

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **BEHAVIORAL HEALTH SERVICES (06900)**
 Function: **Health & Sanitation**
 Activity: **Health**
 Fund: **General**

	ACTUAL 2017-18	BOARD APPROVED 2018-19	DEPARTMENT REQUEST 2019-20	CAO RECOMMENDED 2019-20
<u>ESTIMATED REVENUES:</u>				
INTERGOVERNMENTAL REVENUE				
651306 State - Mental Health	4,304,306	6,249,691	6,782,411	6,782,411
651326 State - Prop 63 MHSA	6,290,264	13,438,307	13,743,565	13,743,565
656000 FED - Mental Health Services	5,590,689	3,947,640	4,102,640	4,102,640
656005 FED - SAPT	1,002,648	938,260	938,260	938,260
656006 FED - MHBG	55,275	465,709	39,040	39,040
656008 FED - MH SAMHSA	417,145	0	556,532	556,532
TOTAL INTERGOVERNMENTAL REVENUE	17,660,327	25,039,607	26,162,448	26,162,448
CHARGES FOR CURRENT SERVICES				
661800 Health Fees	112,205	110,050	110,050	110,050
662700 Other Charges for Services	19,278	153,700	153,700	153,700
662800 Interfund Revenue	726,433	742,949	742,949	742,949
TOTAL CHARGES FOR CURRENT SERVICES	857,916	1,006,699	1,006,699	1,006,699
MISCELLANEOUS REVENUE				
670000 Intrafund Revenue	727,666	1,304,742	1,532,284	1,532,284
673000 Miscellaneous	25,760	0		
TOTAL MISCELLANEOUS REVENUE	753,426	1,304,742	1,532,284	1,532,284
OTHER FINANCING SOURCES				
680200 Operating Transfers In	3,567,039	4,381,808	5,295,425	5,295,425
TOTAL OTHER FINANCING SOURCES	3,567,039	4,381,808	5,295,425	5,295,425
<u>TOTAL ESTIMATED REVENUES</u>	<u>22,838,707</u>	<u>31,732,856</u>	<u>33,996,856</u>	<u>33,996,856</u>

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **BEHAVIORAL HEALTH SERVICES (06900)**
 Function: **Health & Sanitation**
 Activity: **Health**
 Fund: **General**

	ACTUAL <u>2017-18</u>	BOARD APPROVED <u>2018-19</u>	DEPARTMENT REQUEST <u>2019-20</u>	CAO RECOMMENDED <u>2019-20</u>
<u>EXPENDITURES:</u>				
SALARIES & EMPLOYEE BENEFITS				
710102 Permanent Salaries	7,271,628	8,180,398	8,685,772	8,685,772
710103 Extra Help	207,585	372,024	337,248	337,248
710105 Overtime	1,100	57,279	57,279	57,279
710106 Stand-by Pay	0	3,480	3,480	3,480
710107 Premium Pay	7,380	5,400	5,400	5,400
710200 Retirement	2,299,322	2,855,713	3,114,334	3,114,334
710300 Health Insurance	1,090,071	1,472,603	1,513,657	1,513,657
710400 Workers' Compensation Insurance	205,396	207,260	207,260	207,260
TOTAL SALARIES & EMPLOYEE BENEFITS	11,082,482	13,154,157	13,924,430	13,924,430
SERVICES & SUPPLIES				
720300 Communications	98,564	143,790	162,844	162,844
720305 Microwave Radio Services	26,279	26,279	26,279	26,279
720500 Household Expense	55,916	80,134	94,412	94,412
720600 Insurance	27,922	10,088	10,088	10,088
720601 Insurance - Other	3,363	30,399	42,533	42,533
720800 Maintenance - Equipment	69,497	126,935	120,259	120,259
720900 Maintenance - Structures and Grounds	18,470	14,645	74,656	74,656
721000 Medical/Dental/Lab Supplies	796	39,226	39,226	39,226
721100 Memberships	8,500	18,860	34,221	34,221
721300 Office Expense	78,015	705,467	78,164	78,164
721400 Professional & Specialized Services	975,340	1,475,053	1,777,579	1,777,579
721406 Mental Health - Conservatorships	6,125	0		
721416 Mental Health - Institute for Mental Disease	2,210,731	3,645,262	3,685,302	3,685,302
721421 Mental Health-State Hospital	962,357	1,414,375	1,414,375	1,414,375
721422 Adult System of Care	1,880,689	2,539,534	2,539,534	2,539,534
721426 Software Maintenance/Modification	12,522	41,185	41,185	41,185
721445 SD/MC Hospital Expense	2,280,006	3,256,858	3,953,813	3,953,813

**COUNTY OF MADERA
BUDGET UNIT DETAIL
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **BEHAVIORAL HEALTH SERVICES (06900)**
 Function: **Health & Sanitation**
 Activity: **Health**
 Fund: **General**

	ACTUAL <u>2017-18</u>	BOARD APPROVED <u>2018-19</u>	DEPARTMENT REQUEST <u>2019-20</u>	CAO RECOMMENDED <u>2019-20</u>
SERVICES & SUPPLIES (continued)				
721446 Managed Care Network	335,515	582,000	582,000	582,000
721448 KV Support/Administration	491,180	739,356	773,119	773,119
721468 Professional & Specialized Services - Unidentified	99,253	350,380	401,862	401,862
721500 Publications & Legal Notices	361	4,455	4,455	4,455
721600 Rents & Leases - Equipment	42,808	41,450	41,450	41,450
721700 Rents & Leases - Building	216,942	229,568	230,020	230,020
721900 Special Departmental Expense	9,442	31,247	31,247	31,247
721909 Property Taxes	0	1,200	1,200	1,200
722000 Transportation & Travel	32,841	55,748	55,748	55,748
722100 Utilities	89,728	99,790	99,790	99,790
TOTAL SERVICES & SUPPLIES	10,033,163	15,703,284	16,315,361	16,315,361
OTHER CHARGES				
731001 Building Deprecation	0	61,836	61,836	61,836
TOTAL BUILDING DEPRECIATION	0	61,836	61,836	61,836
FIXED ASSETS				
740213 MH Building & Improvement	1,230	0		
740300 Equipment	80,406	164,971	135,939	135,939
TOTAL FIXED ASSETS	81,636	164,971	135,939	135,939
OTHER FINANCING USES				
750100 Operating Transfers Out	0	61,836	64,595	64,595
TOTAL OTHER FINANCING USES	0	61,836	64,595	64,595

COUNTY OF MADERA
 BUDGET UNIT DETAIL
 BUDGET FOR THE FISCAL YEAR 2019-20

Department: BEHAVIORAL HEALTH SERVICES (06900)
 Function: Health & Sanitation
 Activity: Health
 Fund: General

	<u>ACTUAL 2017-18</u>	<u>BOARD APPROVED 2018-19</u>	<u>DEPARTMENT REQUEST 2019-20</u>	<u>CAO RECOMMENDED 2019-20</u>
INTRAFUND TRANSFER				
770100 Intrafund Expense	888,132	1,355,839	1,786,807	1,786,807
TOTAL INTRAFUND TRANSFER	888,132	1,355,839	1,786,807	1,786,807
<u>TOTAL EXPENDITURES</u>	22,085,413	30,501,923	32,288,968	32,288,968
<u>NET COUNTY COST (EXP - REV)</u>	<u>(753,294)</u>	<u>(1,230,933)</u>	<u>(1,707,888)</u>	<u>(1,707,888)</u>

BEHAVIORAL HEALTH SERVICES

COMMENTS

The mission of Madera County Behavioral Health Services is to promote the prevention of and recovery from mental illness and substance abuse for the individuals, families, and communities we serve by providing accessible, caring, and culturally competent services. The Department provides for the mental health needs of Madera County residents who meet the criteria outlined in the Welfare and Institutions Code Section 5600.3, and serves as the Managed Care Plan for all Madera County Medi-Cal eligible beneficiaries in need of specialty mental health services. The Department also provides alcohol and other drug prevention services and substance use disorder treatment services.

Behavioral Health Services participates in several interagency collaborative programs.

The collaborative programs that focus on Adults are as follows:

- Madera Access Point (MAP), a collaborative program with the Department of Social Services, providing mental health and substance abuse treatment to CalWORKS beneficiaries who have a barrier to employment due to their behavioral health problems.
- Adult Drug Court Program, a collaborative program with the Courts and Probation, serving non-violent offenders and providing them with an option of treatment rather than incarceration.
- Hope House and Mountain Wellness Programs, drop-in socialization centers for mentally ill adults and youth. The Department contracts with Turning Point of Central California to run the centers using Mental Health Services Act (MHSA) funding.
- AB 109 Community Correction Partnership (CCP) Program, a collaborative program with Probation, Department of Corrections, and other law enforcement or social service agencies involved in providing supervision and/or services to participants.

The collaborative programs that focus on Children & Youth are as follows:

- Juvenile Justice Program, a collaborative program with Madera Unified School District and Probation, serving youth at Court Day School, Juvenile Hall and the Academy Program. Services through the Boot Camp program are limited to treatment once the minors leave incarceration with a focus on aftercare services. Youth who have an assigned therapist and become incarcerated are seen in the County's Juvenile Hall and through the Juvenile Boot Camp program if continued treatment is needed.
- Foster Care Youth Services, which include Katie A. services, are collaborative programs with Department of Social Services and Public Health, serving youth who have been placed in foster care.

BEHAVIORAL HEALTH SERVICES

COMMENTS (continued)

Mental Health Services Act (MHSA)

In November 2004, California voters approved Proposition 63 (Mental Health Services Act) which provided funds to transform the public mental health system. The MHSA is based on the principles of recovery in an effort to keep individuals in their communities rather than in institutions or on the street. In March 2011, the passage of AB 100 (Committee on Budget – 2011) resulted in an administrative shift of responsibility from the State of California to the County. All MHSA funded programs must include the following principles:

- Community collaboration
- Cultural competence
- Client/family-driven mental health system for all targeted populations
- Wellness focus, which includes the concept of recovery and resilience
- Integrated service experiences for clients and their families throughout their interactions with the mental health system

In 2019-20, the Department will have the following MHSA programs in operation:

Community Services and Support (CSS), focusing on treatment for unserved and underserved populations.

- Full Service Partnerships - Children / Transitional Age Youth
- Full Service Partnerships - Adults / Older Adults
- System Development - Expansion Services
- System Development - Supportive Services and Structures

Prevention and Early Intervention (PEI), targeting individuals who are at risk of developing mental illness.

- Community Outreach & Wellness Center(s) (Wellness/Drop-in Centers located in Madera and Oakhurst)
- Community and Family Education

Innovation (INN) an additional five-year INNOVATION project will be developed and submitted to the Mental Health Services Oversight and Accountability Commission (MHSOAC) for approval. The project will focus on increasing outreach activities. The second project is Tele Social Support Services, which was approved by MHSAC on November 17, 2016 through October 31, 2021.

Housing Program for the mentally ill homeless population:

- The MMHSA Housing, Inc., a non-profit, is currently operating two housing units on behalf of Behavioral Health Services for people who have mental illness. The MMHSA Housing, Inc. non-profit will continue to look for opportunities to expand housing options for people with mental illness.

BEHAVIORAL HEALTH SERVICES

COMMENTS (continued)

Housing Program (continued)

- In October 2015, a seven (7) unit housing facility was opened in Oakhurst to provide housing for clients who are disabled and homeless or at risk of being homeless with priority given to veterans. Behavioral Health Services is the primary source of referrals to this facility.
- April 28, 2016 MHSA Housing Program Funds became available for five years of rental assistance and/or capitalized operation through MMHSA Housing Inc.
- An application for the No Place Like Home Funding was submitted in collaboration with Self Help Enterprise Corporation. The project is to build 40-60 affordable units with 12 dedicated for clients with mental illness.

WORK PROGRAM

<u>Program</u>	<u>2017-18 Actual Service</u>	<u>2018-19 Estimated Service</u>	<u>2019-20 Projected Service</u>
Unique Clients Served - Mental Health	4,078	5,177	5,600
Treatment Contacts - Mental Health	59,513	52,498	59,986
Unique Clients Served - Substance Use Disorder	475	621	700
Treatment Contacts - Substance Use Disorder	12,701	13,173	15,221
Inpatient Beds Days	3,680	3,010	3,562
Posted Rate			
Mental Health Case Management/Brokerage			\$4.22 / minute
Mental Health Services			\$4.50 / minute
Mental Health Medication Support			\$8.29 / minute
Mental Health Crisis Intervention			\$5.83 / minute
Substance Use Disorder Individual Counseling			\$85.00 / session
Substance Use Disorder Group Counseling			\$33.05 / session

BEHAVIORAL HEALTH SERVICES

WORK PROGRAM (continued)

Note

Uniform Method of Determining Ability to Pay (UMDAP) or Sliding Fess Schedule is used to set the fees paid by families. Documentation of Income is required. There is no change in the applied discount of rate.

ESTIMATED REVENUES

- 651300** **State – Mental Health** (\$6,782,411) are projected to increase \$532,720. This revenue is used to offset the costs associated with mental health acute care, medication, jail inmate services (\$51,000) crisis services, as well as general outpatient services. The Department is estimating receipts for Realignment of \$3,751,559 (Account #61210), which \$375,156 revenue will be budgeted in the Social Services-Public Assistance Program budget (07530). The State limits the offset to 10% of funds received. Any short falls are recommended to be transferred from the MH Realignment 1991 Fund Balance (Fund #61210).
- 651326** **State – Prop 63 MHSA** (\$13,743,565) are projected to increase \$305,258. This revenue is used to fund MHSA programs including community services and supports, prevention and early intervention programs, innovation projects, and housing services. The Department is estimating receipts for MHSA of \$7,788,467 (Account #61740). Any short falls are recommended to be transferred from the MHSA Fund Balance (Fund #61740). Each year, receipts must be used within five years of receipt or the funds revert back to the State.
- 656000** **Federal – Mental Health Services** (\$4,102,640) are projected to increase \$155,000. This revenue is received to pay for Medi-Cal eligible mental health and substance use disorder services to beneficiaries. These funds require a matching amount usually at the rate of 50 cents for every dollar spent.
- 656005** **Federal – SAPT** (\$938,260) are projected unchanged. The Substance Abuse Prevention and Treatment are Federal Block Grant award for Substance Use Disorder (SUD) services. These funds provide for Non Drug Medi-Cal services.
- 656006** **Federal – MHBG** (\$595,572) are projected to increase \$129,863. These are targeted funds for the Serious Mental Illness (SMI) and/or Children with Serious Emotional Disturbance (SED) MH Block Grant. These funds provide for Non Medi-Cal services.
- 661800** **Health Fees** (\$110,050) are projected unchanged. These fees are collected for services provide and include patient fee, patient insurance, and Medicare.

BEHAVIORAL HEALTH SERVICES

ESTIMATED REVENUES (continued)

- 662700** **Other Charges for Services** (\$153,700) are projected unchanged. These funds are used to monitor local DUI and PC1000 programs and support client services in Institution for Mental Disease (IMD) facilities.
- 662800** **Interfund Revenue** (\$742,949) are projected unchanged. These funds are primarily from the Department of Social Services to provide services to clients in the CalWORKS Program.
- 670000** **Intrafund Revenue** (\$1,532,284) are projected increased \$227,542 for the Department share of County Administrative COWCAP, which is funded with Realignment 1991, Local Revenue 2011, MHSA and/or SAPT funding.
- 680200** **Operating Transfer In** (\$5,295,425) are projected increased \$913,617. These funds are Local Revenue 2011, AB109, Chukchansi Gambling Problem, Friday Night Live, and Local Court Fees and Fines.

NOTE:

- Total Local Revenue budget is \$4,193,945 which is budgeted as Operating Transfer In.
- Required General Fund cash match is \$11,973 (\$8,429 for mental health, \$1,431 for alcohol and drug programs, and \$2,113 for the perinatal program). This General Fund match is mandated by the State; Realignment funds cannot be used for this required County Match.

SALARIES & EMPLOYEE BENEFITS

- 710102** **Permanent Salaries** (\$8,685,772) are recommended increased \$505,374 from current year based on cost of the recommended staffing. This account also includes funds for the Probation Department for 1.0 FTE Deputy Probation Officer for Felony Drug Court; this expense was previously funded through Intrafund Transfers.
- 710103** **Extra Help** (\$337,248) is recommended increased \$34,776 to fund the following positions to ensure the Department meets the State Mandates: 1.0 FTE Office Assistant II, 1.0 FTE Program Assistant II, 2.0 FTE Prelicensed Mental Health Clinician, 1.0 FTE Mental Health Caseworker, 1.0 FTE Certified Alcohol/Drug Counselor, and stipends to pay students and/or interns.
- 710105** **Overtime** (\$57,279) is recommended unchanged to provide approximately 111 hours per month to ensure the Department meets State mandates.

BEHAVIORAL HEALTH SERVICES

SALARIES & EMPLOYEE BENEFITS (continued)

- 710106** **Standby Pay** (\$3,480) is recommended unchanged for after-hour back-up services to ensure State mandated coverage for after-hours services is met.
- 710107** **Premium Pay** (\$5,400) is recommended unchanged for special compensation matters, based on the actual use of bilingual staff.
- 710200** **Retirement** (\$3,114,334) reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300** **Health Insurance** (\$1,513,657) is based on the employer's share of health insurance premiums and/or deferred compensation.
- 710400** **Workers' Compensation** (\$207,260) reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300** **Communications** (\$162,844) is recommended increased \$19,054 based on estimated telephone service costs including projected cell phone expenses. The account previously funded the Department's share of the WAN cost (\$35,572) and use of the MHPL lines for the client data system contained in the electronic medical records as mandated by HIPAA requirements.
- 720305** **Microwave Radio Services** (\$26,279) is recommended unchanged for the Department's use of the County's Microwave Radio Service by the Chowchilla and Oakhurst locations.
- 720500** **Household Expense** (\$94,412) is recommended increased \$14,278 for carpet cleaning, refuse disposal and janitorial services at several locations.
- 720600** **Insurance** (\$10,088) reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601** **Insurance - Other** (\$42,533) is recommended unchanged to provide for this Department's portion of medical malpractice and Property premiums.

BEHAVIORAL HEALTH SERVICES

SERVICES & SUPPLIES (continued)

- 720800** **Maintenance - Equipment** (\$120,259) is recommended decreased \$6,676 for the maintenance of office equipment, vehicle fuel and repairs, telephone system maintenance, and WAN equipment maintenance (\$27,697). The Department utilizes the Central Garage for maintenance of 30 vehicles. The Department's fleet consists of four (4) vehicles with mileage over 120,000 that results in increased maintenance costs, and over 1,000 gallons of gasoline utilized per month. Beginning in Fiscal Year 2012-13, the Department implemented the replacement plan of a minimum of two to six (2-6) vehicles per year. Fiscal Year 2017-18 the Department established the replacement plan of two heating and air condition units in the County owned building.
- 720900** **Maintenance - Structures and Grounds** (\$74,656) is recommended increased \$60,011 for the maintenance, repair and materials and landscaping at our facility.
- 721000** **Medical/Dental/Lab** (\$39,226) is recommended unchanged based on current and projected usage for medication and laboratory testing for indigent and AB109 clients and any necessary lab expenses.
- 721100** **Memberships** (\$34,221) is recommended increased \$15,361 for the 2019-20 dues for the following memberships: the County Behavioral Health Directors Association of California (\$26,960), Mental Health Directors Association - Mental Health Services Act (\$600), Central Valley Housing (\$1,061), California Social Work Education Center (CalSWEC) (\$800), National Association for Behavioral Health Care (\$3,180), National Association of Behavioral Health Directors (\$200), California Institute for Mental Health (\$100), Healthcare Compliance Association (\$320), Anasazi Software National Alliance (\$400), and MHSA-PEI (\$600).
- 721300** **Office Expense** (\$78,164) is recommended decreased \$627,303 for general office supplies.
- 721400** **Professional & Specialized Services** (\$1,777,579) is recommended increased \$302,526 for contract services for psychiatrists, psychiatrist telemed, Employee Assistance Program, burglar and fire alarm monitoring, after-hour answering services, medication monitoring contract, program evaluator, conservatorship investigations, security for regular operation and evening groups, and interpreter services. This budget also includes the MHSA Housing Program Supplemental Assignments Agreement related to security as needed for the two housing projects. The Department's contract maximums are for full days of psychiatrist, telemed, and medication monitoring services; however, the service hours are based on client medical needs. The budgeted increase is due to contractor hourly rate increase.

BEHAVIORAL HEALTH SERVICES

SERVICES & SUPPLIES (continued)

- 721416** **Mental Health - Institute for Mental Disease (IMD)** (\$3,685,302) is recommended increased \$40,040 to fund a portion of the cost to treat patients in locked Mental Health Care facilities and unlocked Board and Care facilities. Client assistance for MHSA, AB109, PATH and MHBG with wrap around services, including housing and utilities subsidies, incentives, and purchase of clothing and/or tools for employment needs. In addition, the costs include the state regulations requiring Behavioral Health to pay for a client's ancillary medical health care costs while receiving mental health care in an IMD.
- 721421** **Mental Health - State Hospital** (\$1,414,375) is recommended unchanged for the purchase of five (5) beds at the acute level in State Mental Health Hospitals.
- 721422** **Adult System of Care** (\$2,539,534) is recommended unchanged to fund elements of the MHSA PEI Madera and Oakhurst drop-in centers through a contract, which provides daily skill classes, including cooking, budgeting, and job club and a contract with an employment agency for five (5) to ten (10) peer support workers whose work duties are focused on engaging clients and/or family members, including those who are in crisis, and informing family members of available services in the community. These peer workers also provide follow-up on discharged clients and assist with parenting classes. The peer support workers satisfy the MHSA goal to integrate clients and/or family members into the mental health system. Contract to assist clients, and/or family member with job coaching and other living skill. In addition, costs for the Innovation project, and the contract for after-hours crisis services including the mobile crisis are also included in this account. Additional Services include emergency room after-hours coverage.
- 721426** **Software Maintenance/Modification** (\$41,185) is recommended unchanged for annual fees for the necessary network software. The licenses included are Encryption and Symantec's licenses with reoccurring costs, and warranties for the Department server and Microwave.
- 721445** **SD/MC Hospital Expense** (\$3,953,813) is recommended increased \$696,955 for psychiatric inpatient services provided to Madera County Medi-Cal recipients and indigent clients in both contracted and non-contracted acute psychiatric hospitals, for youth in Short-Term Residential Therapeutic Programs (STRTP) , Intensive Home Based services IHBS), and the AB403 Foster Youth Continuum of Care Reform. The budgeted projection increase is based on historical rate increases.
- 721446** **Managed Care Network** (\$582,000) is recommended unchanged for contracted clinicians in the Medi-Cal Managed Care Plan to provide Mental Health Outpatient counseling to Medi-Cal recipients. These services include outpatient treatment, Therapeutic Behavioral Services (TBS), and treatment for Katie A Settlement.

BEHAVIORAL HEALTH SERVICES

SERVICES & SUPPLIES (continued)

- 721448** **Kings View Support / Management Information Systems** (\$773,119) is recommended increased \$33,763 for computer support from Kings View for the Behavioral Health Services Department and the Cerner Anasazi client software by Cerner.
- 721468** **Professional & Specialized - Other Unidentified Services** (\$401,862) is recommended increased \$51,482 to fund alcohol and drug residential treatment, Narcotic Treatment Program (NTP), on-site professional trainers for the curriculum and/or training of evidence-based outcomes for intervention, treatment services partially funded with Statewide MHSA PEI Sustainability and our portion of the costs for the Central Valley Suicide Prevention Hotline.
- 721500** **Publications & Legal Notices** (\$4,455) is recommended unchanged or the costs associated with recruiting licensed staff for the Managed Care Plan and costs associated with public service announcements required for the MHSA Plans.
- 721600** **Rents & Leases – Equipment** (\$41,450) is recommended unchanged for the lease of copy equipment and the use of County vehicles from the Central Garage for approximately 12,400 miles; lease of equipment, including copy machines; and the use of rental cars. The Department sometimes transports clients to and from group homes, IMD's, and Board and Care facilities rather than have the client transported by ambulances. Due to the MHSA "whatever it takes" mandate, some of these services include transportation to medical appointments.
- 721700** **Rents & Leases - Building** (\$230,020) is recommended increased \$452 for leased office space for the staff located at the Madera Pine Point Recovery Center, Oakhurst Counseling Center, Chowchilla Recovery Center, the PEI-Madera Drop-in/Wellness Center, and a storage facility.
- 721900** **Special Departmental Expense** (\$31,247) is recommended unchanged for educational and promotional materials, training and special activities of the Department, expenses of the Behavioral Health Advisory Board, the Quality Improvement Committee, and other enhancements related to the Mental Health Program. This account also includes funding for the reimbursement for professional license renewal per the County MOU, fees for Providers of Continuing Education, drug testing kits for Drug Court, the biological waste contract, credential verification, and fingerprinting of new hires and volunteers.
- 721909** **Special Departmental Expense - Property Taxes** (\$1,200) is recommended unchanged for Madera Irrigation District taxes.

BEHAVIORAL HEALTH SERVICES

SERVICES & SUPPLIES (continued)

722000 **Transportation & Travel** (\$55,748) is recommended unchanged for staff to attend conferences, meetings, and training seminars, and to reimburse private mileage expense. Due to National Reform, integrated services are mandated, and with the new mandates from the Department of Health Care Services, it is critical that the Department take advantage of all training, workshops, and attend monthly meetings.

722100 **Utilities** (\$99,790) are recommended unchanged for the Department's share of utilities at County buildings occupied by Behavioral Health staff.

NOTE: The total Services & Supplies expenditure accounts detailed above do not reflect the Department's share of the cost for contracted mental health services to jail inmates (\$51,000). These amounts are already appropriated as expenditures in the budget of the Department providing the indirect service/benefit, and as revenue derived from Realignment Funds budgeted in the Revenue section of this document.

OTHER FINANCING USES

750100 **Op Transfer Out** (\$64,595) is recommended increased \$2,759. The depreciation cost is from the 7th Street and Oakhurst sites thus, charged to the Mental Health, CALWORKS Program, Alcohol and Drug Program, and the Perinatal Program. The MHSA programs (CSS, PEI, WET and INN) will not be charged for the initial remodel depreciation since the MHSA program cost was directly charged to the MHSA Capital Facilities and Technological Needs (CFTN) funds. However, the MHSA programs will be charged for the additional remodel expense.

FIXED ASSETS

740300 **Equipment** (\$135,939) is recommended decreased \$87,032 for the following fixed assets (there is no net-County cost associated with these assets):

1. **Vehicles** (R) (\$28,000) is recommended to replace two (2) vehicles based on the MGT study that recommended replacement of vehicles once they obtain 120,000 miles or 10 years of age. The following vehicles are recommended to be replaced:

BEHAVIORAL HEALTH SERVICES

FIXED ASSETS (continued)

740300 Equipment (continued)

<u>Vehicle to be Replaced</u>	<u>Odometer</u>	<u>Replacement Vehicle</u>	
(522) 2006 Chevy Malibu	133,191	Vehicle	\$26,000
(527) 2007 Ford Taurus	131,409	Vehicle	\$26,000

2. Air Condition (R) (\$15,939) is recommended by Madera County Maintenance to replace two (2) air condition units at 7th Street that have reached their end of life. The request is to replace the units before they fail.
3. Server (N) (\$10,000) is recommended to add a server at 7th Street. Due to the State Contract increase requirement, and HIPAA security the server will store shared client data.

INTRAFUND TRANSFERS

770100 Intrafund Expense (\$1,786,807) is recommended increased \$430,968. This account reimburses the Public Health Department for the cost of annual TB test and medical disposal (\$1,341); Department of Social Services Office Assistance for the Public Guardian's Office (\$60,582); Human Resources for Employer Share Retiree Insurance (\$519,607); Postage (\$8,534); Building and Grounds Maintenance for maintenance of structures and grounds (\$23,265); Auditor's Office One Solution (\$86,332); and Information Technology for maintenance of hardware and software at sites connected to the County network and other associated costs (\$1,112,209).

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **BEHAVIORAL HEALTH
SERVICES (06900)**
Function: **Health & Sanitation**
Activity: **Health**
Fund: **General**

<u>JCN</u>	<u>CLASSIFICATION</u>	<u>2018-19 Authorized Positions</u>		<u>2019-20 Proposed Positions</u>		<u>Y-O-Y Changes in Positions</u>		<u>Notes</u>
		<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>	
3201	Accountant-Auditor I or							
3202	Accountant-Auditor II	1.0	-	1.0	-	-	-	
3601	Account Clerk I or							
3602	Account Clerk II or							
3349	Accounting Technician I or							
3354	Accounting Technician II	3.0	-	3.0	-	-	-	
3205	Administrative Analyst I or							
3206	Administrative Analyst II or							
3209	Senior Administrative Analyst	6.0	2.0	8.0	1.0	2.0	(1.0)	B,C
3610	Administrative Assistant	3.0	-	2.0	-	(1.0)	-	C
3115	Assistant Behavioral Health Services Director	1.0	-	1.0	-	-	-	
3299	Behavioral Health Program Supervisor or							
3173	Supervising Mental Health Clinician	9.0	1.0	9.0	1.0	-	-	
3160	Behavioral Health Services Division Manager	3.0	-	3.0	-	-	-	
3688	Central Services Worker	2.0	-	2.0	-	-	-	
3213	Certified Alcohol and Drug Counselor	6.0	4.0	6.0	-	-	(4.0)	D
2137	Director of Behavioral Health Services	1.0	-	1.0	-	-	-	
3268	Health Education Coordinator	2.0	-	2.0	-	-	-	
3214	Inpatient Nurse Liaison	1.0	-	1.0	-	-	-	
3274	Licensed Mental Health Clinician or							
3275	Prelicensed Mental Health Clinician or							
3279	Senior Mental Health Caseworker	46.0	4.0	48.0	2.0	2.0	(2.0)	
3278	Mental Health Caseworker I or							
3279	Mental Health Caseworker II	21.0	1.0	22.0	4.0	1.0	3.0	D
3533	Office Assistant I or							
3534	Office Asssitant II	4.0	2.0	4.0	-	-	(2.0)	A,E
3351	Personnel Technician I or							
3352	Personnel Technician II or							

**COUNTY OF MADERA
BUDGET UNIT POSITION SUMMARY
BUDGET FOR THE FISCAL YEAR 2019-20**

Department: **BEHAVIORAL HEALTH SERVICES (06900)**
Function: **Health & Sanitation**
Activity: **Health**
Fund: **General**

	2018-19 Authorized Positions		2019-20 Proposed Positions		Y-O-Y Changes in Positions		
3354 Accounting Technician I/II	1.0	-	1.0	-	-	-	H
3636 Program Assistant I or							
3637 Program Assistant II	9.0	2.0	12.0	1.0	3.0	(1.0)	E
Psychiatrist	1.0	-	1.0	-	-	-	F
3263 Public Health Nurse I or							
3264 Public Health Nurse II or							
3266 Registered Nurse I or							
3267 Registered Nurse II	4.0	-	4.0	-	-	-	
3654 Senior Program Assistant	5.0	-	4.0	1.0	(1.0)	1.0	
3290 Staff Services Manager I	1.0	1.0	1.0	1.0	-	-	
Supervising Registered Nurse			1.0		1.0	-	G
3522 Vocational Assistant-Driver	13.0	2.0	13.0	2.0	-	-	
TOTAL	143.0	19.0	150.0	13.0	7.0	(6.0)	
		162.0		163			

NOTES:

A - Fund one Office Assistant I/II position through the Intrafund Expense Account. This position will work in the Public Guardian Office.

B - Pending BOS approval of flexible staff Administrative Analyst I/II or Senior Administrative Analyst

C - Proposed in budget: increase Administrative Analyst I/II or Administrative Analyst Senior by (1) and reallocate the (1) Administrative Assistant

D - Pending BOS approval to: increase Mental Health Caseworker I/II by (4) and reallocate the (4) Certified Alcohol and Drug Counselor

E - Pending BOS approval to: increase Program Assistant I/II by (2) and reallocate the (2) Office Assistant I/II

F - The Department is in the process of adding the Psychiatrist job classification through the Civil Service commission.. Therefore, the Compensation isn't known at this time.

G - The Department is in the process of adding the Supervising Registered Nurse job classification through the Civil Service commission.. Therefore, the Compensation isn't known at this time.

H - Over fill (1) Personnel Technician I/II or Accounting Technician I/II as an (1) Administrative Assistant