

MADERA COUNTY

Dress Code

General Statement

It is important that all employees, regardless of their function or assignment, recognize that they must represent to the public and to other agencies the professional standard and image of the Department for whom they work. Therefore, the manner of dress and personal appearance must be without reproach and reflect favorably on the County of Madera. Employees should be aware of the need to present a neat, well-groomed, and professional image to the public we serve.

Guidelines

The following guidelines are set forth for all County employees:

1. Clothing should be neat and clean at all times. Clothing should not be torn, faded, frayed, or in obvious need of repair.
2. The style of clothing worn shall not be of a revealing or suggestive nature. Clothing should not contain messages promoting profanity, illegal activities, or inappropriate behavior.

Minimum Standards

Employees working in an office environment shall be professional in their appearance. Therefore, the following are examples of clothing that do not meet minimum standards of professional and office attire for men or women:

- ❖ Bike shorts
- ❖ Bib overalls
- ❖ Shorts
- ❖ Blue denim jeans
- ❖ T-shirts
- ❖ Midriff tops
- ❖ Rompers
- ❖ Casual sandals (i.e., zorrries)
- ❖ Multi-colored athletic shoes
- ❖ Jogging suits
- ❖ Sweats (i.e., sweatshirt/pants)
- ❖ Tank tops
- ❖ Spaghetti strap dresses

Office Attire

County employees working in an office environment shall wear clothing which is in accordance with acceptable standards as indicated in the aforementioned Guidelines and Minimum Standards statements.

Limited Exemption

Management may temporarily exempt an employee from the minimum dress standard while performing a specific short-term task, for specific medical reasons, or for specific assignments.