case planning for all children and youth in the Child Welfare System.	25,000
<u>Binti - Resource Family Approval</u> – family-friendly & child-centered caregiver approval process.	33,000
<u>CMIPS</u> – M&O County Share	17,399
<u>Kinship Foster Care Program</u> – funding is to assist in removing barriers to create successful placements of relative care giver and foster family homes.	10,000
<u>Housing Support Program</u> - funding is to assist CalWORKs families with temporary housing.	300,000
<u>Walmart Gift Cards</u> – for Welfare to Work (WtW) performance completion of assigned activities and / or monthly required hours to help increase Work Participation Rate (WPR) and re-engage sanctioned and exempt WtW participants.	4,375
<u>California Youth Connection</u>	15,000
<u>First Aid and CPR and CWS supplies</u>	7,000

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

SERVICES & SUPPLIES (continued)

- 722000** **Transportation & Travel** (\$166,280) is recommended increased \$20,280 and is used for anticipated training sessions for staff, cost of gasoline, and maintenance purchased from Central Garage. The IHSS Public Authority will pay \$1,000 as its share of costs.
- 722100** **Utilities** (\$263,542) is recommended increased \$9,542 to provide for the Department's share of the County's utility cost. The IHSS Public Authority will pay \$1,602 as its share of cost for Utilities

FIXED ASSETS

- 740300** **Equipment** (\$147,000) is recommended decreased \$74,595 to purchase the following fixed assets:

Vehicles

- 2 Four-Door Sedan – (R) (\$21,000 each) to replace high mileage vehicles #s 422 and 420
- 5 Four-Door Sedan – (N) (\$21,000 each) to increase fleet due to staff needs in FM/FR, PP and 2 ER units

INTRAFUND TRANSFER

- 770100** **Intrafund Expense** (\$6,142,248) is recommended increased \$671,209 to reimburse departments for services provided, including Human Resources (\$175,700), Building and Improvements (\$84,000), Building Maintenance (\$35,000), Grounds Maintenance (\$15,750), Public Health – Office Assistant (\$26,500), Employee Share Retiree Health (\$612,092) and Information Technology (\$3,307,600). This account also funds the following programs that were previously in Special Department Expense (721900):

<u>New Employee Physical Examinations</u> – provided by the Public Health Department.	\$ 10,000
<u>Mental Health Substance Abuse</u> – Contract for mental health services for participants and their children in the CalWORKs Program.	649,537
<u>Family Support</u> – Rent for staff housed at this location.	19,240

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

INTRAFUND TRANSFER (continued)

770100 Intrafund Expense (continued)

<u>Behavioral Health</u> – Child Welfare services for children and families.	25,000
<u>Public Health Nurses</u> –assigned to health needs of children in Child Welfare Emergency Response and Foster Care. The nurses identify resources to care for any identified health needs. Also, includes nurse for Adult Protective Services assessments.	457,943
<u>Public Health</u> – TB Testing	300
<u>Public Health</u> – TST Testing	1,200
<u>Public Health</u> – Cal Learn Case Management	99,114
<u>Public Health</u> – CalWORKs Home Visitation Initiative	408,272
<u>Public Health</u> – Drug Testing for Child Welfare clients	42,000
<u>Child Welfare System – New System</u> – Funds for internal development and participation for Child Welfare Digital Services (CWDS) –New System project modules. Includes Data Conversion, Change Management training, Help Desk activities and IT Support.	83,000
<u>Public Guardian</u> – cost for PG staff time studying to Medi-CAL.	90,00

DEPARTMENT OF SOCIAL SERVICES - ADMINISTRATION

FUND SOURCES

	<u>Total Cost</u>	<u>Local Cost</u>	<u>Federal/State Cost</u>
Department of Social Services – Administration	\$46,152,515	\$ 8,497,460	\$37,655,054
Department of Social Services - Public Assistance Programs	47,123,546	14,773,398	32,350,148
Department of Social Services - General Relief	<u>934,582</u>	<u>934,582</u>	<u>0</u>
TOTAL	\$94,210,643	\$24,205,440	\$70,005,202
Less Estimated DSS 1991 State Realignment for 2019-20		(\$11,021,158)	
Other Admin Revenue ⁽¹⁾		(272,787)	
Other Assist Revenue ⁽²⁾		(290,000)	
Other General Fund Revenue ⁽³⁾		(62,310)	
Transfer Health Realignment		(497,751)	
Transfer BHS State Realignment		(393,990)	
2011 Realignment Transfer In (Admin)		(4,110,715)	
2011 Realignment Transfer In (Assist)		(4,445,208)	

ESTIMATED COUNTY TOTAL NET COST

\$ 3,111,521

⁽¹⁾Other revenue includes inter/intrafund transfers from Public Authority and Public Guardian.

⁽²⁾Other revenue includes collections received from various sources for overpayments of warrants issued for Foster Care, CalFresh and CalWORKS.

⁽³⁾Other revenue includes collections received from County burial and General Assistance repayments.

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)

Function: Public Assistance
Activity: Administration
Fund: General

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2018-19 Authorized Positions</u>		<u>2019-20 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3601	Account Clerk I or							
3602	Account Clerk II	11.0	2.0	11.0	2.0	-	-	
3349	Accounting Technician I	3.0	-	3.0	-	-	-	
3600	Account Clerk Supervisor I	2.0	-	2.0	-	-	-	
3600	Account Clerk Supervisor I or							
3703	Account Clerk Supervisor II	1.0	-	1.0	-	-	-	
3205	Administrative Analyst I or							
3206	Administrative Analyst II or	7.0	-	7.0	-	-	-	
3377	Business System Analyst I or							B
3378	Business System Analyst II				-	-	-	B
3209	Senior Administrative Analyst	2.0	-	2.0	-	-	-	
3684	Central Services Assistant	3.0	-	3.0	-	-	-	
3688	Central Services Worker	0.5	-	0.5	-	-	-	
3680	Data Entry Operator	7.0	-	-		(7.0)	-	A
3221	Deputy County Counsel I or							
3222	Deputy County Counsel II or							
3223	Deputy County Counsel III	2.0	-	2.0	-	-	-	
3132	Deputy Director-Welfare	2.0	-	2.0	-	-	-	
2129	Director of Social Services	1.0	-	1.0	-	-	-	
3340	Eligibility Supervisor or							
3280	Employment and Training Worker Super	23.0	7.0	23.0	7.0	-	-	
3377	Business System Analyst I or							B
3378	Business System Analyst II				-	-	-	B
3341	Eligibility Worker I or							
3342	Eligibility Worker II							
3281	Employment and Training Worker I or							
3282	Employment and Training Worker II or							
3521	Vocational Trainee or							
3520	Vocational Assistant	112.0	-	112.0	-	-	-	

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: DEPT OF SOCIAL SERVICES
ADMINISTRATION (07510)
Function: Public Assistance
Activity: Administration
Fund: General

	2018-19 Authorized Positions		2019-20 Proposed Positions			Y-O-Y Changes in Positions	
3343 Eligibility Worker III	28.0	-	28.0	-	-	-	
3283 Employment and Training Worker III	5.0	-	5.0	-	-	-	
3374 Legal Assistant I or							
3375 Legal Assistant II or							
3376 Legal Assistant III	1.0	-	1.0	-	-	-	
3533 Office Assistant I or							
3534 Office Asssitant II	13.0	-	20.0	-	7.0	-	A
3633 Office Assistant III	8.0	-	8.0	-	-	-	
3681 Office Services Supervisor I or							
3682 Office Services Supervisor II	7.0	-	7.0	-	-	-	
3639 Personnel Assistant	2.0	-	2.0	-	-	-	
3636 Program Assistant I or							
3637 Program Assistant II	1.0	-	1.0	-	-	-	
3169 Program Manager I	7.0	-	7.0	-	-	-	
3683 Program Manager Secretary	3.0	-	3.0	-	-	-	
3679 Secretary or							
3610 Administrative Assistant	2.0	-	2.0	-	-	-	
3286 Social Worker I or							
3287 Social Worker II or							
3288 Social Worker III or							
3289 Social Worker IV	65.0	-	65.0	-	-	-	
3284 Social Worker Supervisor I or							
3285 Social Worker Supervisor II	14.0	-	14.0	-	-	-	
3290 Staff Services Manager I	2.0	-	2.0	-	-	-	
TOTAL	334.5	9.0	334.5	9.0	-	-	

NOTES:

- A - The seven (7) Data Entry Operator positions were reclassified as Office Assistant I/II
- B - Business Analyst I /II are restricted to be only three (3) positions